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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HIGHLAND MEADOWS  
COMMUNITY DEVELOPMENT DISTRICT**

The **Landowner Election** meeting of the Board of Supervisors of the Highland Meadows Community Development District was held on **Tuesday, November 15, 2016 at 2:08 p.m.** at City Hall, located at 1 South Allapaha Avenue, Davenport, Florida 33837.

Present:

Denise Abercrombie	<b>Board Supervisor, Chairperson</b>
Cindy Chenowith	<b>Board Supervisor, Assistant Secretary</b>
Brian Walsh	<b>Board Supervisor, Assistant Secretary</b>
Robert Williams	<b>Board Supervisor, Assistant Secretary</b>
Anthony Jeancola	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Grant Phillips	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Roy Van Wyk	<b>District Counsel, Hopping, Green &amp; Sams</b>
Todd Amaden	<b>District Engineer, Landmark Engineering (via phone)</b>
Damon Smith	<b>Floralawn</b>
Audience Members	<b>Present</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Jeancola called the meeting to order.

**SECOND ORDER OF BUSINESS**

**Appointment of a Chairman**

Mr. Jeancola asked Ms. Abercrombie if she would like to appoint a meeting Chairman. Ms. Abercrombie stated that she would like Mr. Jeancola to continue chairing the meeting.

Mr. Jeancola stated that the purpose of the Landowners' Meeting is to elect one Board Supervisor to Seat 5. He stated that the candidate with the highest number of votes will receive a four (4) year term.

**THIRD ORDER OF BUSINESS**

**Determination of Number of Voting  
Units Represented**

Mr. Jeancola stated of the present voting interests, a total of 5 units were represented. Said total was based on Highland Holdings Inc. being entitled to 2 votes based on ownership of 2 lots and 4 landowners being entitled to 1 vote each.

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**FOURTH ORDER OF BUSINESS**

**Call for Nominations for Positions  
of Supervisors**

Mr. Jeancola asked for nominations. The following individuals were nominated as candidates: Robert Williams, Gary Tavares and Jason Muñoz. Mr. Jeancola asked if there were any other nominations and there were none.

**FIFTH ORDER OF BUSINESS**

**Casting of Ballots**

Mr. Jeancola stated that the votes are listed on the ballot as follows: Robert Williams received 6 votes, Gary Tavares received 3 votes, and Jason Muñoz received 3 votes. Mr. Jeancola asked if this was correct. There was no objection. There were no landowner questions or comments.

**SIXTH ORDER OF BUSINESS**

**Tabulation of Ballots**

Mr. Jeancola stated that as a result of the votes, Robert Williams would receive a four (4) year term in seat number five.

**SEVENTH ORDER OF BUSINESS**

**Adjournment**

Mr. Jeancola asked for a motion to adjourn.

On a Motion by Ms. Abercrombie, the Landowners' Meeting was adjourned at 2:17 p.m. for Highland Meadows Community Development District.

  
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Assistant Secretary

  
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Chairman/Vice Chairman