In accordance with Chapter 190, Florida Statutes, and on February 11, 2025, at a duly noticed public meeting, the Board of Supervisors of the Highland Meadows Community Development District ("District") adopted the following policy to govern parking and parking enforcement on certain District property. This policy repeals and supersedes all prior rules and/or policies governing the same subject matter.

SECTION 1. INTRODUCTION. The District finds that parked Commercial Vehicles, Vehicles, Vessels, Trailers, and Recreational Vehicles (hereinafter defined) on certain of its property cause hazards and danger to the health, safety and welfare of District residents, paid users and the public. This Policy is intended to provide the District's residents and paid users with a means to park Vehicles on-street in certain designated parking areas and remove such Commercial Vehicles, Vessels, Trailers, and Recreational Vehicles from District designated Tow Away Zones consistent with this Policy and as indicated on **Exhibit A** attached hereto and incorporated herein by reference

SECTION 2. DEFINITIONS.

- A. *Commercial Vehicle(s).* Any mobile item which normally uses wheels, whether motorized or not, that (i) is titled, registered or leased to a company and not an individual person, or (ii) is used for business purposes even if titled, registered or leased to an individual person.
- B. *Vehicle(s)*. Any mobile item which normally uses wheels, whether motorized or not. For purposes of this Policy, unless otherwise specified, any use of the term Vehicle(s) shall be interpreted so as to include Commercial Vehicle(s), Vessel(s), Trailer(s), and Recreational Vehicle(s).
- C. *Vessel(s).* Every description of watercraft, barge, or airboat used or capable of being used as a means of transportation on water.
- D. *Recreational Vehicle(s).* A vehicle designed for recreational use, which includes motor homes, campers and trailers relative to same.
- E. *Park(ing/ed)*. A Vehicle, Vessel or Recreational Vehicle left unattended by its owner or user.
- F. *Tow Away Zone.* District property in which parking is prohibited and in which the District is authorized to initiate a towing and/or removal action. **Any District property not designated as a designated parking area,**

including but not limited to all grassed and/or landscaped areas and sidewalks which are not designated parking areas, is a Tow Away Zone.

- G. *Overnight.* Between the hours of 12:00 a.m. and 6:00 a.m. daily.
- H. *Holidays*. Shall mean the following dates, as recognized by the United States Federal Government – July 4, December 25, December 31, the last Monday in May (Memorial Day), the first Monday in September (Labor Day), and Easter Sunday.
- I. *Abandoned Vehicle*. Any Vehicle that is not operational or has not been moved for a period of two (2) weeks.
- J. *Trailer*. An unpowered vehicle towed by another.
- K. *No Curve Parking Zone.* District property in which curve parking is prohibited and in which the District is authorized to initiate a towing and/or removal action of any Vehicle. District property deemed a No Curve Parking Zone will be designated as such with necessary signage.

SECTION 3. ESTABLISHMENT OF TOW AWAY ZONES. Each area set forth in Exhibit A attached hereto is hereby declared a Tow Away Zone and each area set forth in Exhibit B attached hereto is hereby declared a No Curve Parking Zone as set forth in Section 4 herein. In addition, any Vehicle which is Parked in a manner which prevents or inhibits the ability of emergency response vehicles to navigate streets within the District are hereby authorized to be towed. Moreover, any Vehicle which is Parked on District property that is grassed and/or landscaped or on District-owned sidewalks are hereby authorized to be towed.

SECTION 4. ESTABLISHMENT OF NO CURVE PARKING ZONES. Each area set forth in **Exhibit B** attached hereto is hereby declared a No Curve Parking Zone. Any Vehicle which is Parked in a No Curve Parking Zone is hereby authorized to be towed pursuant to this Policy.

SECTION 5. EXCEPTIONS.

- A. ON-STREET PARKING EXCEPTIONS. Abandoned and/or broken down Vehicles are not permitted to be Parked on-street at any time and are subject to towing at the Owner's expense. Commercial Vehicles, Recreational Vehicles, Trailers, and Vessels are not permitted to be Parked on-street Overnight and shall be subject to towing at Owner's expense. However, during Holidays, Vehicles are permitted to be Parked on-street Overnight in a safe manner which does not prevent or inhibit the ability of emergency response vehicles to navigate streets within the District and such properly Parked Vehicles shall not be towed and/or removed from the areas set forth in Exhibit A during Holidays.
- **B. OVERNIGHT PARKING PERMITS.** Residents may apply for an "Overnight Parking Permit" which will allow such resident and/or guest to Park on-street Overnight.

Overnight Parking Permit requests will be granted in accordance with the following:

- i. Overnight Parking Permits may be granted a maximum of seven (7) nights per calendar year for one Vehicle, as identified by the Vehicle's license plate number. Notwithstanding the foregoing, Overnight Parking Permits will <u>not</u> be issued for Trailers or Vessels under any circumstances. Overnight Parking Permits may not exceed seven (7) consecutive days. Overnight Parking Permit requests for a duration of longer than seven (7) days may be considered but will require a showing of hardship and may be conditioned to require a specific Parking location to be assigned for such extended Overnight Parking.
- **ii.** Residents and paid users interested in an Overnight Parking Permit may submit a request to the District Manager, or his/her designee, which includes the following information:
 - **a.** The name, address and contact information of the owner of the Vehicle to which the permit will be granted; and
 - **b.** The make/model and license plate of the Vehicle to which the permit will apply; and
 - **c.** The reason and special terms (if any) for the Overnight Parking Permit; and
 - **d.** The date and time of the expiration of the requested Overnight Parking Permit.
- **iii.** It is the responsibility of the person(s) requesting an Overnight Parking Permit to secure all necessary documentation and approvals. Failure to secure all necessary documentation and approvals will result in the towing and/or removal of the Vehicle from the District's property. Improperly permitted Vehicles parked in the Tow-Away Zones will be subject to towing.
- iv. Upon receipt of all requested documentation, as set forth above, the District Manager, or his/her designee, will issue an Overnight Parking Permit to the resident or paid user making the request. Overnight Parking Permits will be granted by way of written correspondence by the District Manager or his/her designee. No verbal grants of authority will be issued or be held valid.
- v. The Overnight Parking Permit must be <u>clearly</u> displayed in the Vehicle windshield.
- C. VENDORS/CONTRACTORS. The District Manager or his/her designee may authorize vendors/consultants in writing to Park company Vehicles on District

property or in areas designated as Tow Away Zones in order to facilitate District business. All Vehicles so authorized must be identified by a parking pass issued by the District Manager or his/her designee stating the specific timeframe the company Vehicle is permitted to be Parked in an area otherwise designated as a Tow Away Zone.

D. DELIVERY VEHICLES AND GOVERNMENTAL VEHICLES. Delivery Vehicles, including but not limited to, U.P.S., U.S.P.S., Fed Ex, moving company Vehicles, and lawn maintenance vendors Vehicles may Park on District property, but not on District-owned grassed and/or landscaped areas or District-owned sidewalks, while actively engaged in the operation of such businesses. Vehicles owned and operated by any governmental unit may also Park on District property while carrying out official duties.

<u>Any Vehicle Parked on District property, including District roads, must do so in compliance</u> with all laws, ordinances and codes.

SECTION 6. TOWING/REMOVAL PROCEDURES.

- **A. SIGNAGE AND LANGUAGE REQUIREMENTS.** Notice of the Tow Away Zones shall be approved by the District's Board of Supervisors and shall be posted on District property in the manner set forth in Section 715.07, *Florida Statutes*. Such signage is to be placed in conspicuous locations, in accordance with Section 715.07, *Florida Statutes*.
- **B.** TOWING/REMOVAL AUTHORITY. To effect towing/removal of a Commercial Vehicle, Vehicle, Vessel, Trailer, or Recreational Vehicle, the District Manager or his/her designee must verify that the subject Commercial Vehicle, Vehicle, Vessel, Trailer, or Recreational Vehicle was not authorized to Park under this rule in the Overnight Parking Areas and then must contact a firm authorized by Florida law to tow/remove Commercial Vehicle, Vehicles, Vessels, Trailers, and Recreational Vehicles for the removal of such unauthorized vehicle at the owner's expense. The Commercial Vehicle, Vehicle, Vessel, Trailer, or Recreational Vehicle shall be towed/removed by the firm in accordance with Florida law, specifically the provisions set forth in Section 715.07, *Florida Statutes*. Notwithstanding the foregoing, a towing service retained by the District may tow/remove any vehicle Parked in the Tow Away Zone.
- **C. AGREEMENT WITH AUTHORIZED TOWING SERVICE.** The District's Board of Supervisors is hereby authorized to enter into and maintain an agreement with a firm authorized by Florida law to tow/remove unauthorized vehicles and in accordance with Florida law and with the policies set forth herein.

SECTION 7. PARKING AT YOUR OWN RISK. Vehicles, Vessels or Recreational Vehicles may be Parked on District property pursuant to this rule, provided, however, that the District assumes no liability for any theft, vandalism and/or damage that might occur to personal

property and/or to such Vehicles.

SECTION 8. AMENDMENTS; DESIGNATION OF ADDITIONAL TOW-AWAY ZONES. The Board, in its sole discretion, may amend this Policy from time to time to designate new Tow Away Zones as the District acquires additional common areas. Such designations of new Tow Away Zones are subject to proper signage and notice prior to enforcement of these rules on such new Tow Away Zones.

EXHIBIT A – Tow Away Zones EXHIBIT B – No Curve Parking Zones

Effective February 11, 2025

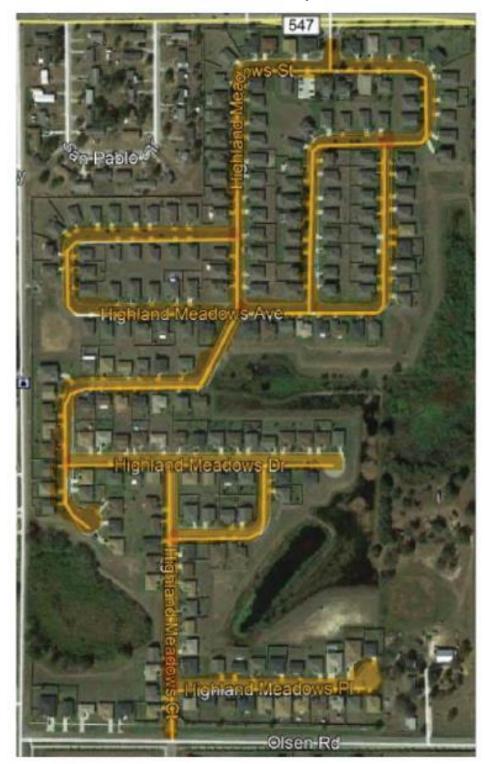
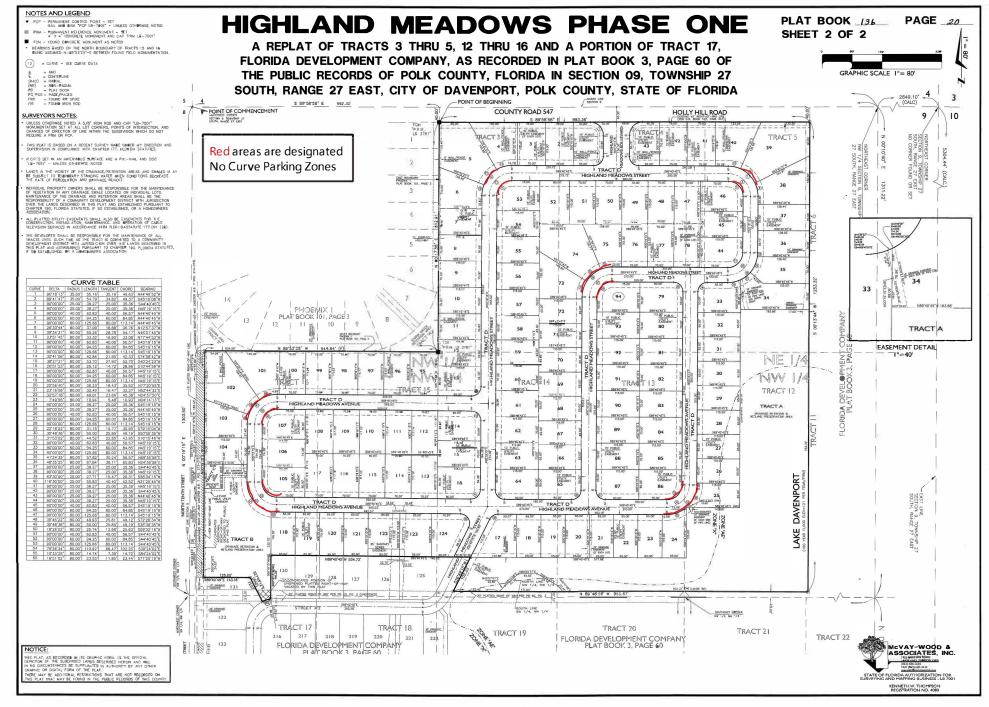


EXHIBIT A – Tow Away Zones

EXHIBIT B – No Curve Parking Zones



Page 3 of 3

Book136/Page20 Extra Page 1 CFN#2006046918

