



Rizzetta & Company

Highland Meadows Community Development District

**Board of Supervisors'
Special Meeting
April 10, 2023**

District Office:
8529 South Park Circle, Suite 330
Orlando, Florida 32819
407.472.2471

www.highlandmeadowscdd.org

HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT

Tom Fellows Community Center, 207 North Blvd. W., Davenport, FL 33837

| | | |
|-----------------------------|--|--|
| Board of Supervisors | Cindy Chenowith Robert Williams Headley Oliver Eric Chenowith Ralph Martinez | Chair Vice Chair Assistant Secretary Assistant Secretary Assistant Secretary |
| District Manager | Richard Hernandez | Rizzetta & Company, Inc. |
| District Counsel | Roy Van Wyk | Kilinski Van Wyk |
| District Engineer | Rey Malave | Dewberry Engineering |

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (407) 472-2471. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT

District Office · Orlando, Florida · (407) 472-2471

Mailing Address · 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

www.highlandmeadowscdd.org

April 5, 2023

Board of Supervisors
**Highland Meadows Community
Development District**

AGENDA

Dear Board Members:

The special meeting of the Board of Supervisors of the Highland Meadows Community Development District will be held on **Monday, April 10, 2022, at 6:00 p.m.** at the Tom Fellows Community Center, located at 207 North Blvd. W., Davenport, FL 33837. The following is the agenda for the meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Special Meeting held on November 14, 2022 Tab 1
 - B. Consideration of Operation and Maintenance Expenditures for February and March 2023 Tab 2
- 4. BUSINESS ITEMS**
 - A. Ratification of the Tri- Party Succession Agreement.....Tab 3
 - B. Consideration to Renew Grau and Associates Agreement.....Tab 4
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 6. SUPERVISOR REQUESTS AND COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (407) 472-2471.

Very truly yours,

Richard Hernandez

Richard Hernandez
District Manager

cc: Roy Van Wyk, Kilinski | Van Wyk

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MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HIGHLAND MEADOWS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Highland Meadows Community Development District was held on **Tuesday, November 14, 2022, at 2 p.m.** located at the **Tom Fellows Community Center, located at 207 North Blvd. W., Davenport, FL 33837.**

Present and constituting a quorum:

| | |
|-----------------|--|
| Cindy Chenowith | Board Supervisor, Chairperson |
| Robert Williams | Board Supervisor, Vice Chairman |
| Eric Chenowith | Board Supervisor, Assistant Secretary |
| Ralph Martinez | Board Supervisor, Assistant Secretary |
| Headley Oliver | Board Supervisor, Assistant Secretary |

Also present were:

| | |
|-------------------|---|
| Richard Hernandez | District Manager, Rizzetta & Company, Inc. |
| Roy Van Wyk | District Counsel, KE Law Group (<i>via speakerphone</i>) |
| Molly Banfield | District Engineer, Dewberry |
| Audience | Present |

FIRST ORDER OF BUSINESS

Call to Order

Mr. Hernandez called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

Mr. Hernandez answered an audience question regarding veteran benefits.

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49 **THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board
of Supervisors' Regular Meeting held on
June 3, 2022**

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53 The Board reviewed the minutes of the Board of Supervisors' Regular Meeting held
54 on June 3, 2022.
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56 On Motion by Ms. Chenowith, seconded by Mr. Chenowith, the Board of Supervisors
57 approved the minutes of the Board of Supervisors' Regular Meeting held on June 3, 2022,
58 as presented, for the Highland Meadows Community Development District.

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60 **FOURTH ORDER OF BUSINESS**

**Consideration of Operation and
Maintenance Expenditures for May 2022**

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63 The Board reviewed the Operation and Maintenance Expenditures for May 2022.
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65 On Motion by Ms. Chenowith, seconded by Mr. Chenowith, with all in favor, the Board of
66 Supervisors ratified the Operations and Maintenance Expenditures for May 2022
67 (12,783.85) for the Highland Meadows Community Development District.

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69 **FIFTH ORDER OF BUSINESS**

**Public Hearing of Fiscal Year 2022-2023
Final Budget**

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72 Mr. Hernandez presented and reviewed the Fiscal Year 2022-2023 Budget
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74 On Motion by Ms. Chenowith, seconded by Mr. Chenowith, the Board of Supervisors agreed
75 to open the public hearing on the Fiscal Year 2022-2023 Final Budget, for the Highland
76 Meadows Community Development District.

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79 No members of the public desired to provide public testimony or comment.
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81 On Motion by Ms. Chenowith, seconded by Mr. Chenowith, the Board of Supervisors agreed
82 to close the public hearing on the Fiscal Year 2022-2023 Final Budget, for the Highland
83 Meadows Community Development District.

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85 *i. Consideration of Resolution 2022-04, Adopting the Fiscal Year 2022-2023*
86 *Final Budget*
87

88 On Motion by Ms. Chenowith, seconded by Mr. Chenowith, (with the exception of Supervisor
89 Robert Williams), the Board of Supervisors adopted Resolution 2022-04, Adopting the
90 Fiscal Year 2022-2023 Final Budget, for the Highland Meadows Community Development
91 District.

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SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2022-05,
Imposing Special Assessments and
Certifying an Assessment Roll**

Mr. Hernandez presented and reviewed the Fiscal Year 2022-2023 Assessments.

On Motion by Ms. Chenowith, seconded by Mr. Williams, the Board of Supervisors agreed to open the public hearing on the Fiscal Year 2022-2023 Special Assessments, for the Highland Meadows Community Development District.

No members of the public desired to provide public testimony or comment.

On Motion by Mr. Chenowith, seconded by Mr. Williams, the Board of Supervisors agreed to close the public hearing on the Fiscal Year 2022-2023 Special Assessments, for the Highland Meadows Community Development District.

Mr. Hernandez presented and reviewed Resolution 202-05 with the Board.

On Motion, Ms. Chenowith, seconded by Mr. Chenowith, the Board of Supervisors adopted Resolution 2022-05, Imposing Special Assessments and Certifying an Assessment Roll, for the Highland Meadows Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2022-06,
Setting the Fiscal Year 2022-2023
Meeting Schedule**

Mr. Hernandez presented and reviewed Resolution 2022-06 with the Board. The Board decided to hold Board of Supervisors meetings on Mondays at 2:00 p.m.

The regularly scheduled meetings will be held on November 14, 2022, April 18, 2023, June 19, 2023, and August 14, 2023.

On Motion, Ms. Chenowith, seconded by Mr. Martinez, the Board of Supervisors adopted Resolution 2022-06, Setting the Fiscal Year 2022-2023 Meeting Schedule, for the Highland Meadows Community Development District.

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EIGHTH ORDER OF BUSINESS

Consideration of First Addendum to the Contract for Professional District Services

Mr. Hernandez presented the First Addendum to the Board for their consideration. Mr. Hernandez advised that the contract amends the District contract with Rizzetta and Company to reflect the amended Schedule of Fees and Expenses listed on **Exhibit B**. Mr. Hernandez mentioned that the First Addendum is already a budgeted item.

On Motion, Ms. Chenowith, seconded by Mr. Martinez, the Board of Supervisors approved the First Addendum to the Contract for Professional District Services, for the Highland Meadows Community Development District.

NINTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No Report.
- B. District Engineer
No Report.
- C. District Manager
Mr. Hernandez advised that he would look at locks for panels and clocks.

TENTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

✪ **Next Meeting:** Mr. Hernandez announced the next meeting is Monday, November 14, 2022, at 2:00 p.m.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Chenowith, seconded by Mr. Williams with all in favor, the Board of Supervisors adjourned the meeting at 12:51 p.m. for the Highland Meadows Community Development District.

**Highland Meadows Community
Development District
Check Register**

Company Name: Highland Meadows Community Development District
Report Name: Check Register
Created on: 03/17/2023
Location: 605-001--605 General Fund

| Account | Payment date | Vendor name | Document/check no | Payment Amount |
|--------------------|---------------------|--------------------------|--------------------------|-----------------------|
| 605TRUISTOP | | | | |
| 605TRUISTOP | 02/01/2023 | Rizzetta & Company, Inc. | 100039 | \$ 3,288.09 |
| 605TRUISTOP | 02/02/2023 | Duke Energy | ACH | \$ 59.17 |
| 605TRUISTOP | 02/02/2023 | Duke Energy | ACH | \$ 49.86 |
| 605TRUISTOP | 02/03/2023 | City of Davenport | ACH | \$ 97.56 |
| 605TRUISTOP | 02/15/2023 | Duke Energy | ACH | \$ 574.84 |
| 605TRUISTOP | 02/15/2023 | Duke Energy | ACH | \$ 377.20 |
| 605TRUISTOP | 02/23/2023 | Jacob Derek Miller | 100040 | \$ 2,530.50 |
| 605TRUISTOP | 02/23/2023 | Robert C. Williams | 100041 | \$ 31.31 |
| | | | | \$ 7,008.53 |

Rizzetta & Company, Inc.
 3434 Colwell Avenue
 Suite 200
 Tampa FL 33614

Invoice

| Date | Invoice # |
|----------|---------------|
| 2/1/2023 | INV0000075344 |

Bill To:

| |
|--|
| HIGHLAND MEADOWS CDD 3434 Colwell Avenue, Suite 200 Tampa FL 33614 |
|--|

| Services for the month of | Terms | Client Number |
|---------------------------|--------------|---------------|
| February | Upon Receipt | 00605 |

| Description | Qty | Rate | Amount |
|---------------------------------|------|------------|------------|
| Accounting Services | 1.00 | \$1,143.67 | \$1,143.67 |
| Administrative Services | 1.00 | \$439.17 | \$439.17 |
| Financial & Revenue Collections | 1.00 | \$347.67 | \$347.67 |
| Management Services | 1.00 | \$1,257.58 | \$1,257.58 |
| Website Compliance & Management | 1.00 | \$100.00 | \$100.00 |
| Subtotal | | | \$3,288.09 |
| Total | | | \$3,288.09 |

RECEIVED
 01/25/23



duke-energy.com
877.372.8477

Your Energy Bill

Service address
HIGHLAND MEADOWS CDD
508 HIGHLAND MEADOWS ST UNIT A
DAVENPORT FL 33837

Bill date Jan 11, 2023
For service Dec 8 - Jan 9
33 days

Account number 9100 8272 6644

Billing summary

| | |
|--------------------------------|----------------|
| Previous Amount Due | \$32.74 |
| <i>Payment Received Dec 30</i> | -32.74 |
| Current Electric Charges | 54.17 |
| Taxes | 5.00 |
| Total Amount Due Feb 01 | \$59.17 |

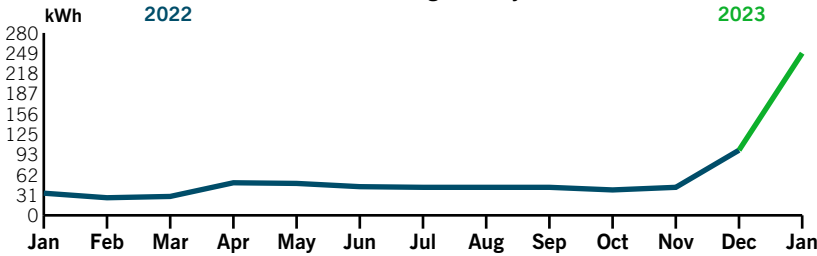


Thank you for your payment.



Your usage snapshot

Electric usage history



Average temperature in degrees

60° 65° 71° 74° 79° 81° 83° 83° 80° 74° 71° 63° 72°

| | Current Month | Jan 2022 | 12-Month Usage | Avg Monthly Usage |
|------------------|---------------|----------|----------------|-------------------|
| Electric (kWh) | 249 | 34 | 759 | 63 |
| Avg. Daily (kWh) | 8 | 1 | 2 | |

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8272 6644

Amount of automatic draft

| | |
|----------------------------|---|
| \$59.17 by Feb 1 | After 90 days from bill date, a late charge will apply. |
|----------------------------|---|

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

HIGHLAND MEADOWS CDD
C/O RIZZETTA & COMPANY INC
8529 SOUTHPARK CIR STE 330
ORLANDO FL 32819-9064

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

88910082726644000660000000000000000000000000591700000059171



Your usage snapshot - Continued

| | |
|--|-------------|
| Current electric usage for meter number 3874601 | |
| Actual reading on Jan 9 | 2715 |
| Previous reading on Dec 8 | - 2466 |
| <hr/> | |
| Energy Used | 249 kWh |
| Billed kWh | 249.000 kWh |

Billing details - Electric

| | |
|--|----------------|
| Billing Period - Dec 08 to Jan 09 | |
| Meter - 3874601 | |
| Customer Charge | \$15.55 |
| Energy Charge | |
| 249.000 kWh @ 9.001c | 22.41 |
| Fuel Charge | |
| 249.000 kWh @ 6.266c | 15.60 |
| Asset Securitization Charge | |
| 249.000 kWh @ 0.243c | 0.61 |
| <hr/> | |
| Total Current Charges | \$54.17 |

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

| | |
|---------------------------|---------------|
| Regulatory Assessment Fee | \$0.04 |
| Gross Receipts Tax | 1.39 |
| Municipal Franchise Fee | 3.57 |
| <hr/> | |
| Total Taxes | \$5.00 |



duke-energy.com
877.372.8477

Your Energy Bill

Service address
HIGHLAND MEADOWS CDD
101 HIGHLAND MEADOWS PL UNIT A
DAVENPORT FL 33837

Bill date Jan 11, 2023
For service Dec 8 - Jan 9
33 days

Account number **9100 8277 5437**

Billing summary

| | |
|--------------------------------|----------------|
| Previous Amount Due | \$32.74 |
| <i>Payment Received Dec 30</i> | -32.74 |
| Current Electric Charges | 45.65 |
| Taxes | 4.21 |
| Total Amount Due Feb 01 | \$49.86 |

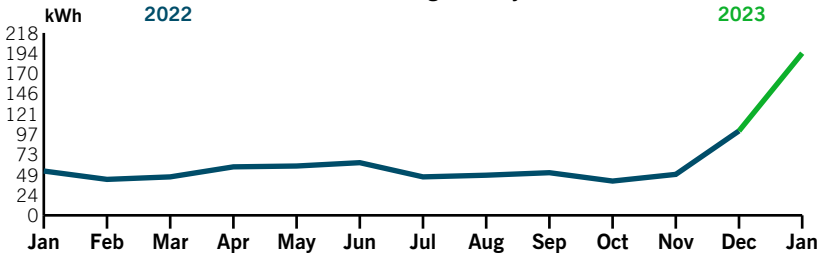


Thank you for your payment.



Your usage snapshot

Electric usage history



Average temperature in degrees

60° 65° 71° 74° 79° 81° 83° 83° 80° 74° 71° 63° 72°

| | Current Month | Jan 2022 | 12-Month Usage | Avg Monthly Usage |
|------------------|---------------|----------|----------------|-------------------|
| Electric (kWh) | 194 | 53 | 799 | 67 |
| Avg. Daily (kWh) | 6 | 2 | 2 | |

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft

Account number
9100 8277 5437

\$49.86
by Feb 1

After 90 days from bill date, a late charge will apply.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

HIGHLAND MEADOWS CDD
C/O RIZZETTA & COMPANY INC
8529 SOUTHPARK CIR STE 330
ORLANDO FL 32819-9064

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

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Your usage snapshot - Continued

| | |
|--|-------------|
| Current electric usage for meter number 3876487 | |
| Actual reading on Jan 9 | 2559 |
| Previous reading on Dec 8 | - 2365 |
| <hr/> | |
| Energy Used | 194 kWh |
| Billed kWh | 194.000 kWh |

Billing details - Electric

| | |
|--|----------------|
| Billing Period - Dec 08 to Jan 09 | |
| Meter - 3876487 | |
| Customer Charge | \$15.55 |
| Energy Charge | |
| 194.000 kWh @ 9.001c | 17.47 |
| Fuel Charge | |
| 194.000 kWh @ 6.266c | 12.16 |
| Asset Securitization Charge | |
| 194.000 kWh @ 0.243c | 0.47 |
| <hr/> | |
| Total Current Charges | \$45.65 |

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

| | |
|---------------------------|---------------|
| Regulatory Assessment Fee | \$0.03 |
| Gross Receipts Tax | 1.17 |
| Municipal Franchise Fee | 3.01 |
| <hr/> | |
| Total Taxes | \$4.21 |



CITY OF DAVENPORT

1 S ALLAPAHA AVE
DAVENPORT FL 33837-0125

FOR BILLING INFORMATION
CALL: (863)419-3300

HIGHLAND MEADOWS CDD

CYCLE A


C/CARD

1R2A

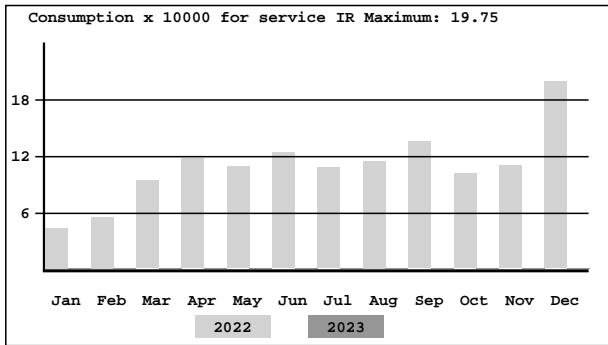
18001

| Account # | Service Address | Billing Period | Bill Date | Due Date | TOTAL DUE | | | |
|----------------------------|---------------------|----------------------|------------|-----------------|-----------|-------|----------|---------|
| 2270 | Highland Meadows St | 12/05/22 to 01/04/23 | 01/10/2023 | 02/01/2023 | \$ 97.56 | | | |
| Service Code & Description | Date | Previous Reading | Date | Current Reading | Mult | Usage | Year Ago | Charge |
| LAST PAYMENT 01/03/2023 | | | | | | | 841.70 | |
| AW ALTERNATIVE WATER SUR | 12/06 | 45962 | 01/05 | 45962 | 100.000 | 0 | 42700 | 0.00 |
| BF BACKFLOW PREVENTION FEE | | | | | | | | 5.75 |
| IR IRRIGATION | 12/06 | 45962 | 01/05 | 45962 | 100.000 | 0 | 42700 | 83.46 * |
| | | | | | | | * TAXES | 8.35 |

Your Credit Card will be charged on 01/31/2023



| | |
|-------------------------|--------------|
| CURRENT CHARGES | 97.56 |
| TOTAL AMOUNT DUE | 97.56 |



COMMISSION MEETINGS FOR JANUARY 2023 HAVE BEEN RESCHEDULED FOR THE 1ST AND 3RD TUESDAYS OF THE MONTH.

CITY OFFICES WILL BE CLOSED ON MONDAY JANUARY 16th IN OBSERVANCE OF MARTIN LUTHER KING DAY.

FOR CITY EVENTS AND UP TO DATE INFORMATION PLEASE VISIT US AT WWW.MYDAVENPORT.ORG

PAST DUE BALANCES ARE DUE IMMEDIATELY LATE FEES WILL BE APPLIED IF PAYMENTS ARE NOT RECEIVED IN OUR OFFICE BY THE 1ST OF THE MONTH AND WATER IS SUBJECT TO DISCONNECTION IF NOT PAID BY THE 10TH OF THE MONTH.



CITY OF DAVENPORT

1 S ALLAPAHA AVE
DAVENPORT FL 33837-0125

| Account # | Bill Date | TOTAL DUE |
|-----------|------------|------------|
| 2270 | 01/10/2023 | \$ 97.56 |
| Type | Due Date | |
| CYCLE A | 02/01/2023 | **C/CARD** |
| PayID | Bill No | |
| 1R2A | 598 | |


 HIGHLAND MEADOWS CDD
 3434 COLWELL AVE SUITE 200
 TAMPA FL 33614

Your Credit Card will be charged on 01/31/2023

0000022707 0000097568



duke-energy.com
877.372.8477

Your Energy Bill

Service address

HIGHLAND MEADOWS CDD
0 COUNTY ROAD 547 N LITE HIGHLAND MEADOWS PH 2
LITE HIGHLAND MEADOWS PH2

Bill date Jan 24, 2023

For service Dec 22 - Jan 23
33 days

Account number **9100 8272 6884**

Billing summary

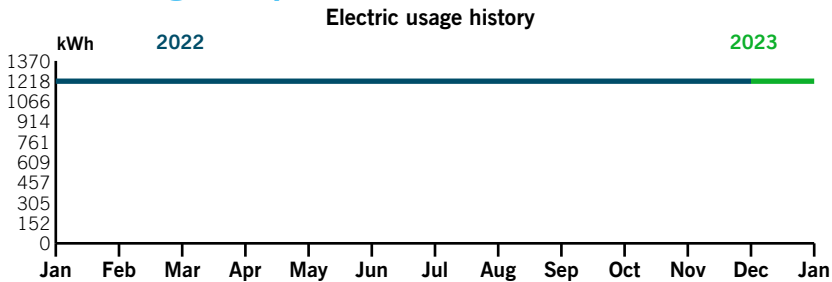
| | |
|--------------------------------|-----------------|
| Previous Amount Due | \$554.83 |
| <i>Payment Received Jan 12</i> | -554.83 |
| Current Lighting Charges | 571.40 |
| Taxes | 3.44 |
| Total Amount Due Feb 14 | \$574.84 |



Thank you for your payment.



Your usage snapshot



Average temperature in degrees

60° 65° 71° 74° 79° 81° 83° 83° 80° 74° 71° 63° 63°

| | Current Month | Jan 2022 | 12-Month Usage | Avg Monthly Usage |
|------------------|---------------|----------|----------------|-------------------|
| Electric (kWh) | 1,218 | 1,218 | 14,616 | 1,218 |
| Avg. Daily (kWh) | 37 | 36 | 40 | |

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft

Account number
9100 8272 6884

\$574.84
by Feb 14

After 90 days from bill date, a late charge will apply.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

HIGHLAND MEADOWS CDD
C/O RIZZETTA & COMPANY INC
3434 COLWELL AVE STE 200
TAMPA FL 33614-8390

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

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Your usage snapshot - Continued

| Outdoor Lighting | | |
|---------------------------------------|-----------------|------------------|
| Billing period Dec 22 - Jan 23 | | |
| Description | Quantity | Usage |
| HPS UG RDWAY 9500L | 29 | 1,218 kWh |
| Total | 29 | 1,218 kWh |

Billing details - Lighting

| Billing Period - Dec 22 to Jan 23 | |
|--|-----------------|
| Customer Charge | \$1.65 |
| Energy Charge | |
| 1,218.000 kWh @ 3.629c | 44.20 |
| Fuel Charge | |
| 1,218.000 kWh @ 5.865c | 71.44 |
| Asset Securitization Charge | |
| 1,218.000 kWh @ 0.069c | 0.84 |
| Fixture Charge | |
| HPS UG RDWAY 9500L | 164.72 |
| Maintenance Charge | |
| HPS UG RDWAY 9500L | 53.36 |
| Pole Charge | |
| CONCRETE, 30/35 | |
| 29 Pole(s) @ \$8.110 | 235.19 |
| Total Current Charges | \$571.40 |

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

| | |
|---------------------------|---------------|
| Regulatory Assessment Fee | \$0.41 |
| Gross Receipts Tax | 3.03 |
| Total Taxes | \$3.44 |



duke-energy.com
877.372.8477

Your Energy Bill

Service address
HIGHLAND MEADOWS CDD
O COUNTY ROAD 547 N
LITE HIGHLAND MEADOWS

Bill date Jan 24, 2023
For service Dec 22 - Jan 23
33 days

Account number 9100 8277 5198

Billing summary

| | |
|--------------------------------|-----------------|
| Previous Amount Due | \$364.10 |
| <i>Payment Received Jan 12</i> | -364.10 |
| Current Lighting Charges | 374.93 |
| Taxes | 2.27 |
| Total Amount Due Feb 14 | \$377.20 |

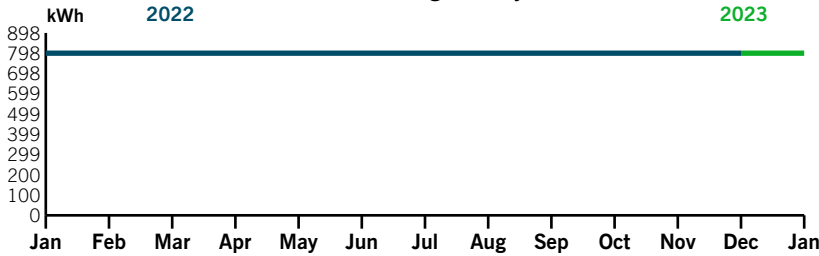


Thank you for your payment.



Your usage snapshot

Electric usage history



Average temperature in degrees

60° 65° 71° 74° 79° 81° 83° 83° 80° 74° 71° 63° 63°

| | Current Month | Jan 2022 | 12-Month Usage | Avg Monthly Usage |
|------------------|---------------|----------|----------------|-------------------|
| Electric (kWh) | 798 | 798 | 9,576 | 798 |
| Avg. Daily (kWh) | 24 | 23 | 26 | |

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8277 5198

Amount of automatic draft

\$377.20
by Feb 14

After 90 days from bill date, a late charge will apply.

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

HIGHLAND MEADOWS CDD
C/O RIZZETTA & COMPANY INC
3434 COLWELL AVE STE 200
TAMPA FL 33614-8390

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

88910082775198000660000000000000000000000003772000000377202



Your usage snapshot - Continued

| Outdoor Lighting | | |
|---------------------------------------|-----------------|----------------|
| Billing period Dec 22 - Jan 23 | | |
| Description | Quantity | Usage |
| HPS UG RDWAY 9500L | 19 | 798 kWh |
| Total | 19 | 798 kWh |

Billing details - Lighting

| Billing Period - Dec 22 to Jan 23 | |
|--|-----------------|
| Customer Charge | \$1.65 |
| Energy Charge | |
| 798.000 kWh @ 3.629c | 28.96 |
| Fuel Charge | |
| 798.000 kWh @ 5.865c | 46.80 |
| Asset Securitization Charge | |
| 798.000 kWh @ 0.069c | 0.55 |
| Fixture Charge | |
| HPS UG RDWAY 9500L | 107.92 |
| Maintenance Charge | |
| HPS UG RDWAY 9500L | 34.96 |
| Pole Charge | |
| CONCRETE, 30/35 | |
| 19 Pole(s) @ \$8.110 | 154.09 |
| Total Current Charges | \$374.93 |

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

| | |
|---------------------------|---------------|
| Regulatory Assessment Fee | \$0.27 |
| Gross Receipts Tax | 2.00 |
| Total Taxes | \$2.27 |

Southern Oak Outdoor LLC
9300 Conroy Windermere Rd. #3227
Windermere, FL 34786 US
connect@southernoakoutdoor.com



INVOICE

BILL TO

Highland Meadows CDD
3434 Colwell Ave
Suite 200
Tampa FL 33614-8390

INVOICE # 2107
DATE 02/01/2023
DUE DATE 03/03/2023
TERMS Net 30

| ACTIVITY | QTY | RATE | AMOUNT |
|---|-----|----------|----------|
| Landscape Maintenance:Maintenance Mowing, edging, string trimming, blowing, shearing & weed control. | 1 | 2,530.50 | 2,530.50 |

Thank you for your business!

BALANCE DUE

\$2,530.50

RECEIVED
02/01/23

HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 8529 SOUTH PARK CIRCLE · SUITE 330 · ORLANDO, FLORIDA 32819

Check Request

Amount: \$ 31.31

District Name: Highland Meadows Community Development District

Date: February 2, 2023

Payable to: Robert Williams

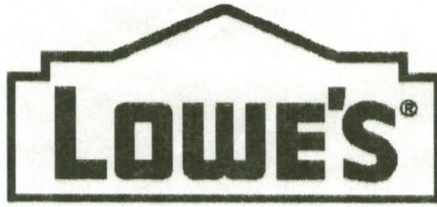
Address: 673 Highland Meadows Ave
Davenport, FL 33837

Reason: LOWES- Pad Lock and Brass Lock for the
community.

Requested By: Melinda Gallo

Special Instructions:

Manager Approval: Richard Hernandez **RECEIVED**
02/02/23



LOWE'S HOME CENTERS, LLC
37051 US HIGHWAY 27
HAINES CITY, FL 33844 (863) 422-9116

- SALE -

SALES#: FSTLAN05 13 TRANS#: 43858247 11-07-22

855343 SOLID BRASS PADLOCK 3-PAC 20.28
855346 40-MM BRASS LOCK 8.98

SUBTOTAL: 29.26
TAX: 2.05
INVOICE 43207 TOTAL: 31.31
VISA: 31.31

VISA: XXXXXXXXXXXX3286 AMOUNT:31.31 AUTHCD: 01905C
CHIP REFID:270243207440 11/07/22 16:57:30
APL: 4348415345205649 TUR: 0080008000
AID: A0000000031010 TSI: E800

STORE: 2702 TERMINAL: 43 11/07/22 16:57:27

OF ITEMS PURCHASED: 2

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.
FOR DETAILS ON OUR RETURN POLICY, VISIT
LOWES.COM/RETURNS
A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: ZACK LONG

LOWE'S PRICE PROMISE
FOR MORE DETAILS, VISIT LOWES.COM/PRICEPROMISE

* SHARE YOUR FEEDBACK! *
* ENTER FOR A CHANCE TO BE *
* ONE OF FIVE \$500 WINNERS DRAWN MONTHLY! *
* ENTRE EN EL SORTEO MENSUAL *
* PARA SER UNO DE LOS CINCO GANADORES DE \$500! *
* *
* ENTER BY COMPLETING A SHORT SURVEY *
* WITHIN ONE WEEK AT: www.Lowes.com/survey *
* Y O U R I D #432070 270213 110553 *
* *
* NO PURCHASE NECESSARY TO ENTER OR WIN. *
* VOID WHERE PROHIBITED. MUST BE 18 OR OLDER TO ENTER. *
* OFFICIAL RULES & WINNERS AT: www.Lowes.com/survey *

HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT

District Office · Riverview , Florida 33578
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.highlandmeadowscdd.org

Operation and Maintenance Expenditures March 2023 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2023 through March 31, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$4,402.84**

Approval of Expenditures:

_____ Chairperson

**Highland Meadows Community
Development District
Check Register**

Company Name: Highland Meadows Community
Report Name: Development District
Created on: Check Register
Location: 04/04/2023
 605-001--605 General Fund

| Account | Payment date | Vendor name | Document/ check no | Payment Amount |
|---------------------|---------------------|--------------------------|-------------------------------|---------------------------|
| 605TRUISTOP | | | | |
| 605TRUISTOP | 03/03/2023 | City of Davenport | ACH | \$ 97.56 |
| 605TRUISTOP | 03/03/2023 | Duke Energy | ACH | \$ 32.53 |
| 605TRUISTOP | 03/03/2023 | Duke Energy | ACH | \$ 32.62 |
| 605TRUISTOP | 03/16/2023 | Duke Energy | ACH | \$ 574.84 |
| 605TRUISTOP | 03/16/2023 | Duke Energy | ACH | \$ 377.20 |
| 605TRUISTOP | 03/01/2023 | Rizzetta & Company, Inc. | 100042 | \$ <u>3,288.09</u> |
| Report Total | | | | \$ <u>4,402.84</u> |



CITY OF DAVENPORT

1 S ALLAPAHA AVE
DAVENPORT FL 33837-0125

FOR BILLING INFORMATION
CALL: (863)419-3300

HIGHLAND MEADOWS CDD

CYCLE A


C/CARD

1R2A

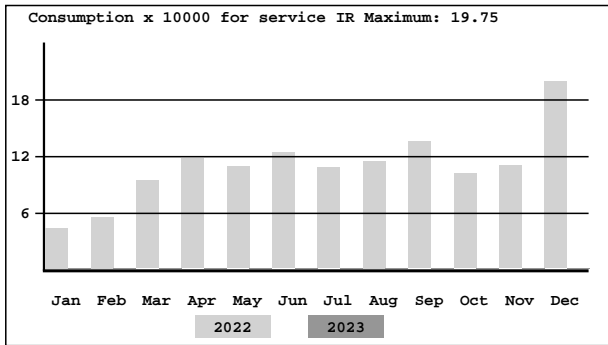
18001

| Account # | Service Address | Billing Period | Bill Date | Due Date | TOTAL DUE | | | |
|----------------------------|---------------------|----------------------|------------|-----------------|-----------|-------|----------|---------|
| 2270 | Highland Meadows St | 02/05/23 to 03/04/23 | 03/10/2023 | 04/01/2023 | \$ 97.56 | | | |
| Service Code & Description | Date | Previous Reading | Date | Current Reading | Mult | Usage | Year Ago | Charge |
| LAST PAYMENT 03/01/2023 | | | | | | | | 97.56 |
| AW ALTERNATIVE WATER SUR | 02/06 | 45962 | 03/06 | 45962 | 100.000 | 0 | 92500 | 0.00 |
| BF BACKFLOW PREVENTION FEE | | | | | | | | 5.75 |
| IR IRRIGATION | 02/06 | 45962 | 03/06 | 45962 | 100.000 | 0 | 92500 | 83.46 * |
| | | | | | | | * TAXES | 8.35 |

Your Credit Card will be charged on 03/31/2023



| | |
|-------------------------|--------------|
| CURRENT CHARGES | 97.56 |
| TOTAL AMOUNT DUE | 97.56 |



COMMISSION MEETINGS: 1st AND 3rd MONDAYS OF THE MONTH AT 7PM IN THE COMMISSION CHAMBERS.

CITY HALL WILL BE CLOSED FRIDAY APRIL 7th IN OBSERVANCE OF GOOD FRIDAY.

EASTER EVENT: SATURDAY APRIL 8TH- PLEASE VISIT US AT WWW.MYDAVENPORT.ORG FOR LOCATION AND TIME.


PAST DUE BALANCES ARE DUE IMMEDIATELY LATE FEES WILL BE APPLIED IF PAYMENTS ARE NOT RECEIVED IN OUR OFFICE BY THE 1ST OF THE MONTH AND WATER IS SUBJECT TO DISCONNECTION IF NOT PAID BY THE 10TH OF THE MONTH.



CITY OF DAVENPORT

1 S ALLAPAHA AVE
DAVENPORT FL 33837-0125

| Account # | Bill Date | TOTAL DUE |
|-----------|------------|------------|
| 2270 | 03/10/2023 | \$ 97.56 |
| Type | Due Date | |
| CYCLE A | 04/01/2023 | **C/CARD** |
| PayID | Bill No | |
| 1R2A | 591 | |


 CAR-RT SORT ** C035
 HIGHLAND MEADOWS CDD
 3434 COLWELL AVE SUITE 200
 TAMPA FL 33614

Your Credit Card will be charged on 03/31/2023

0000022707 0000097568



duke-energy.com
877.372.8477

Your Energy Bill

Service address

HIGHLAND MEADOWS CDD
101 HIGHLAND MEADOWS PL UNIT A
DAVENPORT FL 33837

Bill date Feb 9, 2023
For service Jan 10 - Feb 7
29 days

Account number **9100 8277 5437**

Billing summary

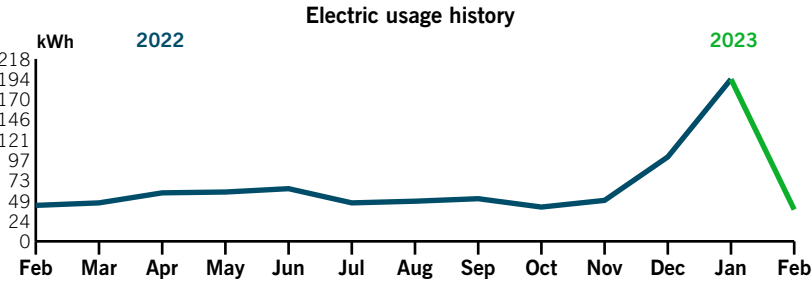
| | |
|--------------------------------|----------------|
| Previous Amount Due | \$49.86 |
| <i>Payment Received Feb 01</i> | -49.86 |
| Current Electric Charges | 30.00 |
| Taxes | 2.53 |
| Total Amount Due Mar 02 | \$32.53 |



Thank you for your payment.

Duke Energy Florida utilized fuel in the following proportions to generate your power: Coal 9.2%, Purchased Power 10.2%, Gas 77.0%, Oil 0.3%, Nuclear 0%, Solar 3.3%, (For prior 12 months ending December 31, 2022).

Your usage snapshot



Average temperature in degrees

65° 71° 74° 79° 81° 83° 83° 80° 74° 71° 63° 63° 66°

| | Current Month | Feb 2022 | 12-Month Usage | Avg Monthly Usage |
|------------------|---------------|----------|----------------|-------------------|
| Electric (kWh) | 38 | 43 | 794 | 66 |
| Avg. Daily (kWh) | 1 | 2 | 2 | |

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft



Account number
9100 8277 5437

\$32.53
by Mar 2

After 90 days from bill date, a late charge will apply.

Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

HIGHLAND MEADOWS CDD
C/O RIZZETTA & COMPANY INC
8529 SOUTHPARK CIR STE 330
ORLANDO FL 32819-9064

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094



Your usage snapshot - Continued

| Current electric usage for meter number 3876487 | |
|--|------------|
| Actual reading on Feb 7 | 2597 |
| Previous reading on Jan 10 | - 2559 |
| <hr/> | |
| Energy Used | 38 kWh |
| Billed kWh | 38.000 kWh |

Billing details - Electric

| Billing Period - Jan 10 to Feb 07 | |
|--|----------------|
| Meter - 3876487 | |
| Customer Charge | \$15.55 |
| Energy Charge | |
| 38.000 kWh @ 9.001c | 3.42 |
| Fuel Charge | |
| 38.000 kWh @ 6.266c | 2.38 |
| Asset Securitization Charge | |
| 38.000 kWh @ 0.243c | 0.09 |
| Minimum Bill Adjustment | 8.56 |
| <hr/> | |
| Total Current Charges | \$30.00 |

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at duke-energy.com/minimum.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

| | |
|---------------------------|---------------|
| Regulatory Assessment Fee | \$0.02 |
| Gross Receipts Tax | 0.55 |
| Municipal Franchise Fee | 1.96 |
| <hr/> | |
| Total Taxes | \$2.53 |



duke-energy.com
877.372.8477

Your Energy Bill

Service address

HIGHLAND MEADOWS CDD
508 HIGHLAND MEADOWS ST UNIT A
DAVENPORT FL 33837

Bill date Feb 9, 2023
For service Jan 10 - Feb 7
29 days

Account number **9100 8272 6644**

Billing summary

| | |
|--------------------------------|----------------|
| Previous Amount Due | \$59.17 |
| <i>Payment Received Feb 01</i> | -59.17 |
| Current Electric Charges | 30.00 |
| Taxes | 2.62 |
| Total Amount Due Mar 02 | \$32.62 |



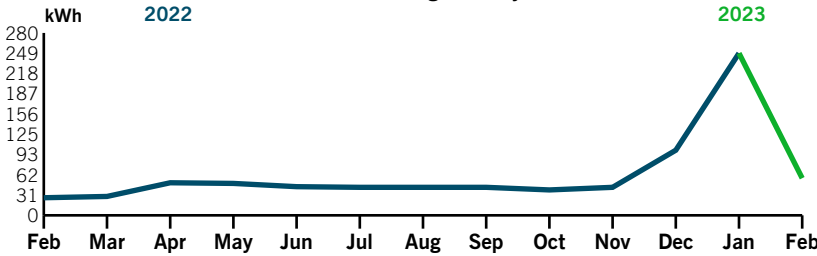
Thank you for your payment.

Duke Energy Florida utilized fuel in the following proportions to generate your power: Coal 9.2%, Purchased Power 10.2%, Gas 77.0%, Oil 0.3%, Nuclear 0%, Solar 3.3%, (For prior 12 months ending December 31, 2022).



Your usage snapshot

Electric usage history



Average temperature in degrees

65° 71° 74° 79° 81° 83° 83° 80° 74° 71° 63° 63° 66°

| | Current Month | Feb 2022 | 12-Month Usage | Avg Monthly Usage |
|------------------|---------------|----------|----------------|-------------------|
| Electric (kWh) | 57 | 27 | 789 | 66 |
| Avg. Daily (kWh) | 2 | 1 | 2 | |

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft

Account number
9100 8272 6644

\$32.62
by Mar 2

After 90 days from bill date, a late charge will apply.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

HIGHLAND MEADOWS CDD
C/O RIZZETTA & COMPANY INC
8529 SOUTHPARK CIR STE 330
ORLANDO FL 32819-9064

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094



Your usage snapshot - Continued

| Current electric usage for meter number 3874601 | |
|--|------------|
| Actual reading on Feb 7 | 2772 |
| Previous reading on Jan 10 | - 2715 |
| <hr/> | |
| Energy Used | 57 kWh |
| Billed kWh | 57.000 kWh |

Billing details - Electric

| Billing Period - Jan 10 to Feb 07 | |
|--|----------------|
| Meter - 3874601 | |
| Customer Charge | \$15.55 |
| Energy Charge | |
| 57.000 kWh @ 9.001c | 5.13 |
| Fuel Charge | |
| 57.000 kWh @ 6.266c | 3.57 |
| Asset Securitization Charge | |
| 57.000 kWh @ 0.243c | 0.14 |
| Minimum Bill Adjustment | 5.61 |
| <hr/> | |
| Total Current Charges | \$30.00 |

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at duke-energy.com/minimum.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

| | |
|---------------------------|---------------|
| Regulatory Assessment Fee | \$0.02 |
| Gross Receipts Tax | 0.63 |
| Municipal Franchise Fee | 1.97 |
| <hr/> | |
| Total Taxes | \$2.62 |



duke-energy.com
877.372.8477

Your Energy Bill

Service address

HIGHLAND MEADOWS CDD
0 COUNTY ROAD 547 N LITE HIGHLAND MEADOWS PH 2
LITE HIGHLAND MEADOWS PH2

Bill date Feb 22, 2023
For service Jan 24 - Feb 21
29 days

Account number **9100 8272 6884**

Billing summary

| | |
|--------------------------------|-----------------|
| Previous Amount Due | \$574.84 |
| <i>Payment Received Feb 14</i> | -574.84 |
| Current Lighting Charges | 571.40 |
| Taxes | 3.44 |
| Total Amount Due Mar 15 | \$574.84 |

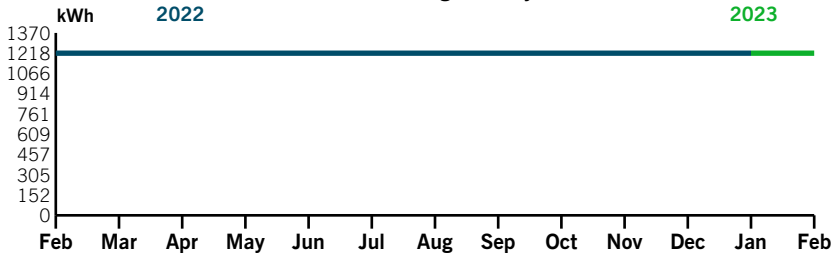


Thank you for your payment.

Duke Energy Florida utilized fuel in the following proportions to generate your power: Coal 9.2%, Purchased Power 10.2%, Gas 77.0%, Oil 0.3%, Nuclear 0%, Solar 3.3%, (For prior 12 months ending December 31, 2022).

Your usage snapshot

Electric usage history



Average temperature in degrees

65° 71° 74° 79° 81° 83° 83° 80° 74° 71° 63° 63° 66°

| | Current Month | Feb 2022 | 12-Month Usage | Avg Monthly Usage |
|------------------|---------------|----------|----------------|-------------------|
| Electric (kWh) | 1,218 | 1,218 | 14,616 | 1,218 |
| Avg. Daily (kWh) | 42 | 44 | 40 | |

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft

Account number
9100 8272 6884

\$574.84
by Mar 15

After 90 days from bill date, a late charge will apply.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

HIGHLAND MEADOWS CDD
C/O RIZZETTA & COMPANY INC
3434 COLWELL AVE STE 200
TAMPA FL 33614-8390

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

88910082726884000660000000000000000000005748400000574845



Your usage snapshot - Continued

| Outdoor Lighting | | |
|---------------------------------------|-----------------|------------------|
| Billing period Jan 24 - Feb 21 | | |
| Description | Quantity | Usage |
| HPS UG RDWAY 9500L | 29 | 1,218 kWh |
| Total | 29 | 1,218 kWh |

Billing details - Lighting

| Billing Period - Jan 24 to Feb 21 | |
|--|-----------------|
| Customer Charge | \$1.65 |
| Energy Charge | |
| 1,218.000 kWh @ 3.629c | 44.20 |
| Fuel Charge | |
| 1,218.000 kWh @ 5.865c | 71.44 |
| Asset Securitization Charge | |
| 1,218.000 kWh @ 0.069c | 0.84 |
| Fixture Charge | |
| HPS UG RDWAY 9500L | 164.72 |
| Maintenance Charge | |
| HPS UG RDWAY 9500L | 53.36 |
| Pole Charge | |
| CONCRETE, 30/35 | |
| 29 Pole(s) @ \$8.110 | 235.19 |
| Total Current Charges | \$571.40 |

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

| | |
|---------------------------|---------------|
| Regulatory Assessment Fee | \$0.41 |
| Gross Receipts Tax | 3.03 |
| Total Taxes | \$3.44 |



duke-energy.com
877.372.8477

Your Energy Bill

Service address
HIGHLAND MEADOWS CDD
O COUNTY ROAD 547 N
LITE HIGHLAND MEADOWS

Bill date Feb 22, 2023
For service Jan 24 - Feb 21
29 days

Account number 9100 8277 5198

Billing summary

| | |
|--------------------------------|-----------------|
| Previous Amount Due | \$377.20 |
| <i>Payment Received Feb 14</i> | -377.20 |
| Current Lighting Charges | 374.93 |
| Taxes | 2.27 |
| Total Amount Due Mar 15 | \$377.20 |

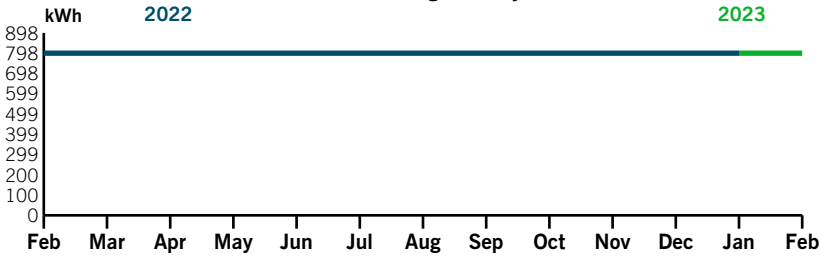


Thank you for your payment.

Duke Energy Florida utilized fuel in the following proportions to generate your power: Coal 9.2%, Purchased Power 10.2%, Gas 77.0%, Oil 0.3%, Nuclear 0%, Solar 3.3%, (For prior 12 months ending December 31, 2022).

Your usage snapshot

Electric usage history



Average temperature in degrees

65° 71° 74° 79° 81° 83° 83° 80° 74° 71° 63° 63° 66°

| | Current Month | Feb 2022 | 12-Month Usage | Avg Monthly Usage |
|------------------|---------------|----------|----------------|-------------------|
| Electric (kWh) | 798 | 798 | 9,576 | 798 |
| Avg. Daily (kWh) | 28 | 29 | 26 | |

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft

Account number
9100 8277 5198

\$377.20
by Mar 15

After 90 days from bill date, a late charge will apply.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

HIGHLAND MEADOWS CDD
C/O RIZZETTA & COMPANY INC
3434 COLWELL AVE STE 200
TAMPA FL 33614-8390

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

889100827751980006600000000000000000000000003772000000377202



Your usage snapshot - Continued

| Outdoor Lighting | | |
|---------------------------------------|-----------------|----------------|
| Billing period Jan 24 - Feb 21 | | |
| Description | Quantity | Usage |
| HPS UG RDWAY 9500L | 19 | 798 kWh |
| Total | 19 | 798 kWh |

Billing details - Lighting

| Billing Period - Jan 24 to Feb 21 | |
|--|-----------------|
| Customer Charge | \$1.65 |
| Energy Charge | |
| 798.000 kWh @ 3.629c | 28.96 |
| Fuel Charge | |
| 798.000 kWh @ 5.865c | 46.80 |
| Asset Securitization Charge | |
| 798.000 kWh @ 0.069c | 0.55 |
| Fixture Charge | |
| HPS UG RDWAY 9500L | 107.92 |
| Maintenance Charge | |
| HPS UG RDWAY 9500L | 34.96 |
| Pole Charge | |
| CONCRETE, 30/35 | |
| 19 Pole(s) @ \$8.110 | 154.09 |
| Total Current Charges | \$374.93 |

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

| | |
|---------------------------|---------------|
| Regulatory Assessment Fee | \$0.27 |
| Gross Receipts Tax | 2.00 |
| Total Taxes | \$2.27 |

Rizzetta & Company, Inc.
 3434 Colwell Avenue
 Suite 200
 Tampa FL 33614

Invoice

| Date | Invoice # |
|----------|---------------|
| 3/1/2023 | INV0000078057 |

Bill To:

| |
|--|
| HIGHLAND MEADOWS CDD 3434 Colwell Avenue, Suite 200 Tampa FL 33614 |
|--|

| Services for the month of | Terms | Client Number |
|---------------------------|--------------|---------------|
| March | Upon Receipt | 00605 |

| Description | Qty | Rate | Amount |
|---------------------------------|------|------------|------------|
| Accounting Services | 1.00 | \$1,143.67 | \$1,143.67 |
| Administrative Services | 1.00 | \$439.17 | \$439.17 |
| Financial & Revenue Collections | 1.00 | \$347.67 | \$347.67 |
| Management Services | 1.00 | \$1,257.58 | \$1,257.58 |
| Website Compliance & Management | 1.00 | \$100.00 | \$100.00 |

RECEIVED
 02/24/23

| | |
|-----------------|------------|
| Subtotal | \$3,288.09 |
| Total | \$3,288.09 |

TRI-PARTY SUCCESSION AGREEMENT

This Tri-Party Succession Agreement is dated as of _____, 2022 among Highland Meadows Community Development District (the “District”), U.S. Bank National Association, as Trustee (“USB”), and U.S. Bank Trust Company, National Association (“Trust Company”). Reference is made to that certain Master Trust Indenture, dated as of August 1, 2006, as amended and supplemented, (collectively, the “Master Indenture”) between the District and USB as successor Trustee to SunTrust Bank (“Trustee”) thereunder relating to the District’s \$2,945,000 Special Assessment Bonds, Series 2006A. Capitalized terms used herein and not defined are used as defined in the Master Indenture. The parties agree as follows:

A. USB has notified the District that USB, has transferred (by contribution) substantially all its corporate trust business to Trust Company (USB’s direct wholly owned subsidiary) and desires to transfer its administration of the Master Indenture from USB to Trust Company such that Trust Company shall be the successor in interest to USB, as Trustee under the Master Indenture. Trust Company hereby represents and certifies to the District that it is a national banking association organized under the laws of the United States of America. Trust Company is qualified to do and does business in one or more states of the United States of America and has an officially reported combined capital, surplus, undivided profits, and reserves aggregating at least \$1,000,000,000. Trust Company is therefore qualified to act as successor Trustee under Section 11.14 of the Master Indenture and successor Registrar and Paying Agent under Section 11.21 of the Master Indenture.

B. USB hereby resigns as Trustee, Registrar and Paying Agent under the Master Indenture, and the District hereby accepts such resignation and appoints Trust Company as the successor Trustee, Registrar and Paying Agent under the Master Indenture. Trust Company hereby accepts such appointment as successor Trustee, Registrar and Paying Agent under the Master Indenture, and the parties hereby agree that Trust Company is fully vested with all the estates, properties, rights, powers, trusts, duties and obligations of USB, its predecessor; and USB hereby transfers to Trust Company all such estates, properties, rights, powers and trusts and is contemporaneously herewith delivering all its records relating to the Master Indenture to Trust Company.

C. The District hereby waives the notice requirements contained in Section 11.11 and Section 11.18 of the Master Indenture.

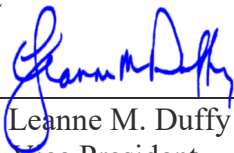
D. The District hereby certifies to Trust Company that no Event of Default or event which, with the giving of notice or the passage of time or both, would become an Event of Default, has occurred and is continuing under the Master Indenture.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be duly executed, effective as of the day and year first above written.

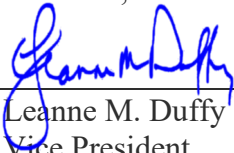
HIGHLAND MEADOWS COMMUNITY
DEVELOPMENT DISTRICT

By: _____
Name:
Title:

U.S. BANK NATIONAL ASSOCIATION, as
Trustee

By:  _____
Name: Leanne M. Duffy
Title: Vice President

U.S. BANK TRUST COMPANY, NATIONAL
ASSOCIATION, as Successor Trustee

By:  _____
Name: Leanne M. Duffy
Title: Vice President



Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road • Suite 280
Boca Raton, Florida 33431
(561) 994-9299 • (800) 299-4728
Fax (561) 994-5823
www.graucpa.com

February 20, 2023

To Board of Supervisors
Highland Meadows Community Development District
12750 Citrus Park Lane, Suite 115
Tampa, Florida 33625

We are pleased to confirm our understanding of the services we are to provide Highland Meadows Community Development District, City of Davenport, Florida ("the District") for the fiscal year ended September 30, 2022. We will audit the financial statements of the governmental activities and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of Highland Meadows Community Development District as of and for the fiscal year ended September 30, 2022. In addition, we will examine the District's compliance with the requirements of Section 218.415 Florida Statutes. This letter serves to renew our agreement and establish the terms and fee for the 2022 audit.

Accounting principles generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedule

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that information:

- 1) Compliance with FL Statute 218.39 (3) (c)

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Examination Objective

The objective of our examination is the expression of an opinion as to whether the District is in compliance with Florida Statute 218.415 in accordance with Rule 10.556(10) of the Auditor General of the State of Florida. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and will include tests of your records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our examination of the District's compliance. The report will include a statement that the report is intended solely for the information and use of management, those charged with governance, and the Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the District's compliance is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

Other Services

We will assist in preparing the financial statements and related notes of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for compliance with Florida Statute 218.415 and will provide us with the information required for the examination. The accuracy and completeness of such information is also management's responsibility. You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. In addition, you will be required to make certain representations regarding compliance with Florida Statute 218.415 in the management representation letter. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management is responsible for designing, implementing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Grau & Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Grau & Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. Notwithstanding the foregoing, the parties acknowledge that various documents reviewed or produced during the conduct of the audit may be public records under Florida law. The District agrees to notify Grau & Associates of any public record request it receives that involves audit documentation.

Our fee for these services will not exceed \$3,300 for the September 30, 2022 audit, unless there is a change in activity by the District which results in additional audit work or if additional Bonds are issued.

All accounting records (including, but not limited to, trial balances, general ledger detail, vendor files, bank and trust statements, minutes, and confirmations) for the fiscal year ended September 30, 2022 must be provided to us no later than January 15, 2023, in order for us to complete the engagement by April 15, 2023.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Invoices will be submitted in sufficient detail to demonstrate compliance with the terms of this agreement. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate.

This agreement may be renewed each year thereafter subject to the mutual agreement by both parties to all terms and fees. The fee for each annual renewal will be agreed upon separately.

The District has the option to terminate this agreement with or without cause by providing thirty (30) days written notice of termination to Grau & Associates. Upon any termination of this agreement, Grau & Associates shall be entitled to payment of all work and/or services rendered up until the effective termination of this agreement, subject to whatever claims or off-sets the District may have against Grau & Associates.

We will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2019 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Highland Meadows Community Development District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Grau & Associates



Racquel McIntosh

RESPONSE:

This letter correctly sets forth the understanding of Highland Meadows Community Development District.

By: _____

Title: _____

Date: _____



FICPA Peer Review Program
Administered in Florida
by The Florida Institute of CPAs



Peer Review
Program

AICPA Peer Review Program
Administered in Florida
by the Florida Institute of CPAs

February 20, 2020

Antonio Grau
Grau & Associates
951 Yamato Rd Ste 280
Boca Raton, FL 33431-1809

Dear Antonio Grau:

It is my pleasure to notify you that on February 20, 2020, the Florida Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is December 31, 2022. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,
FICPA Peer Review Committee

Peer Review Team
FICPA Peer Review Committee
paul@ficpa.org
800-342-3197 ext. 251

Florida Institute of CPAs

cc: Daniel Hevia, Racquel McIntosh

Firm Number: 900004390114

Review Number: 571202