



Rizzetta & Company

Highland Meadows Community Development District

**Board of Supervisors'
Regular Meeting
June 3, 2022**

District Office:
8529 South Park Circle, Suite 330
Orlando, Florida 32819
407.472.2471

www.highlandmeadowscdd.org

HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT

City Hall, 1 Allapaha Avenue, Davenport, FL 33837

Board of Supervisors	Cindy Chenowith Robert Williams Headley Oliver Eric Chenowith Ralph Martinez	Board Supervisor Board Supervisor Board Supervisor Board Supervisor Board Supervisor
District Manager	Richard Hernandez	Rizzetta & Company, Inc.
District Counsel	Roy Van Wyk	KE Law Group
District Engineer	Rey Malave	Dewberry Engineering

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (407) 472-2471. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT
District Office · Orlando, Florida · (407) 472-2471
Mailing Address · 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

www.highlandmeadowscdd.org

June 3, 2022

Board of Supervisors
**Highland Meadows Community
Development District**

REVISED AGENDA

Dear Board Members:

The special meeting of the Board of Supervisors of the Highland Meadows Community Development District will be held on **Friday, June 3, 2022, at 2:00 p.m.** at City Hall, 1 Allapaha Avenue, Commission Chambers, Davenport, FL 33837. The following is the agenda for the meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Special Meeting held on March 9, 2022 Tab 1
 - B. Consideration of Operation and Maintenance Expenditures for February - April 2022 Tab 2
- 4. BUSINESS ITEMS**
 - A. Presentation of Fiscal Year 2022/2023 Proposed Budget (Under Separate Cover)
 1. Consideration of Resolution 2022-02, Approving Fiscal Year 2022/2023 Proposed Budget and Setting the Public Hearing on the Final Budget Tab 3
 - B. Consideration of Resolution 2022-04, Resolution Regarding General Election Tab 4
 - C. Acceptance of Annual Audit Report, Period Ending September 30, 2021 Tab 5
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 1. Presentation of Stormwater Needs Analysis Report Tab 6
 - C. District Manager
- 6. SUPERVISOR REQUESTS AND COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (407) 472-2471.

Very truly yours,

Richard Hernandez

Richard Hernandez
District Manager

cc: Ron Van Wyk, KE Law Group

CALL TO ORDER / ROLL CALL

**AUDIENCE COMMENTS
ON AGENDA ITEMS**

BUSINESS ADMINISTRATION

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HIGHLAND MEADOWS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Highland Meadows Community Development District was held on **Tuesday, March 9, 2022, at 3:00 p.m.** located at City Hall, located at 1 Allapaha Avenue, Davenport, FL 33837.

Present and constituting a quorum:

Cindy Chenowith	Board Supervisor, Chairperson
Eric Chenowith	Board Supervisor, Assistant Secretary
Robert Williams	Board Supervisor, Assistant Secretary
Headley Oliver	Board Supervisor, Assistant Secretary
Ralph Martinez	Board Supervisor, Assistant Secretary

Also present were:

Richard Hernandez	District Manager, Rizzetta & Company, Inc.
Roy Van Wyk	District Counsel, KE Law Group
Jake Whealdon	KE Law Group
Molly Banfield	District Engineer, Dewberry
Jeff Leeper	Account Manager, Southern Oak Outdoor
Audience	Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Hernandez called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

A resident addressed the potholes on Highland Meadows Drive.

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THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Regular Meeting held on January 12, 2022

The Board reviewed the minutes of the Board of Supervisors' Regular Meeting held on January 12, 2022.

On Motion by Ms. Chenowith, seconded by Mr. Williams, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Regular Meeting held on January 12, 2022, as presented, for the Highland Meadows Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for December 2021 – January 2022

The Board reviewed the Operation and Maintenance Expenditures for December 2021 – January 2022.

On Motion by Ms. Chenowith, seconded by Mr. Williams, with all in favor, the Board of Supervisors ratified the Operations and Maintenance Expenditures for December 2021 (\$70,726.48), January 2022 (\$8,828.53), for the Highland Meadows Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Stormwater Needs Analysis Proposal – District Engineer

Ms. Banfield presented and reviewed the Stormwater Needs Analysis Proposal to the Board.

On Motion by Mr. Williams, seconded by Mr. Oliver, the Board of Supervisors approved the Stormwater Needs Analysis Proposal, for the Highland Meadows Community Development District.

SIXTH ORDER OF BUSINESS

Ratification of Light Entrance Expense

Mr. Hernandez presented the Zack Electric Proposal for the Board's review.

On Motion by Ms. Chenowith, seconded by Mr. Williams, with all in favor, the Board of Supervisors approved Zack Electric Proposal, in the amount of \$772.38, for the Highland Meadows Community Development District.

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SEVENTH ORDER OF BUSINESS **Community Wall Project Discussion**

The Board discussed the completion of the community wall.

EIGHTH ORDER OF BUSINESS **Staff Reports**

A. District Counsel

Mr. Whealdon has no report for the Board.

B. District Engineer

Ms. Banfield advised that her office will start internally scheduling site visits to conduct the stormwater analysis report.

C. District Manager

☛ **Next Meeting:** Mr. Hernandez announced the next meeting is Tuesday, June 21, 2022, at 2:00 p.m.

Mr. Hernandez advised that he will provide district financial reviews to stay updated on the status of the budget on a monthly basis.

NINTH ORDER OF BUSINESS **Audience Comments and Supervisor Requests**

The Board discussed the four (4) light replacements. The Board agreed to switch to LED lights which are cost-effective. Mr. Hernandez will reach out to Duke Energy.

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TENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Chenowith, seconded by Mr. Williams with all in favor, the Board of Supervisors adjourned the meeting at 4:00 p.m. for the Highland Meadows Community Development District.

Assistant Secretary

Chairperson/Vice Chairperson

DRAFT

Tab 2

HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT

District Office · Riverview , Florida 33578
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.highlandmeadowscdd.org

Operation and Maintenance Expenditures February 2022 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2022 through February 28, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$30,787.57**

Approval of Expenditures:

_____ Chairperson

Highland Meadows Community Development District

Paid Operation & Maintenance Expenditures

February 1, 2022 Through February 28, 2022

Vendor Name	Check #	Invoice #	Transaction Description	Check Amount
CA Florida Holdings, LLC	002980	0004284281 12/21	Acct #590490 Legal Advertising 12/21	\$ 277.82
CA Florida Holdings, LLC	002980	0004346493 1/22	Acct #590490 Legal Advertising 01/22	\$ 282.61
City of Davenport	02242022	2270 01/22	Highland Meadows St Irrigation 01/22	\$ 316.14
Dehlinger Construction, LLC	002978	2021-1514	Perimeter Wall Work performed	\$ 20,408.00
Dewberry Engineers, Inc.	002975	2065315	General Engineering Services 12/21	\$ 100.00
Duke Energy	02032022	9100 8277 5437 01/22	101 Highland Meadows Pl, Unit A, Entrance	\$ 32.54
Duke Energy	02032022	910082726644 01/22	508 Highland Meadows St. Unit A, Entrance	\$ 32.47
Duke Energy	02162022	9100 8272 6884 1/22	0 County Road 547 N Lite 1/22	\$ 544.90
Duke Energy	02162022	9100 8277 5198 1/22	0 County Road 547 N Lite 1/22	\$ 357.59
Jacob Derek Miller dba Southern Oak Outdoor, LLC.	002979	1840	Landscape Maint. 2/22	\$ 2,530.50
KE Law Group, PLLC	002981	1112	Legal Services 12/22	\$ 339.50
Rizzetta & Company, Inc.	002977	INV0000064850	Annual Dissemination Agent Fee FY 21/22	\$ 2,400.00
Rizzetta & Company, Inc.	002977	INV0000065431	District Management Fees 02/22	\$ 3,165.50
<u>Report Total</u>				<u>\$ 30,787.57</u>

LOCALiQ

The Gainesville Sun | The Ledger
Daily Commercial | Ocala StarBanner
News Chief | Herald-Tribune | News Herald
Northwest Florida Daily News

RECEIVED

JAN 31 2022

ACCOUNT NAME Highland Meadows CDD		ACCOUNT # 590490	PAGE # 1 of 1
INVOICE # 0004284281	BILLING PERIOD Dec 1- Dec 31, 2021	PAYMENT DUE DATE January 20, 2022	
PREPAY (Memo Info) \$0.00	UNAPPLIED (included in amt due) \$0.00	TOTAL AMOUNT DUE \$560.43	
BILLING INQUIRIES/ADDRESS CHANGES 1-877-736-7612 or smb@ccc.gannett.com		FEDERAL ID 47-2390983	
<p>Legal Entity: Gannett Media Corp. Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited. All funds payable in US dollars.</p>			

BILLING ACCOUNT NAME AND ADDRESS

Highland Meadows Cdd
c/o Rizzetta & Company
3434 Colwell Ave. Ste. 200
Tampa, FL 33614-8390



00005904900000000000000042842810005604367175

To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com. Previous account number:

Date	Description	Amount
12/1/21	Balance Forward	\$282.61

Package Advertising:

Start-End Date	Order Number	Description	PO Number	Package Cost
10/6/21	6625088	2021-2022 Annual Schedule	2021-2022 Annual Sch	\$277.82

Date Rec'd Rizzetta & Co., Inc. 02/01/2022
 D/M approval RA Date 2/7/22
 Date entered 2/01/22
 Fund 001 GL 51300 OC 4801
 Check # _____

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

LOCALiQ

The Gainesville Sun | The Ledger
Daily Commercial | Ocala StarBanner
News Chief | Herald-Tribune | News Herald
Northwest Florida Daily News

ACCOUNT NAME Highland Meadows CDD	PAYMENT DUE DATE January 20, 2022	AMOUNT PAID
ACCOUNT NUMBER 590490	INVOICE NUMBER 0004284281	

CURRENT DUE	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120+ DAYS PAST DUE	UNAPPLIED PAYMENTS	TOTAL AMOUNT DUE
\$277.82	\$282.61	\$0.00	\$0.00	\$0.00	\$0.00	\$560.43

REMITTANCE ADDRESS (Include Account# & Invoice# on check)

CA Florida Holdings, LLC
PO Box 631244
Cincinnati, OH 45263-1244

TO PAY WITH CREDIT CARD PLEASE FILL OUT BELOW:

VISA MASTERCARD DISCOVER AMEX

Card Number _____

Exp Date / / CVV Code

Signature _____ Date _____

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The Gainesville Sun | The Ledger
Daily Commercial | Ocala StarBanner
News Chief | Herald-Tribune | News Herald
Northwest Florida Daily News

ACCOUNT NAME		ACCOUNT #	PAGE #
Highland Meadows CDD		590490	1 of 1
INVOICE #	BILLING PERIOD	PAYMENT DUE DATE	
0004346493	Jan 1- Jan 31, 2022	February 20, 2022	
PREPAY (Memo Info)	UNAPPLIED (included in amt due)	TOTAL AMOUNT DUE	
\$0.00	\$0.00	\$560.43	
BILLING ACCOUNT NAME AND ADDRESS		BILLING INQUIRIES/ADDRESS CHANGES	FEDERAL ID
Highland Meadows CDD c/o Rizzetta & Company 3434 Colwell AVE # 200 Tampa, FL 33614-8390		1-877-736-7612 or smb@ccc.gannett.com	47-2390983
<p align="center">Legal Entity: Gannett Media Corp.</p> <p>Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited.</p> <p align="center">All funds payable in US dollars.</p>			

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To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com. Previous account number:

Date	Description	Amount
1/1/22	Balance Forward	\$560.43
1/28/22	PAYMENT - THANK YOU	-\$282.61

Package Advertising:

Start-End Date	Order Number	Description	PO Number	Package Cost
1/11/22	6767491	Notice of Regular Meeting		\$282.61

Date Rec'd Rizzetta & Co., Inc. 02/03/2022
 D/M approval RH Date 2/7/22
 Date entered 2/03/22
 Fund 001 GL 51300 OC 4801
 Check # _____

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

LOCALiQ The Gainesville Sun The Ledger Daily Commercial Ocala StarBanner News Chief Herald-Tribune News Herald Northwest Florida Daily News		ACCOUNT NAME	PAYMENT DUE DATE	AMOUNT PAID		
		Highland Meadows CDD	February 20, 2022			
		ACCOUNT NUMBER	INVOICE NUMBER			
		590490	0004346493			
CURRENT DUE	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120+ DAYS PAST DUE	UNAPPLIED PAYMENTS	TOTAL AMOUNT DUE
\$282.61	\$277.82	\$0.00	\$0.00	\$0.00	\$0.00	\$560.43
REMITTANCE ADDRESS (Include Account# & Invoice# on check)			TO PAY WITH CREDIT CARD PLEASE FILL OUT BELOW:			
CA Florida Holdings, LLC PO Box 631244 Cincinnati, OH 45263-1244			<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMEX Card Number _____ Exp Date ____ / ____ / ____ CVV Code _____ Signature _____ Date _____			

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CITY OF DAVENPORT

1 S ALLAPAHA AVE
DAVENPORT FL 33837-0125

FOR BILLING INFORMATION
CALL: (863)419-3300

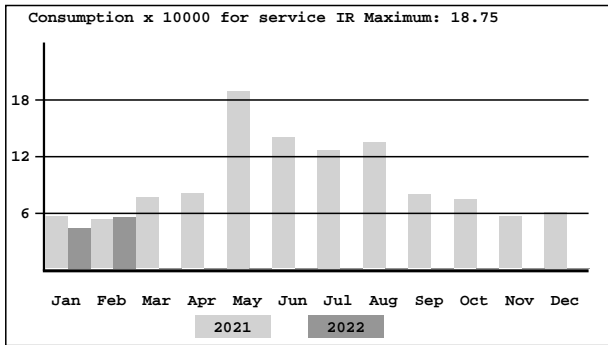
HIGHLAND MEADOWS CDD

CYCLE A

1R2A

18001

Account #	Service Address	Billing Period	Bill Date	Due Date	TOTAL DUE			
2270	Highland Meadows St	01/05/22 to 02/04/22	02/10/2022	03/01/2022	\$ 316.14			
Service Code & Description	Date	Previous Reading	Date	Current Reading	Mult	Usage	Year Ago	Charge
LAST PAYMENT 01/25/2022								268.03
AW ALTERNATIVE WATER SUR	01/05	33422	02/03	33964	100.000	54200	51500	10.30
BF BACKFLOW PREVENTION FEE								5.75
IR IRRIGATION	01/05	33422	02/03	33964	100.000	54200	51500	272.81 *
							* TAXES	27.28
Date Rec'd Rizzetta & Co., Inc. <u>2/10/22</u>								
D/M approval <u>RA</u> Date <u>2/14/22</u>								
Date entered <u>2/10/22</u>								
Fund <u>001</u> GL <u>53600</u> OC <u>4302</u>								
Check # _____								
CURRENT CHARGES								316.14
TOTAL AMOUNT DUE								316.14



COMMISSION MEETINGS: 1st AND 3rd MONDAYS AT 7PM IN THE COMMISSION CHAMBERS

FOR CITY EVENTS AND UP TO DATE INFORMATION. PLEASE FOLLOW US ON FACEBOOK @MYDAVENPORTFL

PAST DUE BALANCES ARE DUE IMMEDIATELY.. LATE FEES WILL BE APPLIED IF PAYMENTS ARE NOT RECEIVED IN OUR OFFICE BY THE 1st OF THE MONTH.

DETACH AND RETURN STUB WITH REMITTANCE



CITY OF DAVENPORT

1 S ALLAPAHA AVE
DAVENPORT FL 33837-0125

Account #	Bill Date	TOTAL DUE
2270	02/10/2022	\$ 316.14
Type	Due Date	
CYCLE A	03/01/2022	
PayID	Bill No	
1R2A	616	

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CAR-RT SORT ** C035
HIGHLAND MEADOWS CDD
3434 COLWELL AVE SUITE 200
TAMPA FL 33614

AMOUNT PAID _____

00000022707 0000316141

INVOICE

Dehlinger Construction, LLC.
 157 E Lake Brantley Dr
 Longwood, FL 32779
 (407) 636-9322

Sales Representative
 Charles Dehlinger
 (904) 382-4849
 charles@dehlinger.com



Richard Hernandez
Job #21-1557 - Perimeter Wall - Highland Meadows
508 Highland Meadows Street
Davenport, FL

Invoice #	2021-1514
Date	1/4/2022
Amount Due	\$20,408.00
Due Date	1/19/2022

Item	Description	Amount
3990 * GC - Misc. Items	<p>SCOPE OF WORK, description of work to be performed by Contractor ("Scope of Work"):</p> <p>1. SURFACE PREPARATION</p> <p>a. Each surface shall be cleaned, scraped, sanded, and prepared as specified. The contractor is responsible for the finish of his/her work. Commencing work in a specific area shall be construed as acceptance of surfaces and thereafter as fit and proper to receive finish. Contractor shall be fully responsible for satisfactory work.</p> <p>2. MATERIALS</p> <p>a. All materials specified are from The Sherwin-Williams Company.</p> <p>3. PROTECTION OF SUBSTRATES NOT TO BE PAINTED</p> <p>a. Contractor shall protect his/her work at all times and shall protect all adjacent work and materials by suitable covering and other methods during progress of work. Upon completion of work, the Contractor shall remove all paint droppings and over-spray from floors, glass, concrete, and other surfaces not specified to be painted.</p> <p>4. RESOLUTION OF CONFLICTS</p> <p>a. Contractor shall be responsible for stopping work and requesting prompt clarification when instructions are lacking, when conflicts occur in the specifications and/or paint manufacturer's literature, or the procedures specified are not clearly understood.</p> <p>b. Any dispute arising out of this Agreement shall be settled by a Court in the county of Agreement execution; whereas, all parties waive the right to trial by jury.</p> <p>5. SAFETY/OWNER'S ACCESS TO JOBSITE</p> <p>a. To comply with OSHA safety regulations, Owner and its agents agree to (i) coordinate all work area visits through the Contractor, and (ii) wear personal protective equipment as required by the Contractor and regulatory agencies.</p> <p>b. To maintain Project hierarchy, management, and certain confidentialities, the Owner agrees to direct all communications to Contractor's designated representative only and shall refrain from communicating with Contractor's employees, project vendors, building inspectors, and other job site personnel.</p> <p>6. MOISTURE</p> <p>a. All areas that could cause paint failure due to moisture should be addressed and eliminated.</p> <p>7. PRESSURE WASHING SPECIFICATION REQUIREMENTS</p> <p>a. All surfaces to be recoated will be treated with a chlorine solution prior to power washing where allergy/mildew is present. The</p>	\$0.00

Item	Description	Amount
	<p>process is to eradicate the growth of mildew and allergy on the surface. The solution contains chlorine/bleach and water. The solution will soak for a minimum of 30 minutes before the power washing.</p> <p>b. Pressure clean all designated surfaces using a minimum of 3000 PSI to remove dirt, chalk and loose paint.</p> <p>8. APPLICATION</p> <p>a. Contractor shall be responsible for notification of Management or Owner's agent before beginning work if conditions substantially exceed Scope of Work.</p> <p>b. Contractor will professionally perform the Scope of Work, according to standard trade practice, and in compliance with the applicable Florida Building Code.</p> <p>c. Contractor shall be responsible for and use reasonable care for the protection of the occupant and occupant's property. This includes all screens, windows, walkways, parked vehicles, and any other property in the area from paint and/or other damage.</p> <p>9. WORKMANSHIP AND APPLICATION CONDITIONS</p> <p>a. Contractor will deliver work performed in accordance with the standard trade practice. The Owner's maintenance obligations to condition or dehumidify the living space, clean & maintain caulked/painted surfaces, establish equipment and landscape service agreements, and the like begins at project completion. The Contractor is not responsible for mold and other damages resulting from improper maintenance.</p>	
3125 * GC - Int & Ext Painting	<p>PAYMENT TERMS</p> <p>50% deposit upon acceptance: \$40,816.00</p> <p>25% draw at 50% completion: \$20,408.00</p> <p>25% at project completion: \$20,408.00</p>	\$20,408.00

Payment Due

Date Rec'd Rizzetta & Co., Inc. 01/05/2022
 D/M approval RH Date 2/1/22
 Date entered 01/06/2022
 Fund 001 GL 53900 OC 4603
 Check # _____

Sub Total	\$20,408.00
Total	\$20,408.00
Amount Paid	\$0.00
Balance Due	\$20,408.00

[Make a payment >](#)

 Verified secure

SPECIAL INSTRUCTIONS

Draw #3-

Please review Agreement for full scope of work.

*In the event of Owner's delay or default in payment, Contractor shall have the right to (i) cease work and remain idle, (ii) place a stop-work order on all permits, (iii) remove all stored materials, (iv) secure the project to prevent theft/unauthorized work; whereas, Owner agrees that: (iv) any delinquent Progress Payment shall be subject to a 1.5% per month late fee, and (v) all attorney's fees, expenses, and other costs incurred by Contractor pursuant to Owner's delay or default in payment shall be borne by Owner (including, but not limited to, damages incident to unpaid Project vendors).

Thank you for your business!
 407-636-9322 | info@dehlinger.com | www.dehlinger.com
 Dehlinger is a licensed General, Residential, & Roofing Contractor
 #CGC1508013 | #CRC1331934 | #CCC1332558 | #CCC1331442

INVOICE



Please remit to: DEWBERRY ENGINEERS INC.
P.O. Box 821824
Philadelphia, PA 19182-1824
(703)849-0100 TIN: 13-0746510

Bill To: HIGHLAND MEADOW CDD
C/O RIZZETTA & COMPANY
8529 SOUTH PARK CIRCLE, SUITE 330
ORLANDO FL 32819

Invoice #: 2065315
Invoice Date: 1/17/2022
Due Date: 2/16/2022
Client #: 876021
Contract #: 50109973
Batch #: 3112560

Dewberry Project: 50109972 Highland Meadows CDD-PLN164977
Master agreement

Work Performed Thru Period Ending 12/31/2021

Job: 50109973 Highland Meadow CDD2019-1
2019-1

TIME & MATERIAL BILLING

Task ID Task Description

T001 GENERAL ENGINEERING SERVICES

Description
ENGINEER I

Prev Amount Billed \$ 53,460.00

CURRENT PERIOD BILLING

Hours	Rate	Amount
1.00	100.000	\$ 100.00
TOTAL HOURLY LABOR	1.00	\$ 100.00
TOTAL FOR T001		\$ 100.00

TOTAL FOR JOB: 50109973 \$ 100.00

TOTAL INVOICE AMOUNT DUE \$ 100.00
BY 2/16/2022

Please Reference Invoice Number with Payment

Date Rec'd Rizzetta & Co., Inc. 1/17/22

D/M approval RH Date 1/24/22

Date entered 1/21/22

Fund 001 GL 51300 OC 3103

Check # _____

NOTE: Dewberry will not ask our clients to update any banking information via email. Please call Richard Goldstein directly at 703.849.0219 to request or verify our banking information or account number.

This invoice is due and payable within 30 days of the invoice date. Any questions pertaining to the above should be brought to the attention of Dewberry immediately. Thank you.

This invoice accurately reflects the terms and conditions of our agreement and the amount hereon is correct.

REINARDO MALAVE DAVILA



WEEK BEGINNING		WEEK ENDING		EMPLOYEE NO.	NAME (Last, First, M.I.)	HOME B.U.	P.C.	WEEKLY
11/27/2021		12/3/2021		668458	BANFIELD, MOLLY J.	2530	2	TIMESHEET

PAY TYPE	WORK STATE	JOB/BU	COST CODE	WORK ORDER	DESCRIPTION/CREW INFO	SAT	SUN	MON	TUES	WED	THURS	FRI	TOTALS
1	FL	50109973	T0010000		General Engineering Services - wall maintenance construction coordination Highland Meadow CDD2019-1							0.5	0.5

<p><u>MOLLY BANFIELD 12/3/2021</u></p> <p>EMPLOYEE SIGNATURE</p>	<p><u>REINARDO MALAVE DAVILA 12/3/2021</u></p> <p>APPROVED BY</p>
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WEEK BEGINNING		WEEK ENDING		EMPLOYEE NO.		NAME (Last, First, M.I.)		HOME B.U.		P.C.		WEEKLY	
12/25/2021		12/31/2021		668458		BANFIELD, MOLLY J.		2530		2		TIMESHEET	
PAY TYPE	WORK STATE	JOB/BU	COST CODE	WORK ORDER	DESCRIPTION/CREW INFO	SAT	SUN	MON	TUES	WED	THURS	FRI	TOTALS
1	FL	50109973	T0010000		General Engineering Services - site visit coordination Highland Meadow CDD2019-1							0.5	0.5
<p><i>MOLLY BANFIELD 12/30/2021</i></p> <p>EMPLOYEE SIGNATURE</p>						<p><i>REINARDO MALAVE DAVILA 12/30/2021</i></p> <p>APPROVED BY</p>							



We're here for you

Report an emergency

Electric outage	duke-energy.com/outages 800.228.8485
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Convenient ways to pay your bill

Online	duke-energy.com/billing
Automatically from your bank account	duke-energy.com/automatic-draft
Speedpay (fee applies)	duke-energy.com/pay-now 800.700.8744
By mail payable to Duke Energy	P.O. Box 1094 Charlotte, NC 28201-1094
In person	duke-energy.com/location

Help managing your account (not applicable for all customers)

Register for free paperless billing	duke-energy.com/paperless
Home	duke-energy.com/manage-home
Business	duke-energy.com/manage-bus

General questions or concerns

Online	duke-energy.com
Home: Mon - Fri (7 a.m. to 7 p.m.)	800.700.8744
Business: Mon - Fri (7 a.m. to 6 p.m.)	877.372.8477
For hearing impaired TDD/TTY	800.222.3448 or 711
International	1.407.629.1010

Call before you dig

Call	800.432.4770 or 811
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Check utility rates

Check rates and charges	duke-energy.com/rates
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Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

Important to know

Your next meter reading: Feb 7

Please be sure we can safely access your meter. Don't worry if your digital meter flashes eights from time to time. That's a normal part of the energy measuring process.

Your electric service may be disconnected if your payment is past due

If payment for your electric service is past due, we may begin disconnection procedures. The due date on your bill applies to current charges only. Any unpaid, past due charges are not extended to the new due date and may result in disconnection. The reconnection fee is \$13 between the hours of 7 a.m. and 7 p.m. Monday through Friday and \$14 after 7 p.m. or on the weekends.

Electric service does not depend on payment for other products or services

Non-payment for non-regulated products or services (such as surge protection or equipment service contracts) may result in removal from the program but will not result in disconnection of electric service.

When you pay by check

We may process the payment as a regular check or convert it into a one-time electronic check payment.

Asset Securitization Charge

A charge to recover cost associated with nuclear asset-recovery bonds. Duke Energy Florida is acting as the collection agent for Special Purpose Entity (SPE) until the bonds have been paid in full or legally discharged.

Medical Essential Program

Identifies customers who are dependent on continuously electric-powered medical equipment. The program does not automatically extend electric bill due dates, nor does it provide priority restoration. To learn more or find out if you qualify, call 800.700.8744 or visit duke-energy.com/home/billing/special-assistance/medically-essential.

Special Needs Customers

Florida Statutes offer a program for customers who need special assistance during emergency evacuations and sheltering. Customers with special needs may contact their local emergency management agency for registration and more information.

Para nuestros clientes que hablan Español

Representantes bilingües están disponibles para asistirle de lunes a viernes de 7 a.m. - 7 p.m. Para obtener más información o reportar problemas con su servicio eléctrico, favor de llamar al 800.700.8744.

Your usage snapshot - Continued

Current electric usage for meter number 3876487	
Actual reading on Jan 10	1760
Previous reading on Dec 8	- 1707
<hr/>	
Energy used	53 kWh
Billed kWh	53.000 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

Billing details - Electric

Billing Period - Dec 08 to Jan 10	
Meter - 3876487	
Customer Charge	\$15.47
Energy Charge	
53.000 kWh @ 8.574c	4.53
Fuel Charge	
53.000 kWh @ 3.992c	2.12
Asset Securitization Charge	
53.000 kWh @ 0.244c	0.13
Minimum Bill Adjustment	7.75
<hr/>	
Total Current Charges	\$30.00

The minimum bill charge covers the expenses necessary to maintain infrastructure and provide reliable, safe and cleaner energy to customers. When the combined monthly customer, energy, fuel and other charges fall below \$30, the difference is noted as a Minimum Bill Adjustment within the Billing Details.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.02
Gross Receipts Tax	0.57
Municipal Franchise Fee	1.95
<hr/>	
Total Taxes	\$2.54



We're here for you

Report an emergency

Electric outage duke-energy.com/outages
800.228.8485

Convenient ways to pay your bill

Online duke-energy.com/billing
Automatically from your bank account duke-energy.com/automatic-draft
Speedpay (fee applies) duke-energy.com/pay-now
800.700.8744
By mail payable to Duke Energy P.O. Box 1094
Charlotte, NC 28201-1094
In person duke-energy.com/location

Help managing your account (not applicable for all customers)

Register for free paperless billing duke-energy.com/paperless
Home duke-energy.com/manage-home
Business duke-energy.com/manage-bus

General questions or concerns

Online duke-energy.com
Home: Mon - Fri (7 a.m. to 7 p.m.) 800.700.8744
Business: Mon - Fri (7 a.m. to 6 p.m.) 877.372.8477
For hearing impaired TDD/TTY 800.222.3448 or 711
International 1.407.629.1010

Call before you dig

Call 800.432.4770 or 811

Check utility rates

Check rates and charges duke-energy.com/rates

Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

Important to know

Your next meter reading: Feb 7

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Your usage snapshot - Continued

Current electric usage for meter number 3874601	
Actual reading on Jan 10	1956
Previous reading on Dec 8	- 1922
<hr/>	
Energy used	34 kWh
Billed kWh	34.000 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

Billing details - Electric

Billing Period - Dec 08 to Jan 10	
Meter - 3874601	
Customer Charge	\$15.47
Energy Charge	
34.000 kWh @ 8.574c	2.93
Fuel Charge	
34.000 kWh @ 3.992c	1.36
Asset Securitization Charge	
34.000 kWh @ 0.244c	0.08
Minimum Bill Adjustment	10.16
<hr/>	
Total Current Charges	\$30.00

The minimum bill charge covers the expenses necessary to maintain infrastructure and provide reliable, safe and cleaner energy to customers. When the combined monthly customer, energy, fuel and other charges fall below \$30, the difference is noted as a Minimum Bill Adjustment within the Billing Details.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.51
Municipal Franchise Fee	1.95
<hr/>	
Total Taxes	\$2.47



We're here for you

Report an emergency

Electric outage	duke-energy.com/outages 800.228.8485
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Convenient ways to pay your bill

Online	duke-energy.com/billing
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Speedpay (fee applies)	duke-energy.com/pay-now 800.700.8744
By mail payable to Duke Energy	P.O. Box 1094 Charlotte, NC 28201-1094
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For hearing impaired TDD/TTY	800.222.3448 or 711
International	1.407.629.1010

Call before you dig

Call	800.432.4770 or 811
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Check utility rates

Check rates and charges	duke-energy.com/rates
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P.O. Box 14042
St Petersburg, FL 33733

Important to know

Your next meter reading: Feb 21

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Your usage snapshot - Continued

Outdoor Lighting		
Billing period Dec 22 - Jan 24		
Description	Quantity	Usage
HPS UG RDWAY 9500L	29	1,218 kWh
Total	29	1,218 kWh

Billing details - Lighting

Billing Period - Dec 22 to Jan 24	
Customer Charge	\$1.63
Energy Charge	
1,218.000 kWh @ 3.440c	41.89
Fuel Charge	
1,218.000 kWh @ 3.700c	45.07
Asset Securitization Charge	
1,218.000 kWh @ 0.030c	0.37
Fixture Charge	
HPS UG RDWAY 9500L	164.72
Maintenance Charge	
HPS UG RDWAY 9500L	53.36
Pole Charge	
CONCRETE, 30/35	
29 Pole(s) @ \$8.110	235.19
Total Current Charges	\$542.23

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.39
Gross Receipts Tax	2.28
Total Taxes	\$2.67



We're here for you

Report an emergency

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P.O. Box 14042
St Petersburg, FL 33733

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Your usage snapshot - Continued

Outdoor Lighting		
Billing period Dec 22 - Jan 24		
Description	Quantity	Usage
HPS UG RDWAY 9500L	19	798 kWh
Total	19	798 kWh

Billing details - Lighting

Billing Period - Dec 22 to Jan 24	
Customer Charge	\$1.63
Energy Charge	
798.000 kWh @ 3.440c	27.45
Fuel Charge	
798.000 kWh @ 3.700c	29.53
Asset Securitization Charge	
798.000 kWh @ 0.030c	0.24
Fixture Charge	
HPS UG RDWAY 9500L	107.92
Maintenance Charge	
HPS UG RDWAY 9500L	34.96
Pole Charge	
CONCRETE, 30/35	
19 Pole(s) @ \$8.110	154.09
Total Current Charges	\$355.82

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.26
Gross Receipts Tax	1.51
Total Taxes	\$1.77

Southern Oak Outdoor LLC
9300 Conroy Windermere Rd Unit 3227
Windermere, FL 34786 US
3214437141
admin@southernoakoutdoor.com
http://www.southernoakoutdoor.com



INVOICE

BILL TO

Highland Meadows CDD
3434 Colwell Ave
Suite 200
Tampa FL 33614-8390

SHIP TO

Highland Meadows CDD
3434 Colwell Ave
Suite 200
Tampa, FL 33614-8390

INVOICE # 1840

DATE 02/01/2022
DUE DATE 02/01/2022
TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
Landscape Maintenance:Maintenance Mowing, edging, string trimming, blowing, shearing & weed control.	1	2,530.50	2,530.50

Thank you for your business!

BALANCE DUE

\$2,530.50

Date Rec'd Rizzetta & Co., Inc. 02/02/2022
D/M approval RH Date 2/7/22
Date entered 2/03/22
Fund 001 GL 53900 OC 4604
Check # _____



INVOICE

P.O. Box 6386
Tallahassee, Florida 32314

Highland Meadows CDD
5844 Old Pasco Road Suite 100
Wesley Chapel, Florida 33544

Date Rec'd Rizzetta & Co., Inc. 2/23/22
D/M approval RA Date 2/23/22
Date entered 02/23/22
Fund 001 GL 51400 OC 3107
Check # _____

Invoice # 1112
Date: 01/11/2022
Due On: 02/10/2022

HMCCDD-01

HIGHLAND MEADOWS CDD - GENERAL COUNSEL/MONTHLY MEETING

Type	Date	Notes	Quantity	Rate	Total
Service	12/14/2021	Review and research district status and confer with manager regarding meeting coverage and assignments.	0.30	\$365.00	\$109.50
Service	12/16/2021	Confer with staff regrading date of meeting.	0.30	\$365.00	\$109.50
Service	12/31/2021	Monitor legislation and prepare newsletter for same.	0.30	\$365.00	\$109.50
Service	12/31/2021	Distribute Legislative Weekly newsletter.	0.10	\$110.00	\$11.00
				Total	\$339.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due	
1112	02/10/2022	\$339.50	\$0.00	\$339.50	
				Outstanding Balance	\$339.50
				Total Amount Outstanding	\$339.50

Please make all amounts payable to: KE Law Group, PLLC

Please pay within 30 days.



INVOICE

P.O. Box 6386
Tallahassee, Florida 32314

Highland Meadows CDD
5844 Old Pasco Road Suite 100
Wesley Chapel, Florida 33544

Date Rec'd Rizzetta & Co., Inc. 2/18/22
D/M approval RH Date 2/22/22
Date entered 2/18/22
Fund 001 GL 51400C 3107
Check # _____

Invoice # 1276
Date: 02/10/2022
Due On: 03/12/2022

HMCCD-01

HIGHLAND MEADOWS CDD - GENERAL COUNSEL/MONTHLY MEETING

Type	Date	Notes	Quantity	Rate	Total
Service	01/11/2022	Begin travel to Board meeting	0.90	\$285.00	\$256.50
Expense	01/11/2022	Mileage: JW - Travel monthly meeting	212.00	\$0.56	\$118.72
Service	01/12/2022	Prepare for and attend monthly meeting.	3.80	\$365.00	\$1,387.00
Service	01/12/2022	JW - Travel to, return from, and attend Board meeting	3.80	\$0.00	\$0.00
Expense	01/12/2022	Hotel: JW - Lodging monthly meeting	0.33	\$122.64	\$40.47
Expense	01/12/2022	Meals: JW - Travel monthly meeting	1.00	\$0.00	\$0.00
Expense	01/12/2022	Meals: RVW - Travel monthly meeting	1.00	\$9.36	\$9.36
Expense	01/12/2022	Tolls: RVW - Travel monthly meeting	1.00	\$2.95	\$2.95
Expense	01/12/2022	Mileage: RVW - Travel monthly meeting	147.25	\$0.56	\$82.46
Service	01/14/2022	Draft agreement with homeowner regarding ivy removal	0.30	\$285.00	\$85.50
Service	01/17/2022	Finalize ivy agreement with homeowner and transfer to RVW.	0.50	\$285.00	\$142.50
Service	01/17/2022	Confer with manager regarding contractor hiring requirements.	0.30	\$365.00	\$109.50
Service	01/18/2022	Review and edit painting agreement.	0.30	\$365.00	\$109.50
Service	01/19/2022	Monitor legislation and prepare newsletter for same.	0.30	\$365.00	\$109.50
Service	01/19/2022	Distribute Legislative Weekly newsletter.	0.10	\$110.00	\$11.00
Service	01/19/2022	Finalize and send ivy agreement with homeowner to client	0.10	\$0.00	\$0.00

Service	01/31/2022	Confirm District's website is listed on DEO's site; audit District website to ensure compliance with statutory requirements for content; search county records to confirm recording of Public Facilities Report.	0.40	\$265.00	\$106.00
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Total \$2,570.96

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1112	02/10/2022	\$339.50	\$0.00	\$339.50

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1276	03/12/2022	\$2,570.96	\$0.00	\$2,570.96

Outstanding Balance \$2,910.46
Total Amount Outstanding \$2,910.46

Please make all amounts payable to: KE Law Group, PLLC

Please pay within 30 days.

Rizzetta & Company, Inc.
 3434 Colwell Avenue
 Suite 200
 Tampa FL 33614

Invoice

Date	Invoice #
1/13/2022	INV0000064850

Bill To:

HIGHLAND MEADOWS CDD 3434 Colwell Avenue, Suite 200 Tampa FL 33614
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Services for the month of	Terms	Client Number
January	Upon Receipt	00605

Description	Qty	Rate	Amount
Annual Dissemination Services	1.00	\$2,400.00	\$2,400.00
Date Rec'd Rizzetta & Co., Inc. <u>1/17/22</u> D/M approval <u>RH</u> Date <u>1/24/22</u> Date entered <u>1/21/22</u> Fund <u>001</u> GL <u>51300</u> OC <u>3104</u> Check # _____			

Subtotal	\$2,400.00
Total	\$2,400.00

Rizzetta & Company, Inc.
 3434 Colwell Avenue
 Suite 200
 Tampa FL 33614

Invoice

Date	Invoice #
2/1/2022	INV0000065431

Bill To:

HIGHLAND MEADOWS CDD 3434 Colwell Avenue, Suite 200 Tampa FL 33614
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Services for the month of	Terms	Client Number
February	Upon Receipt	00605

Description	Qty	Rate	Amount
Accounting Services	1.00	\$1,099.67	\$1,099.67
Administrative Services	1.00	\$422.25	\$422.25
Financial & Revenue Collections	1.00	\$334.33	\$334.33
Management Services	1.00	\$1,209.25	\$1,209.25
Website Compliance & Management	1.00	\$100.00	\$100.00
<p>Date Rec'd Rizzetta & Co., Inc. <u>1/27/22</u></p> <p>D/M approval <u>RA</u> Date <u>2/1/22</u></p> <p>Date entered _____</p> <p>Fund <u>001</u> GL <u>51300</u> OC <u>3201</u> \$1099.67</p> <p><u>001</u> <u>51300</u> <u>3100</u> \$42.25</p> <p>Check# <u>001</u> <u>51300</u> <u>3111</u> \$334.33</p> <p><u>001</u> <u>51300</u> <u>3101</u> \$1209.25</p> <p><u>001</u> <u>51300</u> <u>5102</u> \$100</p>			
Subtotal			\$3,165.50
Total			\$3,165.50

HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT

District Office · Riverview , Florida 33578
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.highlandmeadowscdd.org

Operation and Maintenance Expenditures March 2022 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2022 through March 31, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$21,287.45**

Approval of Expenditures:

_____ Chairperson

Highland Meadows Community Development District

Paid Operation & Maintenance Expenditures

March 1, 2022 Through March 31,2022

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Transaction Description</u>	<u>Check Amount</u>
CA Florida Holdings, LLC	2997	4412467	Acct #590490 Legal Advertising 02/22	\$ 282.61
Cindy Chenowith	2989	CC030922	Board of Supervisors Meeting 03/09/2022	\$ 200.00
City of Davenport	3032022	2318.045455	Olsen Road Irrigation 01/22	\$ 473.41
Dewberry Engineers, Inc.	2984	2088100	General Engineering Services 01/22	\$ 950.00
Dewberry Engineers, Inc.	3000	2091599	General Engineering Services 02/22	\$ 217.50
Duke Energy	3032023	9100 8277 5437 02/22	101 Highland Meadows Pl, Unit A, Entrance Lights 02/22	\$ 32.52
Duke Energy	3032023	9100 8272 6644 02/22	508 Highalnd Meadows St. Unit A, Entrance Lights 02/22	\$ 32.47
Duke Energy	3152022	9100 8272 6884 2/22	0 County Road 547 N Lite 2/22	\$ 544.90
Duke Energy	3152022	9100 8277 5198 02/22	0 County Road 547 N Lite 02/22	\$ 357.59
Eric Chenowith	2988	EC030922	Board of Supervisors Meeting 03/09/2022	\$ 200.00
Grau and Associates	2985	22042	Audit Service FYE 09/21	\$ 3,200.00
Grau and Associates	2990	M52904317X90	Audit Service FYE 09/21	\$ 29.00
Headley Oliver	2991	HO030922	Board of Supervisors Meeting 03/09/2022	\$ 200.00

Highland Meadows Community Development District

Paid Operation & Maintenance Expenditures

March 1, 2022 Through March 31,2022

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Transaction Description</u>	<u>Check Amount</u>
Jacob Derek Miller dba Southern Oak Outdoor, LLC.	2986	1863	Landscape Maint. 03/22	\$ 2,530.50
Jacob Derek Miller dba Southern Oak Outdoor, LLC.	2992	1875	Landscape Maint. 10/20	\$ 2,530.50
Jacob Derek Miller dba Southern Oak Outdoor, LLC.	2995	1877	Landscape Maint. 09/21 Remaining Balance for Inv 1727	\$ 1,000.00
KE Law Group, PLLC	2982	1276	Legal Services 01/22	\$ 2,570.96
KE Law Group, PLLC	2996	1639	Legal Services 02/22	\$ 285.00
Rafael Martinez	2993	RM030922	Board of Supervisors Meeting 03/09/2022	\$ 200.00
Rizzetta & Company, Inc.	2983	INV0000066347	District Management Fees 03/22	\$ 3,165.50
Rizzetta & Company, Inc.	2987	INV0000063373	Administrative Services Mass Mailing 12/21	\$ 467.62
Robert C. Williams	2994	RW030922	Board of Supervisors Meeting 03/09/2022	\$ 200.00
Southern Oak Outdoor, LLC	2998	1876	Landscape Maint. 08/21 - Remaining Balance for Inv #1707	\$ 844.99
Zack Electric dba ZNSystems- Zack Electric	2999	6748981	Labor and Materials Regarding Light Fixtures 03/22	\$ <u>772.38</u>
<u>Report Total</u>				\$ <u>21,287.45</u>



The Gainesville Sun | The Ledger
Daily Commercial | Ocala StarBanner
News Chief | Herald-Tribune | News Herald
Northwest Florida Daily News

ACCOUNT NAME		ACCOUNT #	PAGE #
Highland Meadows CDD		590490	1 of 1
INVOICE #	BILLING PERIOD	PAYMENT DUE DATE	
0004412467	Feb 1- Feb 28, 2022	March 20, 2022	
PREPAY (Memo Info)	UNAPPLIED (included in amt due)	TOTAL AMOUNT DUE	
\$0.00	\$0.00	\$843.04	
BILLING ACCOUNT NAME AND ADDRESS		BILLING INQUIRIES/ADDRESS CHANGES	FEDERAL ID
Highland Meadows CDD c/o Rizzetta & Company 3434 Colwell AVE # 200 Tampa, FL 33614-8390		1-877-736-7612 or smb@ccc.gannett.com	47-2390983
<p align="center">Legal Entity: Gannett Media Corp.</p> <p>Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited.</p> <p align="center">All funds payable in US dollars.</p>			

0000590490000000000000000044124670008430467174

To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com. Previous account number:

Date	Description	Amount
2/1/22	Balance Forward	\$560.43

Package Advertising:

Start-End Date	Order Number	Description	PO Number	Package Cost
2/28/22	6967037	Notice of Special Meeting	Special Meeting	\$282.61

Date Rec'd Rizzetta & Co., Inc. 03.15.22
 D/M approval RA Date 3/22/22
 Date entered 03.17.22
 Fund 001 GL 51300 OC 4801
 Check # _____

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

LOCALIQ The Gainesville Sun The Ledger Daily Commercial Ocala StarBanner News Chief Herald-Tribune News Herald Northwest Florida Daily News		ACCOUNT NAME	PAYMENT DUE DATE	AMOUNT PAID		
		Highland Meadows CDD	March 20, 2022			
		ACCOUNT NUMBER	INVOICE NUMBER			
		590490	0004412467			
CURRENT DUE	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120+ DAYS PAST DUE	UNAPPLIED PAYMENTS	TOTAL AMOUNT DUE
\$282.61	\$282.61	\$277.82	\$0.00	\$0.00	\$0.00	\$843.04
REMITTANCE ADDRESS (Include Account# & Invoice# on check)			TO PAY WITH CREDIT CARD PLEASE FILL OUT BELOW:			
CA Florida Holdings, LLC PO Box 631244 Cincinnati, OH 45263-1244			<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMEX Card Number _____ Exp Date ____/____/____ CVV Code _____ Signature _____ Date _____			

0000590490000000000000000044124670008430467174

Highland Meadows CDD
Meeting Date: March 9, 2022

SUPERVISOR PAY REQUEST

Name of Board Supervisor	Check if present	Check if paid
Cindy Chenowith	✓	✓
Robert Williams	✓	✓
Headley Oliver	✓	✓
Eric Chenowith	✓	✓
Rafael Martinez	✓	✓

(*) Does not get paid

EXTENDED MEETING TIMECARD

Meeting Start Time:	3:04 PM
Meeting End Time:	4:00 PM
Total Meeting Time:	56 mins

Time Over () Hours:

Total at \$175 per Hour:

Date Rec'd Rizzetta & Co., Inc. 03.10.22
 D/M approval RA Date 3/15/22
 Date entered 03.11.22
 Fund 001 GL 51100OC 1101
 Check # _____

DM Signature: 

**Please forward copy to Marcia Eannetta for
 Extended Meeting Hours and/or Agenda Books.**



CITY OF DAVENPORT

1 S ALLAPAHA AVE
DAVENPORT FL 33837-0125

FOR BILLING INFORMATION
CALL: (863)419-3300

HIGHLAND MEADOWS CDD

CYCLE A

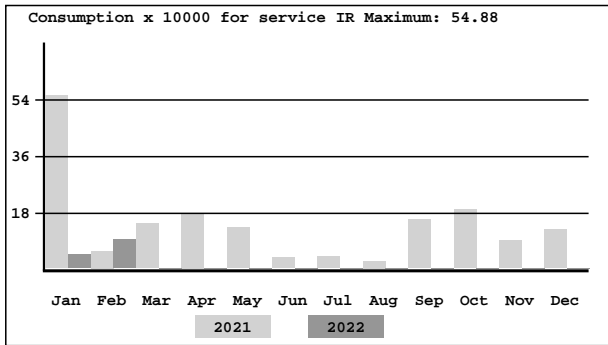
C/CARD

1SEA

181100

Account #	Service Address	Billing Period	Bill Date	Due Date	TOTAL DUE			
2318	Olsen Rd	01/05/22 to 02/04/22	02/10/2022	03/01/2022	\$ 473.41			
Service Code & Description	Date	Previous Reading	Date	Current Reading	Mult	Usage	Year Ago	Charge
LAST PAYMENT 01/25/2022								
AW ALTERNATIVE WATER SUR	01/05	107247	02/04	108165	100.000	91800	54900	268.44
BF BACKFLOW PREVENTION FEE								17.44
IR IRRIGATION	01/05	107247	02/04	108165	100.000	91800	54900	5.75
								409.29 *
							* TAXES	40.93
Date Rec'd Rizzetta & Co., Inc. <u>2/11/22</u>								
D/M approval <u>RA</u> Date <u>2/14/22</u>								
Date entered <u>2/11/22</u>								
Fund <u>001</u> GL <u>53600</u> OC <u>4302</u>								
Check # _____								
CURRENT CHARGES 473.41								
TOTAL AMOUNT DUE 473.41								

Your Credit Card will be charged on 02/28/2022



COMMISSION MEETINGS: 1st AND 3rd MONDAYS AT 7PM IN THE COMMISSION CHAMBERS

FOR CITY EVENTS AND UP TO DATE INFORMATION. PLEASE FOLLOW US ON FACEBOOK @MYDAVENPORTFL

PAST DUE BALANCES ARE DUE IMMEDIATELY.. LATE FEES WILL BE APPLIED IF PAYMENTS ARE NOT RECEIVED IN OUR OFFICE BY THE 1st OF THE MONTH.

DETACH AND RETURN STUB WITH REMITTANCE



CITY OF DAVENPORT

1 S ALLAPAHA AVE
DAVENPORT FL 33837-0125

Account #	Bill Date	TOTAL DUE
2318	02/10/2022	\$ 473.41
Type	Due Date	
CYCLE A	03/01/2022	**C/CARD**
PayID	Bill No	
1SEA	620	

CAR-RT SORT ** C035

 HIGHLAND MEADOWS CDD

 3434 COLWELL AVE SUITE 200

 TAMPA FL 33614

Your Credit Card will be charged on 02/28/2022

00000023184 0000473413

INVOICE



Please remit to: DEWBERRY ENGINEERS INC.
P.O. Box 821824
Philadelphia, PA 19182-1824
(703)849-0100 TIN: 13-0746510

Bill To: HIGHLAND MEADOW CDD
C/O RIZZETTA & COMPANY
8529 SOUTH PARK CIRCLE, SUITE 330
ORLANDO FL 32819

Invoice #: 2088100
Invoice Date: 2/14/2022
Due Date: 3/16/2022
Client #: 876021
Contract #: 50109973
Batch #: 3120790

Dewberry Project: 50109972 Highland Meadows CDD-PLN164977
Master agreement

Work Performed Thru Period Ending 1/28/2022

Job: 50109973 Highland Meadow CDD2019-1
2019-1

TIME & MATERIAL BILLING

Task ID Task Description

T001 GENERAL ENGINEERING SERVICES

Description
ENGINEER I

Prev Amount Billed \$ 53,560.00

CURRENT PERIOD BILLING

Hours	Rate	Amount
9.50	100.000	\$ 950.00
TOTAL HOURLY LABOR	9.50	\$ 950.00
TOTAL FOR T001		\$ 950.00

TOTAL FOR JOB: 50109973 \$ 950.00

TOTAL INVOICE AMOUNT DUE \$ 950.00
BY 3/16/2022

Please Reference Invoice Number with Payment

Date Rec'd Rizzetta & Co., Inc. 02.25.22

D/M approval RH Date 3/8/22

Date entered 03.04.22

Fund 001 GL 51300 OC 3103

Check # _____

NOTE: Dewberry will not ask our clients to update any banking information via email. Please call Richard Goldstein directly at 703.849.0219 to request or verify our banking information or account number.

This invoice is due and payable within 30 days of the invoice date. Any questions pertaining to the above should be brought to the attention of Dewberry immediately. Thank you.

This invoice accurately reflects the terms and conditions of our agreement and the amount hereon is correct.

REINARDO MALAVE DAVILA



WEEK BEGINNING		WEEK ENDING		EMPLOYEE NO.	NAME (Last, First, M.I.)	HOME B.U.	P.C.	WEEKLY
1/8/2022		1/14/2022		668458	BANFIELD, MOLLY J.	2530	2	TIMESHEET

PAY TYPE	WORK STATE	JOB/BU	COST CODE	WORK ORDER	DESCRIPTION/CREW INFO	SAT	SUN	MON	TUES	WED	THURS	FRI	TOTALS
1	FL	50109973	T0010000		General Engineering Services - board meeting at Davenport city hall Highland Meadow CDD2019-1					3.5			3.5

<u>MOLLY BANFIELD 1/14/2022</u> EMPLOYEE SIGNATURE	<u>REINARDO MALAVE DAVILA 1/14/2022</u> APPROVED BY
---	--

INVOICE



Dewberry®

Please remit to: DEWBERRY ENGINEERS INC.
P.O. Box 821824
Philadelphia, PA 19182-1824
(703)849-0100 TIN: 13-0746510

Bill To: HIGHLAND MEADOW CDD
C/O RIZZETTA & COMPANY
8529 SOUTH PARK CIRCLE, SUITE 330
ORLANDO FL 32819

Invoice #: 2091599
Invoice Date: 3/14/2022
Due Date: 4/13/2022
Client #: 876021
Contract #: 50109973
Batch #: 3129742

Dewberry Project: 50109972 Highland Meadows CDD-PLN164977
Master agreement

Work Performed Thru Period Ending 2/25/2022

Job: 50109973 Highland Meadow CDD2019-1
2019-1

TIME & MATERIAL BILLING

Task ID Task Description
T001 GENERAL ENGINEERING SERVICES

Description
ADMIN PROFESSIONAL IV

Prev Amount Billed \$ 54,510.00

CURRENT PERIOD BILLING

Hours	Rate	Amount
1.50	145.000	\$ 217.50
TOTAL HOURLY LABOR	1.50	\$ 217.50
TOTAL FOR T001		\$ 217.50

TOTAL FOR JOB: 50109973 \$ 217.50

TOTAL INVOICE AMOUNT DUE \$ 217.50
BY 4/13/2022

Please Reference Invoice Number with Payment

Date Rec'd Rizzetta & Co., Inc. 03.25.22
D/M approval RH Date 3/28/22
Date entered 03.25.22
Fund 001 GL 51300 OC 3103
Check # _____

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REINARDO MALAVE DAVILA



We're here for you

Report an emergency

Electric outage duke-energy.com/outages
800.228.8485

Convenient ways to pay your bill

Online duke-energy.com/billing
Automatically from your bank account duke-energy.com/automatic-draft
Speedpay (fee applies) duke-energy.com/pay-now
800.700.8744
By mail payable to Duke Energy P.O. Box 1094
Charlotte, NC 28201-1094
In person duke-energy.com/location

Help managing your account (not applicable for all customers)

Register for free paperless billing duke-energy.com/paperless
Home duke-energy.com/manage-home
Business duke-energy.com/manage-bus

General questions or concerns

Online duke-energy.com
Home: Mon - Fri (7 a.m. to 7 p.m.) 800.700.8744
Business: Mon - Fri (7 a.m. to 6 p.m.) 877.372.8477
For hearing impaired TDD/TTY 800.222.3448 or 711
International 1.407.629.1010

Call before you dig

Call 800.432.4770 or 811

Check utility rates

Check rates and charges duke-energy.com/rates

Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

Important to know

Your next meter reading: Mar 8

Please be sure we can safely access your meter. Don't worry if your digital meter flashes eights from time to time. That's a normal part of the energy measuring process.

Your electric service may be disconnected if your payment is past due

If payment for your electric service is past due, we may begin disconnection procedures. The due date on your bill applies to current charges only. Any unpaid, past due charges are not extended to the new due date and may result in disconnection. The reconnection fee is \$13 between the hours of 7 a.m. and 7 p.m. Monday through Friday and \$14 after 7 p.m. or on the weekends.

Electric service does not depend on payment for other products or services

Non-payment for non-regulated products or services (such as surge protection or equipment service contracts) may result in removal from the program but will not result in disconnection of electric service.

When you pay by check

We may process the payment as a regular check or convert it into a one-time electronic check payment.

Asset Securitization Charge

A charge to recover cost associated with nuclear asset-recovery bonds. Duke Energy Florida is acting as the collection agent for Special Purpose Entity (SPE) until the bonds have been paid in full or legally discharged.

Medical Essential Program

Identifies customers who are dependent on continuously electric-powered medical equipment. The program does not automatically extend electric bill due dates, nor does it provide priority restoration. To learn more or find out if you qualify, call 800.700.8744 or visit duke-energy.com/home/billing/special-assistance/medically-essential.

Special Needs Customers

Florida Statutes offer a program for customers who need special assistance during emergency evacuations and sheltering. Customers with special needs may contact their local emergency management agency for registration and more information.

Para nuestros clientes que hablan Español

Representantes bilingües están disponibles para asistirle de lunes a viernes de 7 a.m. - 7 p.m. Para obtener más información o reportar problemas con su servicio eléctrico, favor de llamar al 800.700.8744.

Your usage snapshot - Continued

Current electric usage for meter number 3876487	
Actual reading on Feb 7	1803
Previous reading on Jan 11	- 1760
<hr/>	
Energy Used	43 kWh
Billed kWh	43.000 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

Billing details - Electric

Billing Period - Jan 11 to Feb 07	
Meter - 3876487	
Customer Charge	\$15.47
Energy Charge	
43.000 kWh @ 8.574c	3.69
Fuel Charge	
43.000 kWh @ 3.992c	1.72
Asset Securitization Charge	
43.000 kWh @ 0.244c	0.10
Minimum Bill Adjustment	9.02
<hr/>	
Total Current Charges	\$30.00

The minimum bill charge covers the expenses necessary to maintain infrastructure and provide reliable, safe and cleaner energy to customers. When the combined monthly customer, energy, fuel and other charges fall below \$30, the difference is noted as a Minimum Bill Adjustment within the Billing Details.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.02
Gross Receipts Tax	0.54
Municipal Franchise Fee	1.96
<hr/>	
Total Taxes	\$2.52



We're here for you

Report an emergency

Electric outage	duke-energy.com/outages 800.228.8485
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Convenient ways to pay your bill

Online	duke-energy.com/billing
Automatically from your bank account	duke-energy.com/automatic-draft
Speedpay (fee applies)	duke-energy.com/pay-now 800.700.8744
By mail payable to Duke Energy	P.O. Box 1094 Charlotte, NC 28201-1094
In person	duke-energy.com/location

Help managing your account (not applicable for all customers)

Register for free paperless billing	duke-energy.com/paperless
Home	duke-energy.com/manage-home
Business	duke-energy.com/manage-bus

General questions or concerns

Online	duke-energy.com
Home: Mon - Fri (7 a.m. to 7 p.m.)	800.700.8744
Business: Mon - Fri (7 a.m. to 6 p.m.)	877.372.8477
For hearing impaired TDD/TTY	800.222.3448 or 711
International	1.407.629.1010

Call before you dig

Call	800.432.4770 or 811
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Check utility rates

Check rates and charges	duke-energy.com/rates
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Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

Important to know

Your next meter reading: Mar 8

Please be sure we can safely access your meter. Don't worry if your digital meter flashes eights from time to time. That's a normal part of the energy measuring process.

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If payment for your electric service is past due, we may begin disconnection procedures. The due date on your bill applies to current charges only. Any unpaid, past due charges are not extended to the new due date and may result in disconnection. The reconnection fee is \$13 between the hours of 7 a.m. and 7 p.m. Monday through Friday and \$14 after 7 p.m. or on the weekends.

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When you pay by check

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Asset Securitization Charge

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Medical Essential Program

Identifies customers who are dependent on continuously electric-powered medical equipment. The program does not automatically extend electric bill due dates, nor does it provide priority restoration. To learn more or find out if you qualify, call 800.700.8744 or visit duke-energy.com/home/billing/special-assistance/medically-essential.

Special Needs Customers

Florida Statutes offer a program for customers who need special assistance during emergency evacuations and sheltering. Customers with special needs may contact their local emergency management agency for registration and more information.

Para nuestros clientes que hablan Español

Representantes bilingües están disponibles para asistirle de lunes a viernes de 7 a.m. - 7 p.m. Para obtener más información o reportar problemas con su servicio eléctrico, favor de llamar al 800.700.8744.

Your usage snapshot - Continued

Current electric usage for meter number 3874601	
Actual reading on Feb 7	1983
Previous reading on Jan 11	- 1956
<hr/>	
Energy Used	27 kWh
Billed kWh	27.000 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

Billing details - Electric

Billing Period - Jan 11 to Feb 07	
Meter - 3874601	
Customer Charge	\$15.47
Energy Charge	
27.000 kWh @ 8.574c	2.32
Fuel Charge	
27.000 kWh @ 3.992c	1.08
Asset Securitization Charge	
27.000 kWh @ 0.244c	0.07
Minimum Bill Adjustment	11.06
<hr/>	
Total Current Charges	\$30.00

The minimum bill charge covers the expenses necessary to maintain infrastructure and provide reliable, safe and cleaner energy to customers. When the combined monthly customer, energy, fuel and other charges fall below \$30, the difference is noted as a Minimum Bill Adjustment within the Billing Details.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.49
Municipal Franchise Fee	1.97
<hr/>	
Total Taxes	\$2.47



We're here for you

Report an emergency

Electric outage	duke-energy.com/outages 800.228.8485
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Convenient ways to pay your bill

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For hearing impaired TDD/TTY	800.222.3448 or 711
International	1.407.629.1010

Call before you dig

Call	800.432.4770 or 811
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Check utility rates

Check rates and charges	duke-energy.com/rates
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Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

Important to know

Your next meter reading: Mar 23

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Your usage snapshot - Continued

Outdoor Lighting		
Billing period Jan 25 - Feb 21		
Description	Quantity	Usage
HPS UG RDWAY 9500L	29	1,218 kWh
Total	29	1,218 kWh

Billing details - Lighting

Billing Period - Jan 25 to Feb 21	
Customer Charge	\$1.63
Energy Charge	
1,218.000 kWh @ 3.440c	41.89
Fuel Charge	
1,218.000 kWh @ 3.700c	45.07
Asset Securitization Charge	
1,218.000 kWh @ 0.030c	0.37
Fixture Charge	
HPS UG RDWAY 9500L	164.72
Maintenance Charge	
HPS UG RDWAY 9500L	53.36
Pole Charge	
CONCRETE, 30/35	
29 Pole(s) @ \$8.110	235.19
Total Current Charges	\$542.23

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.39
Gross Receipts Tax	2.28
Total Taxes	\$2.67



We're here for you

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Electric outage duke-energy.com/outages
800.228.8485

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800.700.8744
By mail payable to Duke Energy P.O. Box 1094
Charlotte, NC 28201-1094
In person duke-energy.com/location

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Business duke-energy.com/manage-bus

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International 1.407.629.1010

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A charge to recover cost associated with nuclear asset-recovery bonds. Duke Energy Florida is acting as the collection agent for Special Purpose Entity (SPE) until the bonds have been paid in full or legally discharged.

Medical Essential Program

Identifies customers who are dependent on continuously electric-powered medical equipment. The program does not automatically extend electric bill due dates, nor does it provide priority restoration. To learn more or find out if you qualify, call 800.700.8744 or visit duke-energy.com/home/billing/special-assistance/medically-essential.

Special Needs Customers

Florida Statutes offer a program for customers who need special assistance during emergency evacuations and sheltering. Customers with special needs may contact their local emergency management agency for registration and more information.

Para nuestros clientes que hablan Español

Representantes bilingües están disponibles para asistirle de lunes a viernes de 7 a.m. - 7 p.m. Para obtener más información o reportar problemas con su servicio eléctrico, favor de llamar al 800.700.8744.



Your usage snapshot - Continued

Outdoor Lighting		
Billing period Jan 25 - Feb 21		
Description	Quantity	Usage
HPS UG RDWAY 9500L	19	798 kWh
Total	19	798 kWh

Billing details - Lighting

Billing Period - Jan 25 to Feb 21	
Customer Charge	\$1.63
Energy Charge	
798.000 kWh @ 3.440c	27.45
Fuel Charge	
798.000 kWh @ 3.700c	29.53
Asset Securitization Charge	
798.000 kWh @ 0.030c	0.24
Fixture Charge	
HPS UG RDWAY 9500L	107.92
Maintenance Charge	
HPS UG RDWAY 9500L	34.96
Pole Charge	
CONCRETE, 30/35	
19 Pole(s) @ \$8.110	154.09
Total Current Charges	\$355.82

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.26
Gross Receipts Tax	1.51
Total Taxes	\$1.77

Southern Oak Outdoor LLC
9300 Conroy Windermere Rd Unit 3227
Windermere, FL 34786 US
3214437141
admin@southernoakoutdoor.com
http://www.southernoakoutdoor.com



INVOICE

BILL TO

Highland Meadows CDD
3434 Colwell Ave
Suite 200
Tampa FL 33614-8390

SHIP TO

Highland Meadows CDD
3434 Colwell Ave
Suite 200
Tampa, FL 33614-8390

INVOICE # 1863

DATE 03/01/2022
DUE DATE 03/01/2022
TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
Landscape Maintenance:Maintenance Mowing, edging, string trimming, blowing, shearing & weed control.	1	2,530.50	2,530.50

Thank you for your business!

BALANCE DUE

\$2,530.50

Date Rec'd Rizzetta & Co., Inc. 02.28.22
D/M approval RH Date 3/8/22
Date entered 03.09.22
Fund 001 GL 53900 OC 4604
Check # _____

Southern Oak Outdoor LLC
9300 Conroy Windermere Rd Unit 3227
Windermere, FL 34786 US
3214437141
admin@southernoakoutdoor.com
http://www.southernoakoutdoor.com



INVOICE

BILL TO

Highland Meadows CDD
Highland Meadows CDD
3434 Colwell Ave,
Suite 200
Tampa FL 33614-8390
Orlando, Florida 32819 USA

SHIP TO

Highland Meadows CDD
Highland Meadows CDD
3434 Colwell Ave,
Suite 200
Tampa FL 33614-8390
Orlando, Florida 32819 USA

INVOICE # 1875

DATE 10/01/2020
DUE DATE 10/31/2020
TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
Landscape Maintenance:Maintenance Mowing, edging, string trimming, blowing, shearing & weed control.	1	2,530.50	2,530.50

BALANCE DUE **\$2,530.50**

Date Rec'd Rizzetta & Co., Inc. 03.09.22
D/M approval RH Date 3/15/22
Date entered 03.11.22
Fund 001 GL 53900 OC 4604
Check # _____

Southern Oak Outdoor LLC
9300 Conroy Windermere Rd Unit 3227
Windermere, FL 34786 US
3214437141
admin@southernoakoutdoor.com
http://www.southernoakoutdoor.com



INVOICE

BILL TO

Highland Meadows CDD
3434 Colwell Ave,
Suite 200
Orlando, Florida 32819 USA

SHIP TO

Highland Meadows CDD
3434 Colwell Ave,
Suite 200
Orlando, Florida 32819 USA

INVOICE # 1877

DATE 03/11/2022
DUE DATE 03/11/2022
TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
Landscape Maintenance:Maintenance Mowing, edging, string trimming, blowing, shearing & weed control.	1	1,000.00	1,000.00

Remaining balance for Invoice #1727.

BALANCE DUE

\$1,000.00

Date Rec'd Rizzetta & Co., Inc. 03.17.22
D/M approval RH Date 3/22/22
Date entered 03.18.22
Fund 001 GL 53900 OC 4604
Check # _____



INVOICE

P.O. Box 6386
Tallahassee, Florida 32314

Highland Meadows CDD
5844 Old Pasco Road Suite 100
Wesley Chapel, Florida 33544

Date Rec'd Rizzetta & Co., Inc. 2/18/22
D/M approval RH Date 2/22/22
Date entered 2/18/22
Fund 001 GL 51400C 3107
Check # _____

Invoice # 1276
Date: 02/10/2022
Due On: 03/12/2022

HMCCD-01

HIGHLAND MEADOWS CDD - GENERAL COUNSEL/MONTHLY MEETING

Type	Date	Notes	Quantity	Rate	Total
Service	01/11/2022	Begin travel to Board meeting	0.90	\$285.00	\$256.50
Expense	01/11/2022	Mileage: JW - Travel monthly meeting	212.00	\$0.56	\$118.72
Service	01/12/2022	Prepare for and attend monthly meeting.	3.80	\$365.00	\$1,387.00
Service	01/12/2022	JW - Travel to, return from, and attend Board meeting	3.80	\$0.00	\$0.00
Expense	01/12/2022	Hotel: JW - Lodging monthly meeting	0.33	\$122.64	\$40.47
Expense	01/12/2022	Meals: JW - Travel monthly meeting	1.00	\$0.00	\$0.00
Expense	01/12/2022	Meals: RVW - Travel monthly meeting	1.00	\$9.36	\$9.36
Expense	01/12/2022	Tolls: RVW - Travel monthly meeting	1.00	\$2.95	\$2.95
Expense	01/12/2022	Mileage: RVW - Travel monthly meeting	147.25	\$0.56	\$82.46
Service	01/14/2022	Draft agreement with homeowner regarding ivy removal	0.30	\$285.00	\$85.50
Service	01/17/2022	Finalize ivy agreement with homeowner and transfer to RVW.	0.50	\$285.00	\$142.50
Service	01/17/2022	Confer with manager regarding contractor hiring requirements.	0.30	\$365.00	\$109.50
Service	01/18/2022	Review and edit painting agreement.	0.30	\$365.00	\$109.50
Service	01/19/2022	Monitor legislation and prepare newsletter for same.	0.30	\$365.00	\$109.50
Service	01/19/2022	Distribute Legislative Weekly newsletter.	0.10	\$110.00	\$11.00
Service	01/19/2022	Finalize and send ivy agreement with homeowner to client	0.10	\$0.00	\$0.00

Service	01/31/2022	Confirm District's website is listed on DEO's site; audit District website to ensure compliance with statutory requirements for content; search county records to confirm recording of Public Facilities Report.	0.40	\$265.00	\$106.00
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Total \$2,570.96

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1112	02/10/2022	\$339.50	\$0.00	\$339.50

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1276	03/12/2022	\$2,570.96	\$0.00	\$2,570.96

Outstanding Balance \$2,910.46
Total Amount Outstanding \$2,910.46

Please make all amounts payable to: KE Law Group, PLLC

Please pay within 30 days.



INVOICE

Invoice # 1639
Date: 03/11/2022
Due On: 04/10/2022

KE Law Group, PLLC

P.O. Box 6386
Tallahassee, Florida 32314

Highland Meadows CDD
Highland Meadows CDD
c/o Rizzetta & Company
3434 Colwell Avenue
Suite 200
Tampa, Florida 33614

Date Rec'd Rizzetta & Co., Inc. 03.11.22
D/M approval RA Date 3/22/22
Date entered 03.17.22
Fund 001 GL 51400 OC 3107
Check # _____

HMCCDD-01

HIGHLAND MEADOWS CDD - GENERAL COUNSEL/MONTHLY MEETING

Type	Professional	Date	Notes	Quantity	Rate	Total
Service	JK	02/11/2022	Monitor legislation and prepare newsletter for same.	0.30	\$365.00	\$109.50
Service	SD	02/14/2022	Distribute Legislative Weekly newsletter.	0.10	\$110.00	\$11.00
Service	MG	02/14/2022	Prepare auditor letter response; confer with Van Wyk regarding same; finalize and transmit	0.80	\$170.00	\$136.00
Service	JW	02/21/2022	Review financial statements for potential discrepancies.	0.10	\$285.00	\$28.50
					Total	\$285.00

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1112	02/10/2022	\$339.50	\$0.00	\$339.50

1276	03/12/2022	\$2,570.96	\$0.00	\$2,570.96
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Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1639	04/10/2022	\$285.00	\$0.00	\$285.00

Outstanding Balance	\$3,195.46
Total Amount Outstanding	\$3,195.46

Please make all amounts payable to: KE Law Group, PLLC

Please pay within 30 days.

Rizzetta & Company, Inc.
 3434 Colwell Avenue
 Suite 200
 Tampa FL 33614

Invoice

Date	Invoice #
3/1/2022	INV0000066347

Bill To:

HIGHLAND MEADOWS CDD
 3434 Colwell Avenue, Suite 200
 Tampa FL 33614

Services for the month of	Terms	Client Number
March	Upon Receipt	00605

Description	Qty	Rate	Amount
Accounting Services	1.00	\$1,099.67	\$1,099.67
Administrative Services	1.00	\$422.25	\$422.25
Financial & Revenue Collections	1.00	\$334.33	\$334.33
Management Services	1.00	\$1,209.25	\$1,209.25
Website Compliance & Management	1.00	\$100.00	\$100.00

Date Rec'd Rizzetta & Co., Inc. 02.25.22

D/M approval RH Date 2/28/22

Date entered 02.25.22

Fund	001	GL	51300	OC	3201	1099.67
	001		51300		3100	422.25
Check	001		51300		3111	334
	001		51300		3101	1209.25
	001		51300		5102	100

Subtotal	\$3,165.50
Total	\$3,165.50

Southern Oak Outdoor LLC
9300 Conroy Windermere Rd Unit 3227
Windermere, FL 34786 US
3214437141
admin@southernoakoutdoor.com
http://www.southernoakoutdoor.com



INVOICE

BILL TO

Highland Meadows CDD
3434 Colwell Ave,
Suite 200
Orlando, Florida 32819 USA

SHIP TO

Highland Meadows CDD
3434 Colwell Ave,
Suite 200
Orlando, Florida 32819 USA

INVOICE # 1876

DATE 03/11/2022

DUE DATE 03/11/2022

TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
Landscape Maintenance:Maintenance Mowing, edging, string trimming, blowing, shearing & weed control.	1	844.99	844.99

Remaining balance for Invoice #1707.

BALANCE DUE

\$844.99

Date Rec'd Rizzetta & Co., Inc. 03.17.22

D/M approval RA Date 3/22/22

Date entered 03.17.22

Fund 001 GL 53900 OC 4604

Check # _____

INVOICE

Zack Electric
zackelectricpolk@gmail.com



Invoice No#: 6748981
Invoice Date: Mar 14, 2022
Due Date: Mar 24, 2022



Scan.Pay.Go

\$772.38
AMOUNT DUE

BILL TO

Rizzetta & Company, Inc. C/O: Highland Meadows, Davenport
Richard Hernandez
8529 South Park Circle, Suite 330, Orlando, FL 32819, UNITED
STATES
RHernandez@rizzetta.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	Labor	4	\$75.00	\$300.00
2	Materials 4- MAXLite 40w Yoke Mount IP65 fixtures (or Similar), 8- 1/2" Cord Grip cable connectors, 8- 3/4>1/2" Reducing Bushing, 20'- 14/3 SO Cord, and misc. small materials.	1	\$472.38	\$472.38
			Subtotal	\$772.38
			Shipping	\$0.00
			TOTAL	\$772.38 USD

NOTES TO CUSTOMER

Thank you for your business! Local and State taxes included in line pricing.
Zack Electric ✂
(863) 510-7779

Date Rec'd Rizzetta & Co., Inc. 03.15.22
D/M approval RH Date 3/22/22
Date entered 03.22.22
Fund 001 GL 57900 OC 6401
Check # _____

HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT

District Office · Riverview , Florida 33578
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.highlandmeadowscdd.org

Operation and Maintenance Expenditures April 2022 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2022 through April 30, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$10,749.07**

Approval of Expenditures:

_____ Chairperson

Highland Meadows Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2022 Through April 30,2022

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Transaction Description</u>	<u>Check Amount</u>
Campus Suite	003005	20287	Website & Compliance Services - Q3 FY21/22	\$ 384.38
City of Davenport	20220405-01	2270 02/22	Highland Meadows St Irrigation 02/22	\$ 476.35
City of Davenport	20220405-01	2318 02/22	Olsen Road Irrigation 02/22	\$ 547.87
Dewberry Engineers, Inc.	003003	2105176	General Engineering Services 03/22	\$ 985.00
Disclosure Services, LLC	003002	14	Amortization Schedule 2019A2 2-1-22 Prepay 65K	\$ 250.00
Duke Energy	20220401-1	9100 8277 5437 03/22	101 Highland Meadows Pl, Unit A, Entrance Lights 03/22	\$ 32.55
Duke Energy	20220401-1	910082726644 03/22	508 Highalnd Meadows St. Unit A, Entrance Lights 03/22	\$ 32.48
Duke Energy	20220405-02	9100 8272 6884 3/22	0 County Road 547 N Lite 3/22	\$ 554.54
Duke Energy	20220405-02	9100 8277 5198 03/22	0 County Road 547 N Lite 03/22	\$ 363.91
Jacob Derek Miller dba Southern Oak Outdoor, LLC.	003006	1887	Landscape Maint. 04/22	\$ 2,530.50
KE Law Group, PLLC	003004	1956	Legal Services 03/22	\$ 1,425.99

Highland Meadows Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2022 Through April 30,2022

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Transaction Description</u>	<u>Check Amount</u>
Rizzetta & Company, Inc.	003001	INV0000067090	District Management Fees 04/22	\$ <u>3,165.50</u>
<u>Report Total</u>				\$ <u>10,749.07</u>

INVOICE

BILL TO

Highland Meadows CDD
12750 Citrus Park Lane
Tampa, FL 33625

INVOICE # 20287

DATE 04/01/2022

DUE DATE 04/16/2022

TERMS Net 15

DESCRIPTION	AMOUNT
CDD Website Services - Hosting, support and training	150.00
CDD Ongoing PDF Accessibility Compliance Service	234.38
Quarterly service	BALANCE DUE
	\$384.38

Date Rec'd Rizzetta & Co., Inc. 04.01.22
D/M approval RA Date 4/13/22
Date entered 04.08.22
Fund 001 GL 51300 OC 5102
Check # _____



CITY OF DAVENPORT

1 S ALLAPAHA AVE
DAVENPORT FL 33837-0125

FOR BILLING INFORMATION
CALL: (863)419-3300

HIGHLAND MEADOWS CDD

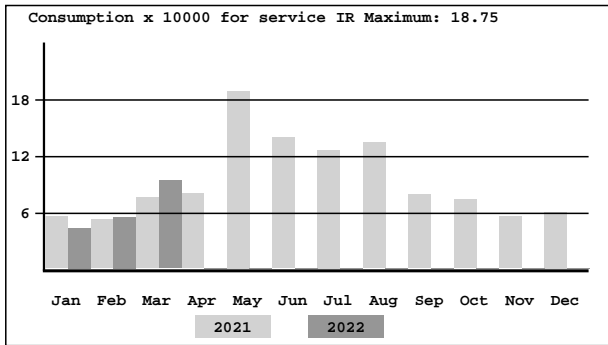
CYCLE A

C/CARD

1R2A

18001

Account #	Service Address	Billing Period	Bill Date	Due Date	TOTAL DUE			
2270	Highland Meadows St	02/05/22 to 03/04/22	03/10/2022	04/01/2022	\$ 476.35			
Service Code & Description	Date	Previous Reading	Date	Current Reading	Mult	Usage	Year Ago	Charge
LAST PAYMENT 02/22/2022								316.14
AW ALTERNATIVE WATER SUR	02/03	33964	03/03	34889	100.000	92500	75000	17.58
BF BACKFLOW PREVENTION FEE								5.75
IR IRRIGATION	02/03	33964	03/03	34889	100.000	92500	75000	411.84 *
							* TAXES	41.18
Date Rec'd Rizzetta & Co., Inc. 03.10.22								
D/M approval <u>RH</u> Date <u>3/15/22</u>								
Date entered 03.11.22								
Fund <u>001</u> <u>GL</u> <u>53600</u> <u>OC</u> <u>4302</u>								
Check # _____								
Your Credit Card will be charged on 03/31/2022								
							CURRENT CHARGES	476.35
							TOTAL AMOUNT DUE	476.35



COMMISSION MEETINGS: 1st AND 3rd MONDAYS AT 7PM IN THE COMMISSION CHAMBERS

FOR CITY EVENTS AND UP TO DATE INFORMATION. PLEASE FOLLOW US ON FACEBOOK @MYDAVENPORTFL

PAST DUE BALANCES ARE DUE IMMEDIATELY.. LATE FEES WILL BE APPLIED IF PAYMENTS ARE NOT RECEIVED IN OUR OFFICE BY THE 1st OF THE MONTH.

DETACH AND RETURN STUB WITH REMITTANCE



CITY OF DAVENPORT

1 S ALLAPAHA AVE
DAVENPORT FL 33837-0125

Account #	Bill Date	TOTAL DUE
2270	03/10/2022	\$ 476.35
Type	Due Date	
CYCLE A	04/01/2022	**C/CARD**
PayID	Bill No	
1R2A	618	

CAR-RT SORT ** C035

 HIGHLAND MEADOWS CDD

 3434 COLWELL AVE SUITE 200

 TAMPA FL 33614

Your Credit Card will be charged on 03/31/2022

0000022707 0000476358



CITY OF DAVENPORT

1 S ALLAPAHA AVE
DAVENPORT FL 33837-0125

FOR BILLING INFORMATION
CALL: (863)419-3300

HIGHLAND MEADOWS CDD

CYCLE A

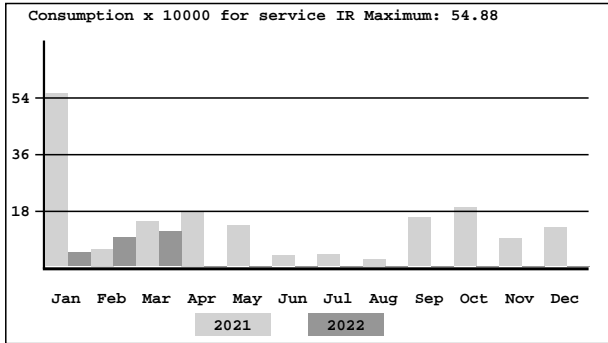
C/CARD

1SEA

181100

Account #	Service Address	Billing Period	Bill Date	Due Date	TOTAL DUE			
2318	Olsen Rd	02/05/22 to 03/04/22	03/10/2022	04/01/2022	\$ 547.87			
Service Code & Description	Date	Previous Reading	Date	Current Reading	Mult	Usage	Year Ago	Charge
LAST PAYMENT							03/01/2022	473.41
AW ALTERNATIVE WATER SUR	02/04	108165	03/03	109261	100.000	109600	142300	20.82
BF BACKFLOW PREVENTION FEE								5.75
IR IRRIGATION	02/04	108165	03/03	109261	100.000	109600	142300	473.91 *
							* TAXES	47.39
Date Rec'd Rizzetta & Co., Inc.							03.10.22	
D/M approval							<u>RH</u>	Date 3/15/22
Date entered							03.11.22	
Fund							001 GL 53600 OC 4302	
Check #								
CURRENT CHARGES								547.87
TOTAL AMOUNT DUE								547.87

Your Credit Card will be charged on 03/31/2022



COMMISSION MEETINGS: 1st AND 3rd MONDAYS AT 7PM IN THE COMMISSION CHAMBERS

FOR CITY EVENTS AND UP TO DATE INFORMATION. PLEASE FOLLOW US ON FACEBOOK @MYDAVENPORTFL

PAST DUE BALANCES ARE DUE IMMEDIATELY.. LATE FEES WILL BE APPLIED IF PAYMENTS ARE NOT RECEIVED IN OUR OFFICE BY THE 1st OF THE MONTH.

DETACH AND RETURN STUB WITH REMITTANCE



CITY OF DAVENPORT

1 S ALLAPAHA AVE
DAVENPORT FL 33837-0125

Account #	Bill Date	TOTAL DUE
2318	03/10/2022	\$ 547.87
Type	Due Date	
CYCLE A	04/01/2022	**C/CARD**
PayID	Bill No	
1SEA	622	

CAR-RT SORT ** C035

 HIGHLAND MEADOWS CDD

 3434 COLWELL AVE SUITE 200

 TAMPA FL 33614

Your Credit Card will be charged on 03/31/2022

00000023184 0000547877

INVOICE



Please remit to: DEWBERRY ENGINEERS INC.
P.O. Box 821824
Philadelphia, PA 19182-1824
(703)849-0100 TIN: 13-0746510

Bill To: HIGHLAND MEADOWS CDD
C/O RIZZETTA & COMPANY
8529 SOUTH PARK CIRCLE, SUITE 330
ORLANDO FL 32819

Invoice #: 2105176
Invoice Date: 4/8/2022
Due Date: 5/8/2022
Client #: 876021
Contract #: 50109973
Batch #: 3137999

Dewberry Project: 50109972 Highland Meadows CDD-PLN164977
Master agreement

Work Performed Thru Period Ending 3/25/2022

Job: 50109973 Highland Meadow CDD2019-1
2019-1

TIME & MATERIAL BILLING

Task ID Task Description
T001 GENERAL ENGINEERING SERVICES

Description
ENGINEER I
ENGINEER IX

Prev Amount Billed \$ 54,727.50

CURRENT PERIOD BILLING

Hours	Rate	Amount
7.50	100.000	\$ 750.00
1.00	235.000	\$ 235.00
TOTAL HOURLY LABOR	8.50	\$ 985.00
TOTAL FOR T001		\$ 985.00

TOTAL FOR JOB: 50109973 \$ 985.00

TOTAL INVOICE AMOUNT DUE \$ 985.00
BY 5/8/2022

Please Reference Invoice Number with Payment

Date Rec'd Rizzetta & Co., Inc. 04.11.22
D/M approval RA Date 4/19/22
Date entered 04.15.22
Fund 001 GL 51300 OC 3103
Check # _____

NOTE: Dewberry will not ask our clients to update any banking information via email. Please call Richard Goldstein directly at 703.849.0219 to request or verify our banking information or account number.

This invoice is due and payable within 30 days of the invoice date. Any questions pertaining to the above should be brought to the attention of Dewberry immediately. Thank you.

This invoice accurately reflects the terms and conditions of our agreement and the amount hereon is correct.

REINARDO MALAVE DAVILA

WEEK BEGINNING		WEEK ENDING		EMPLOYEE NO.	NAME (Last, First, M.I.)	HOME B.U.	P.C.	WEEKLY TIMESHEET					
3/5/2022		3/11/2022		220389	MALAVE DAVILA, REINARDO	2530	3						
PAY TYPE	WORK STATE	JOB/BU	COST CODE	WORK ORDER	DESCRIPTION/CREW INFO	SAT	SUN	MON	TUES	WED	THURS	FRI	TOTALS
1	FL	50109973	T0010000		General Engineering Services- Coor City sewer issues Highland Meadow CDD2019-1							1.0	1.0

Disclosure Services LLC

1005 Bradford Way
Kingston, TN 37763

Invoice

Date	Invoice #
12/29/2021	14

Bill To
Highland Meadows II CDD C/O GMS-CF II, LLC

Date Rec'd Rizzetta & Co., Inc. 04.04.22
D/M approval EH Date 4/13/22
Date entered _____
Fund 001 GL 57900 OC 4903
Check # _____

Terms	Due Date
Net 30	1/28/2022

Description	Amount
Amortization Schedule Series 2019A2 2-1-22 Prepay \$65,000	250.00

Total	\$250.00
Payments/Credits	\$0.00
Balance Due	\$250.00

Phone #
865-717-0976

E-mail
tcarter@disclosureservices.info



duke-energy.com
877.372.8477

Your Energy Bill

Service address
HIGHLAND MEADOWS CDD
101 HIGHLAND MEADOWS PL UNIT A
DAVENPORT FL 33837

Bill date Mar 10, 2022
For service Feb 8 - Mar 8
29 days

Account number **9100 8277 5437**

Billing summary

Previous Amount Due	\$32.52
<i>Payment Received Mar 02</i>	-32.52
Current Electric Charges	30.00
Taxes	2.55
Total Amount Due Mar 31	\$32.55

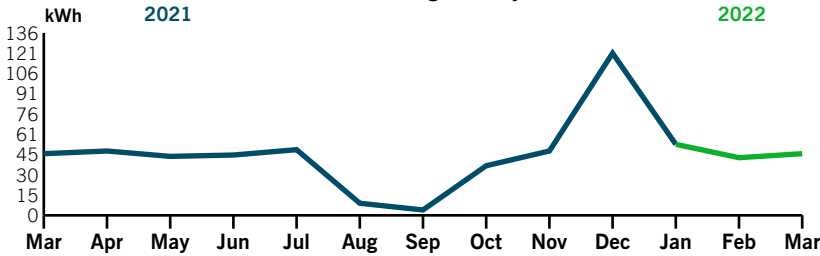


Thank you for your payment.

Important power line safety reminder. Stay away from power lines. Do not work near overhead lines. Always assume that downed lines are energized and dangerous. Report downed power lines to Duke Energy immediately by calling 1-800-543-5599.

Your usage snapshot

Electric usage history



Date Rec'd Rizzetta & Co., Inc. 04.14.22
 D/M approval RA Date 4/19/22
 Date entered 04.15.22
 Fund 001 GL 53100 OC 4301
 Check # _____

Average temperature in degrees

70° 73° 78° 81° 81° 82° 80° 77° 66° 68° 60° 65° 69°

	Current Month	Mar 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	46	46	547	46
Avg. Daily (kWh)	2	2	1	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft



Account number
9100 8277 5437

\$32.55
by Mar 31

After 90 days from bill date, a late charge will apply.

Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

HIGHLAND MEADOWS CDD
C/O RIZZETTA & COMPANY INC
8529 SOUTHPARK CIR STE 330
ORLANDO FL 32819-9064

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094



We're here for you

Report an emergency

Electric outage duke-energy.com/outages
800.228.8485

Convenient ways to pay your bill

Online duke-energy.com/billing
Automatically from your bank account duke-energy.com/automatic-draft
Speedpay (fee applies) duke-energy.com/pay-now
800.700.8744
By mail payable to Duke Energy P.O. Box 1094
Charlotte, NC 28201-1094
In person duke-energy.com/location

Help managing your account (not applicable for all customers)

Register for free paperless billing duke-energy.com/paperless
Home duke-energy.com/manage-home
Business duke-energy.com/manage-bus

General questions or concerns

Online duke-energy.com
Home: Mon - Fri (7 a.m. to 7 p.m.) 800.700.8744
Business: Mon - Fri (7 a.m. to 6 p.m.) 877.372.8477
For hearing impaired TDD/TTY 800.222.3448 or 711
International 1.407.629.1010

Call before you dig

Call 800.432.4770 or 811

Check utility rates

Check rates and charges duke-energy.com/rates

Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

Important to know

Your next meter reading: Apr 7

Please be sure we can safely access your meter. Don't worry if your digital meter flashes eights from time to time. That's a normal part of the energy measuring process.

Your electric service may be disconnected if your payment is past due

If payment for your electric service is past due, we may begin disconnection procedures. The due date on your bill applies to current charges only. Any unpaid, past due charges are not extended to the new due date and may result in disconnection. The reconnection fee is \$13 between the hours of 7 a.m. and 7 p.m. Monday through Friday and \$14 after 7 p.m. or on the weekends.

Electric service does not depend on payment for other products or services

Non-payment for non-regulated products or services (such as surge protection or equipment service contracts) may result in removal from the program but will not result in disconnection of electric service.

When you pay by check

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Asset Securitization Charge

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Medical Essential Program

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Para nuestros clientes que hablan Español

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Your usage snapshot - Continued

Current electric usage for meter number 3876487	
Actual reading on Mar 8	1849
Previous reading on Feb 8	- 1803
<hr/>	
Energy Used	46 kWh
Billed kWh	46.000 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

Billing details - Electric

Billing Period - Feb 08 to Mar 08	
Meter - 3876487	
Customer Charge	\$15.47
Energy Charge	
46.000 kWh @ 8.574c	3.94
Fuel Charge	
46.000 kWh @ 4.787c	2.20
Asset Securitization Charge	
46.000 kWh @ 0.204c	0.09
Minimum Bill Adjustment	8.30
<hr/>	
Total Current Charges	\$30.00

The minimum bill charge covers the expenses necessary to maintain infrastructure and provide reliable, safe and cleaner energy to customers. When the combined monthly customer, energy, fuel and other charges fall below \$30, the difference is noted as a Minimum Bill Adjustment within the Billing Details.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.02
Gross Receipts Tax	0.56
Municipal Franchise Fee	1.97
<hr/>	
Total Taxes	\$2.55



duke-energy.com
877.372.8477

Your Energy Bill

Service address
HIGHLAND MEADOWS CDD
508 HIGHLAND MEADOWS ST UNIT A
DAVENPORT FL 33837

Bill date Mar 10, 2022
For service Feb 8 - Mar 8
29 days

Account number **9100 8272 6644**

Billing summary

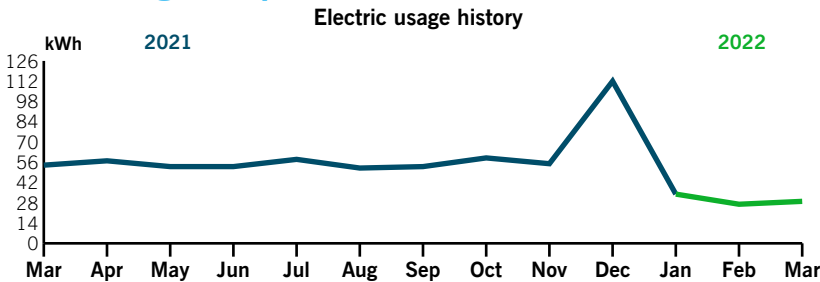
Previous Amount Due	\$32.47
<i>Payment Received Mar 02</i>	-32.47
Current Electric Charges	30.00
Taxes	2.48
Total Amount Due Mar 31	\$32.48



Thank you for your payment.

Important power line safety reminder. Stay away from power lines. Do not work near overhead lines. Always assume that downed lines are energized and dangerous. Report downed power lines to Duke Energy immediately by calling 1-800-543-5599.

Your usage snapshot



Date Rec'd Rizzetta & Co., Inc. 04.15.22
D/M approval RH Date 4/19/22
Date entered 04.15.22
Fund 001 GL 53100 OC 4301
Check # _____

Average temperature in degrees

70° 73° 78° 81° 81° 82° 80° 77° 66° 68° 60° 65° 69°

	Current Month	Mar 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	29	54	642	54
Avg. Daily (kWh)	1	2	2	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft



Account number
9100 8272 6644

\$32.48 by Mar 31	<i>After 90 days from bill date, a late charge will apply.</i>
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Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

HIGHLAND MEADOWS CDD
C/O RIZZETTA & COMPANY INC
8529 SOUTHPARK CIR STE 330
ORLANDO FL 32819-9064

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

88910082726644000660000000000000000000000000324800000032480



We're here for you

Report an emergency

Electric outage duke-energy.com/outages
800.228.8485

Convenient ways to pay your bill

Online duke-energy.com/billing
Automatically from your bank account duke-energy.com/automatic-draft
Speedpay (fee applies) duke-energy.com/pay-now
800.700.8744
By mail payable to Duke Energy P.O. Box 1094
Charlotte, NC 28201-1094
In person duke-energy.com/location

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Business duke-energy.com/manage-bus

General questions or concerns

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Home: Mon - Fri (7 a.m. to 7 p.m.) 800.700.8744
Business: Mon - Fri (7 a.m. to 6 p.m.) 877.372.8477
For hearing impaired TDD/TTY 800.222.3448 or 711
International 1.407.629.1010

Call before you dig

Call 800.432.4770 or 811

Check utility rates

Check rates and charges duke-energy.com/rates

Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

Important to know

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Special Needs Customers

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Para nuestros clientes que hablan Español

Representantes bilingües están disponibles para asistirle de lunes a viernes de 7 a.m. - 7 p.m. Para obtener más información o reportar problemas con su servicio eléctrico, favor de llamar al 800.700.8744.

Your usage snapshot - Continued

Current electric usage for meter number 3874601	
Actual reading on Mar 8	2012
Previous reading on Feb 8	- 1983
<hr/>	
Energy Used	29 kWh
Billed kWh	29.000 kWh



A kilowatt-hour (kWh) is a measure of the energy used by a 1,000-watt appliance in one hour. A 10-watt LED lightbulb would take 100 hours to use 1 kWh.

Billing details - Electric

Billing Period - Feb 08 to Mar 08	
Meter - 3874601	
Customer Charge	\$15.47
Energy Charge	
29.000 kWh @ 8.574c	2.48
Fuel Charge	
29.000 kWh @ 4.787c	1.39
Asset Securitization Charge	
29.000 kWh @ 0.204c	0.06
Minimum Bill Adjustment	10.60
<hr/>	
Total Current Charges	\$30.00

The minimum bill charge covers the expenses necessary to maintain infrastructure and provide reliable, safe and cleaner energy to customers. When the combined monthly customer, energy, fuel and other charges fall below \$30, the difference is noted as a Minimum Bill Adjustment within the Billing Details.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.50
Municipal Franchise Fee	1.97
<hr/>	
Total Taxes	\$2.48



duke-energy.com
877.372.8477

Your Energy Bill

Service address

HIGHLAND MEADOWS CDD
0 COUNTY ROAD 547 N LITE HIGHLAND MEADOWS PH 2
LITE HIGHLAND MEADOWS PH2

Bill date Mar 24, 2022

For service Feb 22 - Mar 23
30 days

Account number **9100 8272 6884**

Billing summary

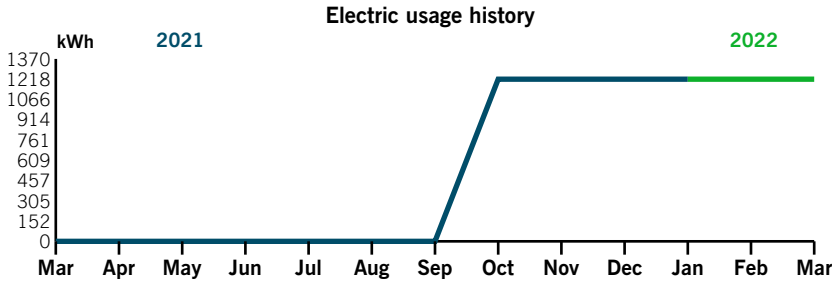
Previous Amount Due	\$544.90
<i>Payment Received Mar 15</i>	-544.90
Current Lighting Charges	551.62
Taxes	2.92
Total Amount Due Apr 14	\$554.54



Thank you for your payment.

Important power line safety reminder. Stay away from power lines. Do not work near overhead lines. Always assume that downed lines are energized and dangerous. Report downed power lines to Duke Energy immediately by calling 1-800-543-5599.

Your usage snapshot



Date Rec'd Rizzetta & Co., Inc. 04.14.22
 D/M approval RH Date 4/19/22
 Date entered 04.15.22
 Fund 001 GL 53100 OC 4309
 Check # _____

Average temperature in degrees

70° 73° 78° 81° 81° 82° 80° 77° 66° 68° 60° 65° 70°

	Current Month	Mar 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	1,218	0	N/A	1,218
Avg. Daily (kWh)	41	0	N/A	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8272 6884

Amount of automatic draft

\$554.54 by Apr 14	<i>After 90 days from bill date, a late charge will apply.</i>
------------------------------	--

\$ _____ \$ _____
 Add here, to help others with a contribution to Share the Light **Amount enclosed**

HIGHLAND MEADOWS CDD
C/O RIZZETTA & COMPANY INC
3434 COLWELL AVE STE 200
TAMPA FL 33614-8390

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

8891008272688400066000000000000000005545400000554540



We're here for you

Report an emergency

Electric outage	duke-energy.com/outages 800.228.8485
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Convenient ways to pay your bill

Online	duke-energy.com/billing
Automatically from your bank account	duke-energy.com/automatic-draft
Speedpay (fee applies)	duke-energy.com/pay-now 800.700.8744
By mail payable to Duke Energy	P.O. Box 1094 Charlotte, NC 28201-1094
In person	duke-energy.com/location

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Home	duke-energy.com/manage-home
Business	duke-energy.com/manage-bus

General questions or concerns

Online	duke-energy.com
Home: Mon - Fri (7 a.m. to 7 p.m.)	800.700.8744
Business: Mon - Fri (7 a.m. to 6 p.m.)	877.372.8477
For hearing impaired TDD/TTY	800.222.3448 or 711
International	1.407.629.1010

Call before you dig

Call	800.432.4770 or 811
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Check utility rates

Check rates and charges	duke-energy.com/rates
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Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

Important to know

Your next meter reading: Apr 22

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Your usage snapshot - Continued

Outdoor Lighting		
Billing period Feb 22 - Mar 23		
Description	Quantity	Usage
HPS UG RDWAY 9500L	29	1,218 kWh
Total	29	1,218 kWh

Billing details - Lighting

Billing Period - Feb 22 to Mar 23	
Customer Charge	\$1.63
Energy Charge	
1,218.000 kWh @ 3.440c	41.89
Fuel Charge	
1,218.000 kWh @ 4.437c	54.04
Asset Securitization Charge	
1,218.000 kWh @ 0.065c	0.79
Fixture Charge	
HPS UG RDWAY 9500L	164.72
Maintenance Charge	
HPS UG RDWAY 9500L	53.36
Pole Charge	
CONCRETE, 30/35	
29 Pole(s) @ \$8.110	235.19
Total Current Charges	\$551.62

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.40
Gross Receipts Tax	2.52
Total Taxes	\$2.92



duke-energy.com
877.372.8477

Your Energy Bill

Service address
HIGHLAND MEADOWS CDD
O COUNTY ROAD 547 N LITE
LITE HIGHLAND MEADOWS

Bill date Mar 24, 2022
For service Feb 22 - Mar 23
30 days

Account number 9100 8277 5198

Billing summary

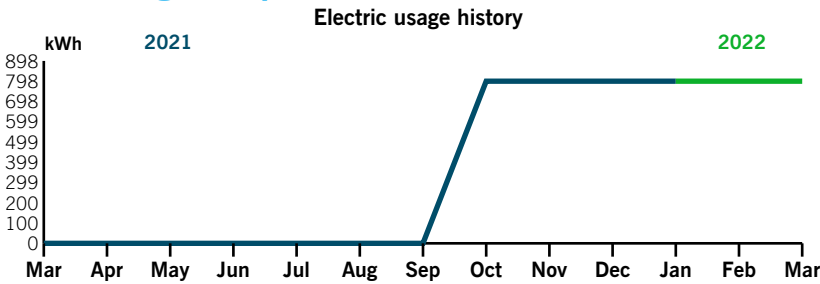
Previous Amount Due	\$357.59
<i>Payment Received Mar 15</i>	-357.59
Current Lighting Charges	361.98
Taxes	1.93
Total Amount Due Apr 14	\$363.91



Thank you for your payment.

Important power line safety reminder. Stay away from power lines. Do not work near overhead lines. Always assume that downed lines are energized and dangerous. Report downed power lines to Duke Energy immediately by calling 1-800-543-5599.

Your usage snapshot



Date Rec'd Rizzetta & Co., Inc. 04.14.22
D/M approval RA **Date** 4/19/22
Date entered 04.15.22
Fund 001 **GL** 53100 **OC** 4309
Check # _____

Average temperature in degrees

70° 73° 78° 81° 81° 82° 80° 77° 66° 68° 60° 65° 70°

	Current Month	Mar 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	798	0	N/A	798
Avg. Daily (kWh)	27	0	N/A	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 90 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8277 5198

Amount of automatic draft

\$363.91
by Apr 14

After 90 days from bill date, a late charge will apply.

\$ _____ \$ _____
 Add here, to help others with a contribution to Share the Light **Amount enclosed**

HIGHLAND MEADOWS CDD
C/O RIZZETTA & COMPANY INC
3434 COLWELL AVE STE 200
TAMPA FL 33614-8390

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

889100827751980006600000000000000003639100000363912



We're here for you

Report an emergency

Electric outage	duke-energy.com/outages 800.228.8485
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Convenient ways to pay your bill

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Automatically from your bank account	duke-energy.com/automatic-draft
Speedpay (fee applies)	duke-energy.com/pay-now 800.700.8744
By mail payable to Duke Energy	P.O. Box 1094 Charlotte, NC 28201-1094
In person	duke-energy.com/location

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Home	duke-energy.com/manage-home
Business	duke-energy.com/manage-bus

General questions or concerns

Online	duke-energy.com
Home: Mon - Fri (7 a.m. to 7 p.m.)	800.700.8744
Business: Mon - Fri (7 a.m. to 6 p.m.)	877.372.8477
For hearing impaired TDD/TTY	800.222.3448 or 711
International	1.407.629.1010

Call before you dig

Call	800.432.4770 or 811
------	---------------------

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Check rates and charges	duke-energy.com/rates
-------------------------	-----------------------

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P.O. Box 14042
St Petersburg, FL 33733

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Your usage snapshot - Continued

Outdoor Lighting		
Billing period Feb 22 - Mar 23		
Description	Quantity	Usage
HPS UG RDWAY 9500L	19	798 kWh
Total	19	798 kWh

Billing details - Lighting

Billing Period - Feb 22 to Mar 23	
Customer Charge	\$1.63
Energy Charge	
798.000 kWh @ 3.440c	27.45
Fuel Charge	
798.000 kWh @ 4.437c	35.41
Asset Securitization Charge	
798.000 kWh @ 0.065c	0.52
Fixture Charge	
HPS UG RDWAY 9500L	107.92
Maintenance Charge	
HPS UG RDWAY 9500L	34.96
Pole Charge	
CONCRETE, 30/35	
19 Pole(s) @ \$8.110	154.09
Total Current Charges	\$361.98

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.26
Gross Receipts Tax	1.67
Total Taxes	\$1.93

Southern Oak Outdoor LLC
9300 Conroy Windermere Rd Unit 3227
Windermere, FL 34786 US
3214437141
admin@southernoakoutdoor.com
http://www.southernoakoutdoor.com



INVOICE

BILL TO

Highland Meadows CDD
3434 Colwell Ave
Suite 200
Tampa FL 33614-8390

SHIP TO

Highland Meadows CDD
3434 Colwell Ave
Suite 200
Tampa, FL 33614-8390

INVOICE # 1887

DATE 04/01/2022

DUE DATE 04/01/2022

TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
Landscape Maintenance:Maintenance Mowing, edging, string trimming, blowing, shearing & weed control.	1	2,530.50	2,530.50

Thank you for your business!

BALANCE DUE

\$2,530.50

Date Rec'd Rizzetta & Co., Inc. 03.31.22
D/M approval RA Date 4/13/22
Date entered 04.08.22
Fund 001 GL 53900 OC 4604
Check # _____



INVOICE

Invoice # 1956
Date: 04/12/2022
Due On: 05/12/2022

KE Law Group, PLLC

P.O. Box 6386
Tallahassee, Florida 32314

Highland Meadows CDD
Highland Meadows CDD
c/o Rizzetta & Company
3434 Colwell Avenue
Suite 200
Tampa, Florida 33614

HMCDD-01

HIGHLAND MEADOWS CDD - GENERAL COUNSEL/MONTHLY MEETING

Type	Professional	Date	Notes	Quantity	Rate	Total
Service	JK	03/01/2022	Monitor legislation and prepare newsletter for same; analyze and transmit final legislative recap of bill passage.	0.30	\$365.00	\$109.50
Service	SD	03/01/2022	Distribute Legislative Weekly newsletter.	0.10	\$110.00	\$11.00
Service	RVW	03/07/2022	Confer with staff regarding statutory publication and adoption requirements for budgets.	0.60	\$365.00	\$219.00
Service	JW	03/09/2022	Prepare for travel for and attend March board meeting	3.40	\$285.00	\$969.00
Expense	SD	03/09/2022	Mileage: JW - Travel monthly meeting	111.00	\$0.58	\$64.38
Expense	SD	03/09/2022	Meals: JW - Travel monthly meeting	0.50	\$11.22	\$5.61
Service	AH	03/27/2022	Prepare research regarding general election.	0.10	\$190.00	\$19.00
Service	JW	03/28/2022	Correspondence with DM regarding parking policies	0.10	\$285.00	\$28.50
Total						\$1,425.99

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1956	05/12/2022	\$1,425.99	\$0.00	\$1,425.99
Outstanding Balance				\$1,425.99
Total Amount Outstanding				\$1,425.99

Please make all amounts payable to: KE Law Group, PLLC

Please pay within 30 days.

Date Rec'd Rizzetta & Co., Inc. 04.15.22
 D/M approval RA Date 4/19/22
 Date entered 04.15.22
 Fund 001 GL 51400 OC 3107
 Check # _____

Rizzetta & Company, Inc.
 3434 Colwell Avenue
 Suite 200
 Tampa FL 33614

Invoice

Date	Invoice #
4/1/2022	INV0000067090

Bill To:

HIGHLAND MEADOWS CDD
 3434 Colwell Avenue, Suite 200
 Tampa FL 33614

Services for the month of	Terms	Client Number
April	Upon Receipt	00605

Description	Qty	Rate	Amount
Accounting Services	1.00	\$1,099.67	\$1,099.67
Administrative Services	1.00	\$422.25	\$422.25
Financial & Revenue Collections	1.00	\$334.33	\$334.33
Management Services	1.00	\$1,209.25	\$1,209.25
Website Compliance & Management	1.00	\$100.00	\$100.00

Date Rec'd Rizzetta & Co., Inc. 03.24.22

D/M approval RA Date 3/28/22

Date entered 03.25.22

Fund	001	GL	51300	OC	3201	1099.67
	001		51300		3100	422.25
Check #	001		51300		3111	334.33
	001		51300		3101	1209.25
	001		51300		5102	100

Subtotal	\$3,165.50
Total	\$3,165.50

BUSINESS ITEMS

Tab 3

RESOLUTION 2022-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2022/2023 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Highland Meadows Community Development District (“**District**”) prior to June 15, 2022, proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2022 and ending September 30, 2023 (“**Fiscal Year 2022/2023**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2022/2023 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for _____, **2022, at 2:00 p.m.** and it will be held at the following location:

LOCATION:

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENTS.** The District Manager is hereby directed to submit a copy of the Proposed Budget to the City of Davenport and Polk County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed

Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 3RD DAY OF JUNE, 2022.

ATTEST:

**HIGHLAND MEADOWS COMMUNITY
DEVELOPMENT DISTRICT**

Assistant Secretary/Secretary

By: _____
Its: _____

Exhibit A: Proposed FY 2022/2023 Budget

Tab 4

RESOLUTION 2022-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT IMPLEMENTING SECTION 190.006(3), FLORIDA STATUTES, AND REQUESTING THAT THE POLK COUNTY SUPERVISOR OF ELECTIONS BEGIN CONDUCTING THE DISTRICT'S GENERAL ELECTIONS; PROVIDING FOR COMPENSATION; SETTING THE TERMS OF OFFICE; AUTHORIZING NOTICE OF THE QUALIFYING PERIOD; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the Highland Meadows Community Development District ("District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Polk County, Florida; and

WHEREAS, the Board of Supervisors ("Board") of Highland Meadows Community Development District seeks to implement section 190.006(3), *Florida Statutes*, and to instruct the Polk County Supervisor of Elections ("Supervisor") to conduct the District's General Election ("General Election").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT:

1. **GENERAL ELECTION SEATS.** Seat 1, currently held by Headley Oliver, Seat 2, currently is a vacant seat, are scheduled for the General Election in November 2022. The District Manager is hereby authorized to notify the Supervisor of Elections as to what seats are subject to General Election for the current election year, and for each subsequent election year.

2. **QUALIFICATION PROCESS.** For each General Election, all candidates shall qualify for individual seats in accordance with Section 99.061, *Florida Statutes*, and must also be a qualified elector of the District. A qualified elector is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Polk County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, *Florida Statutes*.

3. **COMPENSATION.** Members of the Board receive \$200 per meeting for their attendance and no Board member shall receive more than \$4,800 per year.

4. **TERM OF OFFICE.** The term of office for the individuals to be elected to the Board in the General Election is four (4) years. The newly elected Board members shall assume office on the second Tuesday following the election.

5. **REQUEST TO SUPERVISOR OF ELECTIONS.** The District hereby requests the Supervisor to conduct the District's General Election in November, 2022, and for each subsequent General Election unless otherwise directed by the District's Manager. The District understands that it will be responsible to pay for its proportionate share of the General Election cost and agrees to pay same within a reasonable time after receipt of an invoice from the Supervisor.

6. **PUBLICATION.** The District Manager is directed to publish a notice of the qualifying period for each General Election, in a form substantially similar to Exhibit A attached hereto.

7. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

8. **EFFECTIVE DATE.** This Resolution shall become effective upon its passage.

PASSED AND ADOPTED this 3rd day of June, 2022.

**HIGHLAND MEADOWS COMMUNITY
DEVELOPMENT DISTRICT**

By: _____
Name: _____
Title: Chairman

Attest:

Name: _____
Title: _____

Exhibit A

**NOTICE OF QUALIFYING PERIOD FOR CANDIDATES
FOR THE BOARD OF SUPERVISORS OF THE
HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT**

Notice is hereby given that the qualifying period for candidates for the office of Supervisor of the Highland Meadows Community Development District (“District”) will commence at noon on Monday, June 13, 2022, and close at noon on Friday, June 17, 2022. Candidates must qualify for the office of Supervisor with the Polk County Supervisor of Elections located at 250 South Broadway Avenue, Bartow, FL 33830; Ph: (863) 534-5888. All candidates shall qualify for individual seats in accordance with Section 99.061, *Florida Statutes*, and must also be a “qualified elector” of the District, as defined in Section 190.003, *Florida Statutes*. A “qualified elector” is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Polk County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, *Florida Statutes*.

The Highland Meadows Community Development District has two (2) seats up for election, specifically seats 1 and 2. Each seat carries a four-year term of office. Elections are nonpartisan and will be held at the same time as the general election on Tuesday, November 8, 2022, and in the manner prescribed by law for general elections.

For additional information, please contact the County Supervisor of Elections.

Highland Meadows Community Development District

Richard Hernandez, District Manager

Tab 5

**HIGHLAND MEADOWS
COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAVENPORT, FLORIDA
FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED
SEPTEMBER 30, 2021**

**HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAVENPORT, FLORIDA**

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Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road ▪ Suite 280
Boca Raton, Florida 33431
(561) 994-9299 ▪ (800) 299-4728
Fax (561) 994-5823
www.graucpa.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Supervisors
Highland Meadows Community Development District
City of Davenport, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of Highland Meadows Community Development District, City of Davenport, Florida ("District") as of and for the fiscal year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September 30, 2021, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The information for compliance with FL Statute 218.39 (3) (c) is not a required part of the basic financial statements. The information for compliance with FL Statute 218.39 (3) (c) has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 24, 2022, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

February 24, 2022

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of Highland Meadows Community Development District, City of Davenport, Florida ("District") provides a narrative overview of the District's financial activities for the fiscal year ended September 30, 2021. Please read it in conjunction with the District's Independent Auditor's Report, basic financial statements, accompanying notes and supplementary information to the basic financial statements.

FINANCIAL HIGHLIGHTS

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year resulting in a net position balance of \$6,351,678.
- The change in the District's total net position in comparison with the prior fiscal year was (\$140,810), a decrease. The key components of the District's net position and change in net position are reflected in the table in the government-wide financial analysis section.
- At September 30, 2021, the District's governmental funds reported combined ending fund balances of \$191,313, a decrease of (\$52,383) in comparison with the prior year. A portion of fund balance is restricted for debt service, non-spendable for prepaid items and deposits, assigned to future year's expenditures, and the remainder is unassigned fund balance which is available for spending at the District's discretion.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as the introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the residual amount being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements distinguish functions of the District that are principally supported by special assessment revenues. The District does not have any business-type activities. The governmental activities of the District include the general government (management), physical environment, and culture and recreation functions.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The district has one fund category: governmental funds.

OVERVIEW OF FINANCIAL STATEMENTS (Continued)

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains two governmental funds for external reporting. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances for the general, and debt service fund, all of which are considered to be major funds.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with the budget.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of an entity's financial position. In the case of the District, assets exceeded liabilities at the close of the most recent fiscal year.

Key components of the District's net position are reflected in the following table:

	NET POSITION	
	SEPTEMBER 30,	
	2021	2020
Current and other assets	\$ 201,217	\$ 266,457
Capital assets, net	7,060,532	7,184,761
Total assets	<u>7,261,749</u>	<u>7,451,218</u>
Current liabilities	30,071	43,730
Long-term liabilities	880,000	915,000
Total liabilities	<u>910,071</u>	<u>958,730</u>
Net position		
Net investment in capital assets	6,180,532	6,269,761
Restricted for debt service	84,086	80,191
Unrestricted	87,060	142,536
Total net position	<u>\$ 6,351,678</u>	<u>\$ 6,492,488</u>

The District's net position reflects its investment in capital assets (e.g. land, land improvements, and infrastructure); less any related debt used to acquire those assets that is still outstanding. These assets are used to provide services to residents; consequently, these assets are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

The restricted portion of the District's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position may be used to meet the District's other obligations.

The District's net position decreased during the most recent fiscal year. The majority of the decrease represents the extent to which the cost of operations and depreciation expense exceeded ongoing program revenues.

Key elements of the change in net position are reflected in the following table:

CHANGES IN NET POSITION		
FOR THE FISCAL YEAR ENDED SEPTEMBER 30,		
	2021	2020
Revenues:		
Program revenues		
Charges for services	\$ 226,083	\$ 226,054
Operating grants and contributions	8	917
General revenues		
Miscellaneous revenue	13	-
Investment earnings	19	935
Total revenues	<u>226,123</u>	<u>227,906</u>
Expenses:		
General government	101,151	84,846
Physical environment	191,541	192,423
Culture and recreation	24,718	65,992
Interest on long-term debt	49,523	51,471
Total expenses	<u>366,933</u>	<u>394,732</u>
Change in net position	(140,810)	(166,826)
Net position - beginning	6,492,488	6,659,314
Net position - ending	<u>\$ 6,351,678</u>	<u>\$ 6,492,488</u>

As noted above and in the statement of activities, the cost of all governmental activities during the fiscal year ended September 30, 2021 was \$366,933. The costs of the District's activities were primarily funded by program revenues. As in the prior fiscal year, program revenues are comprised primarily of assessments. The majority of the decrease in total expenses is the result of a decrease in capital improvements. The increase in general government is the result of increases of legal services and supervisor fees.

GENERAL BUDGETING HIGHLIGHTS

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2021.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At September 30, 2021, the District had \$8,846,015 invested in capital assets for its governmental activities. In the government-wide financial statements, depreciation of \$1,785,483 has been taken, which resulted in a net book value of \$7,060,532. More detailed information about the District's capital assets is presented in the notes to the financial statements.

Capital Debt

At September 30, 2021, the District had \$880,000 in Bonds outstanding for its governmental activities. More detailed information about the District's debt is presented in the accompanying notes to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND OTHER EVENTS

The District does not anticipate any major changes to its infrastructure maintenance program for the subsequent fiscal year. In addition, it is expected that the general operations of the District will remain fairly constant.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide landowners, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the financial resources it manages and the stewardship of the facilities it maintains. If you have questions about this report or need additional financial information, contact the District's Finance Department at 3434 Colwell Avenue, Suite 200, Tampa Florida, 33614.

FINANCIAL STATEMENTS

**HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAVENPORT, FLORIDA
STATEMENT OF NET POSITION
SEPTEMBER 30, 2021**

	<u>Governmental Activities</u>
ASSETS	
Cash and equivalents	\$ 84,278
Prepays and deposits	12,686
Restricted assets:	
Investments	104,253
Capital assets	
Non-depreciable assets	5,680,071
Depreciable assets, net	<u>1,380,461</u>
Total assets	<u>7,261,749</u>
 LIABILITIES	
Accounts payable and accrued expenses	9,904
Accrued interest payable	20,167
Non-current liabilities:	
Due within one year	40,000
Due in more than one year	<u>840,000</u>
Total liabilities	<u>910,071</u>
 NET POSITION	
Net investment in capital assets	6,180,532
Restricted for debt service	84,086
Unrestricted	<u>87,060</u>
Total net position	<u><u>\$ 6,351,678</u></u>

See notes to the financial statements

**HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAVENPORT, FLORIDA
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

<u>Functions/Programs</u>	Program Revenues			Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities
Primary government:				
Governmental activities:				
General government	\$ 101,151	\$ 101,151	\$ -	\$ -
Physical environment	191,541	-	-	(191,541)
Culture and recreation	24,718	36,522	-	11,804
Interest on long-term debt	49,523	88,410	8	38,895
Total governmental activities	366,933	226,083	8	(140,842)
General revenues:				
Unrestricted investment earnings				19
Miscellaneous revenue				13
Total general revenues				32
Change in net position				(140,810)
Net position - beginning				6,492,488
Net position - ending				\$ 6,351,678

See notes to the financial statements

**HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAVENPORT, FLORIDA
BALANCE SHEET - GOVERNMENTAL FUNDS
SEPTEMBER 30, 2021**

	Major Funds		Total Governmental Funds
	General	Debt Service	
ASSETS			
Cash and equivalents	\$ 84,278	\$ -	\$ 84,278
Investments	-	104,253	104,253
Deposits	1,810	-	1,810
Prepaid items	10,876	-	10,876
Total assets	96,964	104,253	201,217
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable and accrued liabilities	\$ 9,904	\$ -	\$ 9,904
Total liabilities	9,904	-	9,904
Fund balances:			
Nonspendable:			
Prepaid items and deposits	12,686	-	12,686
Restricted for:			
Debt service	-	104,253	104,253
Assigned to:			
Subsequent year's expenditures	47,218	-	47,218
Unassigned	27,156	-	27,156
Total fund balances	87,060	104,253	191,313
Total liabilities and fund balances	\$ 96,964	\$ 104,253	\$ 201,217

See notes to the financial statements

**HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAVENPORT, FLORIDA
RECONCILIATION OF THE BALANCE SHEET-
GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2021**

Fund balance - governmental funds \$ 191,313

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. The statement of net position includes those capital assets in the net position of the government as a whole.

Cost of capital assets	8,846,015	
Accumulated depreciation	(1,785,483)	7,060,532

Liabilities not due and payable from current available resources are not reported as liabilities in the governmental fund statements. All liabilities, both current and long-term, are reported in the government-wide financial statements.

Accrued interest payable	(20,167)	
Bonds payable	(880,000)	(900,167)

Net position of governmental activities	\$ 6,351,678
---	---------------------

See notes to the financial statements

**HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAVENPORT, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

	Major Funds		Total Governmental Funds
	General	Debt Service	
REVENUES			
Assessments	\$ 137,673	\$ 88,410	\$ 226,083
Miscellaneous Income	13	-	13
Interest income	19	8	27
Total revenues	<u>137,705</u>	<u>88,418</u>	<u>226,123</u>
EXPENDITURES			
Current:			
General government	101,151	-	101,151
Physical environment	67,312	-	67,312
Culture and recreation	24,718	-	24,718
Debt service:			
Principal	-	35,000	35,000
Interest	-	50,325	50,325
Total expenditures	<u>193,181</u>	<u>85,325</u>	<u>278,506</u>
Excess (deficiency) of revenues over (under) expenditures	(55,476)	3,093	(52,383)
OTHER FINANCING SOURCES (USES)			
Transfers in (out)	-	0	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	(55,476)	3,093	(52,383)
Fund balances - beginning	<u>142,536</u>	<u>101,160</u>	<u>243,696</u>
Fund balances - ending	<u>\$ 87,060</u>	<u>\$ 104,253</u>	<u>\$ 191,313</u>

See notes to the financial statements

**HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAVENPORT, FLORIDA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

Net change in fund balances - total governmental funds	\$ (52,383)
Amounts reported for governmental activities in the statement of activities are different because:	
Depreciation of capital assets is not recognized in the governmental fund statements but is reported as an expense in the statement of activities.	(124,229)
Repayments of long-term liabilities are reported as expenditures in the governmental fund statement but such repayments reduce liabilities in the statement of net position and are eliminated in the statement of activities.	35,000
The change in accrued interest on long-term liabilities between the current and prior fiscal year is recorded in the statement of activities but not in the fund financial statements.	<u>802</u>
Change in net position of governmental activities	<u><u>\$ (140,810)</u></u>

See notes to the financial statements

**HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAVENPORT, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS**

NOTE 1 – NATURE OF ORGANIZATION AND REPORTING ENTITY

Highland Meadows Community Development District (the "District") was created by City of Davenport Ordinance 573 enacted on April 10, 2006 pursuant to the Uniform Community Development District Act of 1980, otherwise known as Chapter 190, Florida Statutes. The Act provides among other things, the power to manage basic services for community development, power to borrow money and issue bonds, and to levy and assess non-ad valorem assessments for the financing and delivery of capital infrastructure. The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of a portion of the infrastructure necessary for community development within the District.

The District is governed by the Board of Supervisors ("Board"), which is composed of five members. The Supervisors are elected on an at large basis by qualified electors that reside within the District. The Board of Supervisors of the District exercises all powers granted to the District pursuant to Chapter 190, Florida Statutes.

The Board has the responsibility for:

1. Allocating and levying assessments.
2. Approving budgets.
3. Exercising control over facilities and properties.
4. Controlling the use of funds generated by the District.
5. Approving the hiring and firing of key personnel.
6. Financing improvements.

The financial statements were prepared in accordance with Governmental Accounting Standards Board ("GASB") Statements. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the District is considered to be financially accountable and other organizations for which the nature and significance of their relationship with the District are such that, if excluded, the financial statements of the District would be considered incomplete or misleading. There are no entities considered to be component units of the District; therefore, the financial statements include only the operations of the District.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Government-Wide and Fund Financial Statements

The basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment; operating-type special assessments for maintenance and debt service are treated as charges for services and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not included among program revenues are reported instead as *general revenues*.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and similar items are to be recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Assessments

Assessments, including debt service assessments and operations and maintenance assessments, are non-ad valorem assessments imposed on all lands located within the District and benefitted by the District's activities. Assessments are certified for collection by the District prior to the start of the fiscal year which begins October 1st and ends on September 30th. Operation and maintenance special assessments are imposed upon all benefitted lands in the District. Debt service special assessments are imposed upon certain lots and lands described in each resolution imposing the special assessment for each series of Bonds issued by the District.

Assessments and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period.

The District reports the following major governmental funds:

General Fund

The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

Debt Service Fund

The debt service fund is used to account for the accumulation of resources for the annual payment of principal and interest on long-term debt.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first for qualifying expenditures, then unrestricted resources as they are needed.

Assets, Liabilities and Net Position or Equity

Restricted Assets

These assets represent cash and investments set aside pursuant to Bond covenants or other contractual restrictions.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Net Position or Equity (Continued)

Deposits and Investments

The District's cash on hand and demand deposits are considered to be cash and cash equivalents.

The District has elected to proceed under the Alternative Investment Guidelines as set forth in Section 218.415 (17) Florida Statutes. The District may invest any surplus public funds in the following:

- a) The Local Government Surplus Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act;
- b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- c) Interest bearing time deposits or savings accounts in qualified public depositories;
- d) Direct obligations of the U.S. Treasury.

Securities listed in paragraphs c and d shall be invested to provide sufficient liquidity to pay obligations as they come due. In addition, surplus funds may be deposited into certificates of deposit which are insured. Any unspent proceeds are required to be held in investments allowed in as specified in the Bond Indenture.

The District records all interest revenue related to investment activities in the respective funds. Investments are measured at amortized cost or reported at fair value as required by generally accepted accounting principles.

Inventories and Prepaid Items

Inventories in governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets

Capital assets which include property, plant and equipment, and infrastructure assets (e.g., roads, sidewalks and similar items) are reported in the government activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Stormwater system	35
Roadways	20
Infrastructure - Sidewalks	15

In the governmental fund financial statements, amounts incurred for the acquisition of capital assets are reported as fund expenditures. Depreciation expense is not reported in the governmental fund financial statements.

Unearned Revenue

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Net Position or Equity (Continued)

Long-Term Obligations

In the government-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the Bonds. Bonds payable are reported net of applicable premiums or discounts. Bond issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Fund Equity/Net Position

In the fund financial statements, governmental funds report non spendable and restricted fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Assignments of fund balance represent tentative management plans that are subject to change.

The District can establish limitations on the use of fund balance as follows:

Committed fund balance – Amounts that can be used only for the specific purposes determined by a formal action (resolution) of the Board of Supervisors. Commitments may be changed or lifted only by the Board of Supervisors taking the same formal action (resolution) that imposed the constraint originally. Resources accumulated pursuant to stabilization arrangements sometimes are reported in this category.

Assigned fund balance – Includes spendable fund balance amounts established by the Board of Supervisors that are intended to be used for specific purposes that are neither considered restricted nor committed. The Board may also assign fund balance as it does when appropriating fund balance to cover differences in estimated revenue and appropriations in the subsequent year's appropriated budget. Assignments are generally temporary and normally the same formal action need not be taken to remove the assignment.

The District first uses committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Net position is the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position in the government-wide financial statements are categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents net position related to infrastructure and property, plant and equipment. Restricted net position represents the assets restricted by the District's Bond covenants or other contractual restrictions. Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Other Disclosures

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

NOTE 3 – BUDGETARY INFORMATION

The District is required to establish a budgetary system and an approved Annual Budget. Annual Budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund. All annual appropriations lapse at fiscal year-end.

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

- a) Each year, the District Manager submits to the District Board a proposed operating budget for the fiscal year commencing the following October 1.
- b) A public hearing is conducted to obtain comments.
- c) Prior to October 1, the budget is legally adopted by the District Board.
- d) All budget changes must be approved by the District Board.
- e) The budgets are adopted on a basis consistent with generally accepted accounting principles.
- f) Unused appropriations for annually budgeted funds lapse at the end of the year.

NOTE 4 – DEPOSITS AND INVESTMENTS

Deposits

The District's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer, except for the balances in the debt service fund. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

Investments

The District's investments were held as follows at September 30, 2021:

	Amortized Cost	Credit Risk	Weighted Average Maturities
First American Treasury Oblig Fd CL Y	\$ 104,253	S&P AAAm	13 days
Total Investments	<u>\$ 104,253</u>		

Credit risk – For investments, credit risk is generally the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investment ratings by investment type are included in the preceding summary of investments.

Concentration risk – The District places no limit on the amount the District may invest in any one issuer.

NOTE 4 – DEPOSITS AND INVESTMENTS (Continued)

Investments (Continued)

Interest rate risk – The District does not have a formal policy that limits investment maturities as a means of managing exposure to fair value losses arising from increasing interest rates.

However, the Bond Indenture limits the type of investments held using unspent proceeds.

Fair Value Measurement – When applicable, the District measures and records its investments using fair value measurement guidelines established in accordance with GASB Statements. The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques.

These guidelines recognize a three-tiered fair value hierarchy, in order of highest priority, as follows:

- *Level 1:* Investments whose values are based on unadjusted quoted prices for identical investments in active markets that the District has the ability to access;
- *Level 2:* Investments whose inputs - other than quoted market prices - are observable either directly or indirectly; and,
- *Level 3:* Investments whose inputs are unobservable.

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the entire fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

Money market investments that have a maturity at the time of purchase of one year or less and are held by governments other than external investment pools should be measured at amortized cost. Accordingly, the District's investments have been reported at amortized cost above.

NOTE 5 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended September 30, 2021 was as follows:

	Beginning Balance	Additions	Disposals	Ending Balance
<u>Governmental activities</u>				
Capital assets, not being depreciated				
Land and land improvements	\$ 5,680,071	\$ -	\$ -	\$ 5,680,071
Total capital assets, not being depreciated	5,680,071	-	-	5,680,071
Capital assets, being depreciated				
Stormwater system	1,595,627	-	-	1,595,627
Roadways	988,700	-	-	988,700
Infrastructure	581,617	-	-	581,617
Total capital assets, being depreciated	3,165,944	-	-	3,165,944
Less accumulated depreciation for:				
Stormwater system	634,451	45,589	-	680,040
Roadways	679,731	49,435	-	729,166
Infrastructure	347,072	29,205	-	376,277
Total accumulated depreciation	1,661,254	124,229	-	1,785,483
Total capital assets, being depreciated, net	1,504,690	(124,229)	-	1,380,461
Governmental activities capital assets, net	\$ 7,184,761	\$ (124,229)	\$ -	\$ 7,060,532

Depreciation expense was charged to the physical environment function.

NOTE 6 – LONG-TERM LIABILITIES

Series 2006A

On August 11, 2006, the District issued \$2,945,000 of Special Assessment Bonds Series 2006A with a fixed interest rate of 5.50%. The Bonds were issued to finance the acquisition and construction of certain improvements for the benefit of the District. Interest is paid semiannually on each May 1 and November 1. Principal on the bonds is payable annually, commencing May 1, 2007 through May 1, 2036.

The Series 2006A Bonds are subject to redemption at the option of the District prior to their maturity. The Bonds are subject to extraordinary mandatory redemption prior to their selected maturity in the manner determined by the Bond Indenture.

The Bond Indenture has certain restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agreed to 1) levy special assessments in annual installments adequate to provide payment of debt service and 2) to meet the reserve requirements. Payment of the principal and interest on the Series 2006A Bonds is secured by a pledge of and first lien upon the pledged special assessment revenue. The District is in compliance with these requirements at September 30, 2021.

Long-term Debt Activity

Changes in long-term liability activity for the fiscal year ended September 30, 2021 were as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<u>Governmental activities</u>					
Bonds payable:					
Series 2006A	\$ 915,000	\$ -	\$ 35,000	\$ 880,000	\$ 40,000
Total	\$ 915,000	\$ -	\$ 35,000	\$ 880,000	\$ 40,000

At September 30, 2021, the scheduled debt service requirements on the long-term debt were as follows:

Year ending September 30:	Governmental Activities		
	Principal	Interest	Total
2022	\$ 40,000	\$ 48,400	\$ 88,400
2023	40,000	46,200	86,200
2024	45,000	44,000	89,000
2025	45,000	41,525	86,525
2026	50,000	39,050	89,050
2027-2031	285,000	152,075	437,075
2032-2036	375,000	64,625	439,625
Total	\$ 880,000	\$ 435,875	\$ 1,315,875

NOTE 7 – MANAGEMENT COMPANY

The District has contracted with a management company to perform management services, which include financial and accounting services. Certain employees of the management company also serve as officers (Board appointed non-voting positions) of the District. Under the agreement, the District compensates the management company for management, accounting, financial reporting, and other administrative costs.

NOTE 8 – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; natural disasters; and environmental remediation. The District has obtained commercial insurance from independent third parties to mitigate the costs of these risks; coverage may not extend to all situations. The District has not filed any claims under this commercial insurance coverage during the last three years.

**HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAVENPORT, FLORIDA
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL – GENERAL FUND
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

	Budgeted Amounts <u>Original & Final</u>	Actual Amounts	Variance with Final Budget - Positive (Negative)
REVENUES			
Assessments	\$ 137,009	\$ 137,673	\$ 664
Investment income and other revenue	-	32	32
Total revenues	137,009	137,705	696
EXPENDITURES			
Current:			
General government	83,009	101,151	(18,142)
Physical environment	60,153	67,312	(7,159)
Culture and recreation	57,000	24,718	32,282
Total expenditures	200,162	193,181	6,981
Excess (deficiency) of revenues over (under) expenditures	(63,153)	(55,476)	7,677
OTHER FINANCING SOURCES			
Use of fund balance	63,153	-	(63,153)
Total other financing sources	63,153	-	(63,153)
Net change in fund balances	\$ -	(55,476)	\$ (55,476)
Fund balance - beginning		142,536	
Fund balance - ending		\$ 87,060	

See notes to required supplementary information

**HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAVENPORT, FLORIDA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

The District is required to establish a budgetary system and an approved Annual Budget for the general fund. The District's budgeting process is based on estimates of cash receipts and cash expenditures which are approved by the Board. The budget approximates a basis consistent with accounting principles generally accepted in the United States of America (generally accepted accounting principles).

The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2021.

**HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAVENPORT, FLORIDA
OTHER INFORMATION – DATA ELEMENTS
REQUIRED BY FL STATUTE 218.39(3)(C)
UNAUDITED**

Element	Comments
Number of district employees compensated at 9/30/2021	0
Number of independent contractors compensated in September 2021	8
Employee compensation for FYE 9/30/2021 (paid/accrued)	Not applicable
Independent contractor compensation for FYE 9/30/2021	\$72,547.46
Construction projects to begin on or after October 1; (>\$65K)	Not applicable
Budget variance report	See page 20
Ad Valorem taxes;	Not applicable
Millage rate FYE 9/30/2021	Not applicable
Ad valorem taxes collected FYE 9/30/2021	Not applicable
Outstanding Bonds:	Not applicable
Non ad valorem special assessments;	
Special assessment rate FYE 9/30/2021	Operations and maintenance - \$663.61 Debt service - \$985.48
Special assessments collected FYE 9/30/2021	\$226,083.29
Outstanding Bonds:	
Series 2006, due May 1, 2036	see Note 6 page 19 for details

Independent contractors is defined as individuals and entities that receive a 1099.



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Supervisors
Highland Meadows Community Development District
City of Davenport, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Highland Meadows Community Development District, City of Davenport, Florida ("District") as of and for the fiscal year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our opinion thereon dated February 24, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

February 24, 2022



Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road ▪ Suite 280
Boca Raton, Florida 33431
(561) 994-9299 ▪ (800) 299-4728
Fax (561) 994-5823
www.graucpa.com

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY
RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Board of Supervisors
Highland Meadows Community Development District
City of Davenport, Florida

We have examined Highland Meadows Community Development District, City of Davenport, Florida's ("District") compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2021. Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced in Section 218.415, Florida Statutes. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2021.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, management, and the Board of Supervisors of Highland Meadows Community Development District, City of Davenport, Florida and is not intended to be and should not be used by anyone other than these specified parties.

February 24, 2022



**MANAGEMENT LETTER PURSUANT TO THE RULES OF
THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Board of Supervisors
Highland Meadows Community Development District
City of Davenport, Florida

Report on the Financial Statements

We have audited the accompanying basic financial statements of Highland Meadows Community Development District, City of Davenport, Florida ("District") as of and for the fiscal year ended September 30, 2021, and have issued our report thereon dated February 24, 2022.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Auditor's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated February 24, 2022, should be considered in conjunction with this management letter.

Purpose of this Letter

The purpose of this letter is to comment on those matters required by Chapter 10.550 of the Rules of the Auditor General of the State of Florida. Accordingly, in connection with our audit of the financial statements of the District, as described in the first paragraph, we report the following:

- I. Current year findings and recommendations.**
- II. Status of prior year findings and recommendations.**
- III. Compliance with the Provisions of the Auditor General of the State of Florida.**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, as applicable, management, and the Board of Supervisors of Highland Meadows Community Development District, City of Davenport, Florida and is not intended to be and should not be used by anyone other than these specified parties.

We wish to thank Highland Meadows Community Development District, City of Davenport, Florida and the personnel associated with it, for the opportunity to be of service to them in this endeavor as well as future engagements, and the courtesies extended to us.

February 24, 2022

REPORT TO MANAGEMENT

I. CURRENT YEAR FINDINGS AND RECOMMENDATIONS

None

II. PRIOR YEAR FINDINGS AND RECOMMENDATIONS

2021-01 Budget:

Current Status: Matter was not repeated in the current year.

III. COMPLIANCE WITH THE PROVISIONS OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Unless otherwise required to be reported in the auditor's report on compliance and internal controls, the management letter shall include, but not be limited to the following:

1. A statement as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no significant findings and recommendations made in the preceding annual financial audit report for the fiscal year ended September 30, 2021, except as noted above.

2. Any recommendations to improve the local governmental entity's financial management.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported for the fiscal year ended September 30, 2021.

3. Noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported, for the fiscal year ended September 30, 2021.

4. The name or official title and legal authority of the District are disclosed in the notes to the financial statements.

5. The District has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.

6. We applied financial condition assessment procedures and no deteriorating financial conditions were noted as of September 30, 2021. It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

7. Management has provided the specific information required by Section 218.39(3)(c) in the Other Information section of the financial statements on page 22.

STAFF REPORTS

District Counsel

District Engineer

Tab 6

HIGHLAND MEADOWS COMMUNITY DEVELOPMENT DISTRICT

Stormwater Management Protection Report
[Section 403.9302 F.S.]

UNE 0100



ORIGINAL

SUBMITTED BY

Dewberry Engineers Inc.

800 Magnolia Avenue

Suite 1000

Orlando, Florida 32803

407.843.5120

SUBMITTED TO

Highland Meadows CDD

Rivetta Company, Inc.

Richard Hernandez - District Manager

8529 South Park Circle, Suite 330

Orlando, FL 32819

Polk County, BOCC

E-Mail: tabithabieh@polk-county.net

Stormwater Management Protection Report

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1. Introduction

This report has been prepared to meet the requirements of Section 403.9302 Florida Statutes (F.S.) – Stormwater Management Projections. The Highland Meadows Community Development District (the “District” or “CDD”) does not provide wastewater services and thus is not required to submit a wastewater service projections report under 403.9301 F.S.

The CDD is located within City of Davenport (the “City”) Florida. Section 403.9302(1) specifies independent special districts, including Highland Meadows CDD, must provide a report to the County by June 30, 2022. The rule was enacted in 2021 and requires a report submittal every 5 years beginning in 2022. This report has been prepared and submitted to satisfy the reporting requirements for 2022.

The District is located east side of US Highway 2 on the south of Davenport Road, east of 10th Street north, and north of Olsen Road within the City of Davenport (City) in Polk County (County) Florida (see also Exhibit 1). The CDD consists of approximately 263.5 acres, 222 single family – 50-foot lots and open space areas. The development has been constructed in three (3) phases and all the infrastructure is complete. The District is approved for up to a total of 222 units along with the associated stormwater infrastructure. The CDD is a designated as a Planned Unit Development. The land use is designated as Residential Low and zoning for the development is Single Family Residential (R-1).

1.1 Detailed Description of the Stormwater System

Stormwater management facilities consisting of storm conveyance systems and retention/detention ponds are contained within the District boundaries (see Exhibit 2). Stormwater is discharged via roadway curb and gutter and storm inlets. Storm culverts convey the runoff into the existing stormwater detention/retention ponds for water quality treatment and attenuation. The stormwater systems utilize dry detention/retention for biological pollutant assimilation to achieve water quality treatment. The design criteria for the District’s stormwater treatment systems are regulated by the County and the Southwest Florida Water Management District (“SWFWMD”).

The system is designed to provide drainage and flood abatement such as flooding events associated with rainfall and hurricanes, for water quality improvements, and to reduce vulnerability to adverse impacts from flooding related to increases in frequency and duration of rainfall events. The system falls within the Federal Emergency Management Agency (“FEMA”) Flood Insurance Rate Map Panel No. 12105C0240G, dated December 22, 2016, and is located within Flood Zones A, AE, and X. The 100-year flood volumes are compensated as required by the County, SWFWMD, and FEMA.

Specifically, the system includes a stormwater system consisting of dry ponds for the treatment and total retention of the runoff that is carried out and collected in pipes, curbs, and surfaces to convey this runoff. These systems discharge to the ground through percolation. The SWFWMD regulates the design criteria for District stormwater management facilities. The District has adhered to the design criteria of these agencies, which requires that drainage systems be designed to hold a 100-year, 24-hour rainfall event. Treatment of stormwater will be provided in accordance with the design guidelines for dry retention systems as mandated by the SWFWMD. Stormwater runoff is collected by curbs and stormwater conveyance surfaces with drainage inlets and an underground storm pipe system conveyed to the retention ponds. The overall drainage system is shown on the Master Stormwater Plan, Exhibit 2. The District provides funding on a yearly basis for the maintenance of said retention ponds. These improvements are owned and maintained by the District. The system consists of six (6) dry ponds, wetland/conservation stormwater areas and swales (see Exhibit 2).

The stormwater operation and maintenance program includes, but is not limited to:

- routine mowing of turf associated with stormwater ponds, swales, lake banks
- debris and trash removal from pond skimmers, inlet grates, ditches, etc.
- routine outfall structure cleaning
- sediment removal from the stormwater system (i.e. by use of vacuum trucks)

- street sweeping
- pump and mechanical irrigation system maintenance for irrigation pumps and
- public outreach and education.

3. Number of Current and Protected Residents

The number of current and protected residents are required to be calculated in 5-year increments for a 20-year period. Unlike a city or county service area, the CDD’s jurisdiction is very limited and cannot be expanded or contracted without a public hearing and approvals from the local municipality.

Additionally, the supplemental rule instructions provided by the Office of Economic and Demographic Research (“EDR”) states when an independent special district completely falls within a county or a municipality, EDR will calculate the appropriate population estimates. Highland Meadows CDD is located within the City of Davenport, Polk County, Florida.

Table 3.1 Population Projections

POPULATION PROJECTIONS IN 5-YEAR INCREMENTS				
6/2022	6/2027	6/2032	6/2037	6/2042
To be calculated by EDR	To be calculated by EDR	To be calculated by EDR	To be calculated by EDR	To be calculated by EDR

4. Stormwater Service Area

The Highland Meadows CDD service area consists of the District lands as shown in Exhibit 2 and included in the service area map Exhibit 3 and legal description Exhibit 4. The project is currently developed with all stormwater improvements completed for all phases.

5. Current and Protected Costs of Providing Service

Table 5.1 provides for a 20-year period, calculated in 5-year increments, with an estimated increase of 10% every five years.

Table 5.1 Cost Projections

CURRENT AND PROJECTS COSTS OF PROVIDING SERVICE BASED ON FISCAL YEAR				
2022	2027	2032	2037	2042
\$50,000	\$55,000	\$60,500	\$66,550	\$73,205

6. Estimated Remaining Useful Life

The estimated remaining useful life of the stormwater system and facilities is 25-years. The system is monitored on an annual basis and replacement as well as repairs are provided as needed to the components of the system. The replacement of the inlets, control outfall structures but should not be a major expense to the District within the next 20-years. No major replacements, which include culverts and pipe networks, control structures, etc., are expected within the next 20-years. All open stormwater storage and conveyance systems are maintained and have an unlimited service life.

Table 6.1 Major Replacement Schedule

MAJOR REPLACEMENT SCHEDULE WITH FUNDING					
PROJECT	CURRENT (2022)	2023-2027	2028-2032	2033-2037	2038-2042
Project name	N/A	N/A	N/A	N/A	N/A

Recent 5-Year Funding Status

The District has continually provided for all expenditures within the District over the last 5-year history of annual contributions. All funding is obtained through the property tax authority of the District through annual assessments to each unit within the District. The District’s current reserve fund is approximately \$140,000, which is sufficient for future capital needs for maintenance or expansion of facilities or major components.

Table 1.1 Funding Sources

5-YEAR FUNDING SOURCES				
YEAR	ANTICIPATED EXPENDITURES*	BUDGET FUNDS AVAILABLE	RESERVES FUND BALANCE	OTHER
2022	\$ 50,000	CDD Property Assessments	\$ 140,000	N/A
2023	\$51,000	CDD Property Assessments	TBD Annually	N/A
2024	\$52,020	CDD Property Assessments	TBD Annually	N/A
2025	\$53,060	CDD Property Assessments	TBD Annually	N/A
2026	\$54,121	CDD Property Assessments	TBD Annually	N/A

*Increase of 2% per year

Plan to Fund Maintenance or Expansion

Due to the CDD’s funding mechanisms, there are no anticipated funding gaps or unfunded projects.

9. Report Submittal and Documentation

As required by rule, this report is being submitted to Polk County. The County is required to compile all reports for their county and submit a consolidated report to the State by July 31, 2022. The attached exhibits include supporting data and illustrations. When used, calculation methodologies have been described in the above narratives.

10. Engineer’s Certification

I hereby certify that the foregoing is a true and correct copy of the report for Highland Meadows Community Development District. Dewberry staff has field verified the operation and maintenance status of the existing stormwater system and the system is functioning as designed and permitted.

Reinardo Malavé, P.E.
 Florida License No. 31588
 Dewberry Engineers Inc.

District Manager

**Audience Comments
And
Supervisor Requests**

ADJOURNMENT