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MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HIGHLAND MEADOWS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Highland Meadows Community Development District was held on **Tuesday, February 09, 2017 at 2:01 p.m.** at City Hall, located at 1 South Allapaha Avenue, Davenport, Florida 33837.

Present and constituting a quorum:

Cindy Chenowith	Board Supervisor, Chairperson
Robert Williams	Board Supervisor, Vice Chairperson
Denise Abercrombie	Board Supervisor, Assistant Secretary
Brian Walsh	Board Supervisor, Assistant Secretary

Also present were:

Grant Phillips	District Manager, Rizzetta & Company, Inc.
Roy Van Wyk	District Counsel, Hopping, Green & Sams

Audience Members	Present
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Phillips called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

**Audience Comments on Agenda
Items**

There were no comments from the audience.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the
Board of Supervisors' LO Election
Meeting held on November 15, 2016**

On a Motion by Ms. Chenowith, seconded by Mr. Walsh, with all in favor, the Board approved the minutes of the Board of Supervisors meeting held November 15, 2016 for Highland Meadows Community Development District.

44 **FOURTH ORDER OF BUSINESS**

45 **Consideration of the Minutes of the**
46 **Board of Supervisors' Regular**
47 **Meeting held on November 15, 2016**

On a Motion by Mr. Walsh, seconded by Ms. Abercrombie, with all in favor, the Board approved the minutes of the Board of Supervisors meeting held November 15, 2016 for Highland Meadows Community Development District.

48
49 **FIFTH ORDER OF BUSINESS**

50 **Consideration of Operation and**
51 **Maintenance Expenditures for**
52 **October 2016 through December**
53 **2016**

54 Mr. Phillips presented the expenditures to the Board for their review.
55

On a Motion by Mr. Walsh, seconded by Ms. Chenowith, with all in favor, the Board approved the operation and maintenance expenditures for October 2016 in the amount of \$14,213.99, November 2016 in the amount of \$12,059.84, and December 2016 in the amount of \$7,228.90, for Highland Meadows Community Development District.

56
57 **SIXTH ORDER OF BUSINESS**

58 **Consideration of Resolution 2017-06,**
59 **Re-Designating Treasurer**

60 Mr. Phillips presented and reviewed Resolution 2017-06, Re-Designating Treasurer to the
61 Board.
62

On a Motion by Ms. Chenowith, seconded by Mr. Walsh, with all in favor, the Board approved Resolution 2017-06, Re-Designating Treasurer for Highland Meadows Community Development District.

63
64 **SEVENTH ORDER OF BUSINESS**

65 **Consideration of Resolution 2017-07,**
66 **Designating Assistant Secretary**

67 Mr. Phillips presented and reviewed Resolution 2017-07, Designating Assistant Secretary to
68 the Board.
69

70 On a motion by Mr. Walsh, seconded by Ms. Chenowith, with all in favor, the Board approved
71 Resolution 2017-07 Designating Assistant Secretary for the Highland Meadows Community
72 Development District.
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80 **EIGHTH ORDER OF BUSINESS**

Consideration of Storm Drain Clean Out Proposal

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82
83 Mr. Phillips presented and reviewed the Storm Drain Clean Out Proposal from K. Johnson
84 Landscaping with the Board.

85
86 On a motion by Ms. Chenowith, seconded by Mr. Williams, with all in favor, the Board approved
87 the Storm Drain Clean Out Proposal from K Johnson Landscaping for the Highland Meadows
88 Community Development District.

89
90 **NINTH ORDER OF BUSINESS**

Discussion Regarding On-Street Parking

91
92 Mr. Van Wyk reviewed the different options, including the Interlocal Agreement, with the
93 Board. Mr. Williams addressed his concerns regarding the On-Street parking. A general discussion
94 ensued. Mr. Van Wyk outlined the Interlocal Agreement with the Board and answered general
95 questions.

96 The Board entered into discussion regarding the meeting time for the April 18, 2017
97 meeting. The Board would like to hold the meeting in either the Davenport City Hall or the
98 Davenport Community Center at 6:00pm April 18, 2017 depending on availability.

99
100 On a motion by Ms. Chenowith, seconded by Mr. Williams, with all in favor, the Board authorized
101 staff to proceed with gathering all pertinent documents for the Interlocal Agreement, including all
102 necessary documents to be discussed at the purposed public hearing during the April meeting, for
103 the Highland Meadows Community Development District.

104
105 **TENTH ORDER OF BUSINESS**

Staff Reports

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107 A. **District Counsel**

108 No report.

109
110 B. **District Engineer**

111 No report.

112
113 C. **District Manager**

114 Mr. Phillips announced the next Board of Supervisors' Meeting will be held on April
115 18, 2017 at City Hall, located at 1 South Allapaha Avenue, Davenport, Florida
116 33837. He reviewed the monthly financial summary with the Board.

117
118 **ELEVENTH ORDER OF BUSINESS**

Supervisor Requests and Audience Comments

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120
121 Eric Chenowith presented questions regarding the April 18, 2017 Public Hearing civil
122 citation.

124 Ms. Chenowith presented a question regarding her remaining term with the Board of
125 Supervisors' for Highland Meadows Community Development District. A general discussion
126 ensued.
127

128 On a motion by Mr. Williams, seconded by Ms. Abercrombie, with all in favor, the Board
129 appointed Cindy Chenowith to remain on Board of Supervisors' Seat #4, for the term of 11/2016-
130 11/2020, for the Highland Meadows Community Development District.

131
132 At this time, the Board asked the audience if anyone present was interested in sitting on the
133 Board. And Mr. Eric Chenowith came forward and expressed his interest.
134

135 On a motion by Ms. Chenowith, seconded by Mr. Walsh, with all in favor, the Board
136 accepted the nomination to appoint Eric Chenowith to the Board of supervisors' Seat #3, for the
137 term of 11/2016-11/2020, for the Highland Meadows Community Development District.
138

139
140 **TWELVETH ORDER OF BUSINESS**

Adjournment

141
142 On a Motion by Ms. Chenowith, seconded by Mr. Williams, with all in favor, the Board adjourned
143 the meeting at 2:58 p.m. for Highland Meadows Community Development District.
144

145
146 
147 _____
148 Assistant Secretary
149



Chairman Vice Chairman