
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HIGHLAND MEADOWS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Highland Meadows Community Development District was held on **Tuesday, August 18, 2015 at 2:03 p.m.** at the office of Highland Homes, located at 3020 South Florida Avenue, Suite 101, Lakeland, Florida 33803.

Present and constituting a quorum:

Denise Abercrombie
Joel Adams
Brian Walsh

Board Supervisor, Chairperson
Board Supervisor, Vice Chairman
Board Supervisor, Assistant Secretary

Also present were:

Anthony Jeancola
Roy Van Wyk
Audience Members

District Manager, Rizzetta & Company, Inc.
District Counsel, Hopping, Green & Sams (via phone)
Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Jeancola called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

**Audience Comments on Agenda
Items**

There were no comments from the audience members.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the
Audit Review Committee Meeting
held on April 21, 2015**

Mr. Jeancola stated that the minutes were reviewed by District Counsel.

<p>On a Motion by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board approved the minutes of the Audit Review Committee meeting held April 21, 2015 for Highland Meadows Community Development District.</p>
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FOURTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on April 21, 2015

Mr. Jeancola stated that the minutes were reviewed by District Counsel.

On a Motion by Mr. Walsh, seconded by Mr. Adams, with all in favor, the Board approved the minutes of the Board of Supervisors meeting held April 21, 2015 for Highland Meadows Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for April, May, June and July 2015

Mr. Jeancola presented the expenditures to the Board for their review.

On a Motion by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board approved the operation and maintenance expenditures for April 2015 in the amount of \$12,653.15, May 2015 in the amount of \$6,582.64, June 2015 in the amount of \$7,900.88 and July 2015 in the amount of \$7,667.59 for Highland Meadows Community Development District.

SIXTH ORDER OF BUSINESS

Review of Registered Voter Count as of April 15, 2015

Mr. Jeancola stated that per the letter from the Supervisor of Elections there are 218 registered voters as of April 15, 2015.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2015-07, the Annual Schedule Fiscal Year 2015/2016

The Board discussed the annual schedule for 2015/2016.

On a Motion by Mr. Adams, seconded by Ms. Abercrombie, with all in favor, the Board adopted Resolution 2015-07, the Annual Schedule Fiscal Year 2015/2016 for Highland Meadows Community Development District.

EIGHTH ORDER OF BUSINESS

Ratification of Acceptance of Financial Report for Period Ending September 30, 2014

The Board reviewed the financial report for period ending September 30, 2014.

On a Motion by Mr. Adams, seconded by Ms. Abercrombie, with all in favor, the Board ratified Financial Report for Period Ending September 30, 2014 for Highland Meadows Community Development District.

NINTH ORDER OF BUSINESS

**Ratification of Proposal, Floralawn
Back Entryway Landscaping**

The Board reviewed the proposal from Floralawn for landscaping in the back entryway.

On a Motion by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board ratified the proposal from Floralawn for landscaping in the back entryway for Highland Meadows Community Development District.

TENTH ORDER OF BUSINESS

**Public Hearing on Fiscal Year
2015/2016 Final Budget**

On a Motion by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board opened the Public Hearing on Fiscal Year 2015/2016 Final Budget for Highland Meadows Community Development District.

The Board discussed the proposed final budget and opted out of email services for webpage services, therefore \$900 was moved to miscellaneous contingency. There was no public testimony.

On a Motion by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board closed the Public Hearing on Fiscal Year 2015/2016 Final Budget for Highland Meadows Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-08,
Adopting Fiscal Year 2015/2016
Budget**

The Board reviewed Resolution 2015-08, Adopting Fiscal Year 2015/2016 Budget.

On a Motion by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board adopted Resolution 2015-08, Adopting Fiscal Year 2015/2016 Budget for Highland Meadows Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Resolution 2015-09,
Annual Assessment Resolution Fiscal
Year 2015/2016**

The Board reviewed Resolution 2015-09, Annual Assessment Resolution Fiscal Year 2015/2016.

On a Motion by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board adopted Resolution 2015-09, Annual Assessment Resolution FY 2015/2016 for Highland Meadows Community Development District.

THIRTEENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report.
- B. District Engineer
Not present.
- C. District Manager
Mr. Jeancola discussed the need for renewal of District insurance with the Board.

On a Motion by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board authorized the Chairperson or the Vice Chairman to review and approve a proposal for renewal of District insurance for Highland Meadows Community Development District.

FOURTEENTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

There were no Audience members present. Mr. Adams discussed the need for an interlocal agreement between Highland Meadows CDD and Highland Meadows II.

Mr. Jeancola stated that the next regular meeting of the Board of Supervisors is scheduled to be held on Tuesday, November 17, 2015 at 2:00 p.m. at the office of Highland Homes, located at 3020 South Florida Avenue, Suite 101, Lakeland, Florida 33803.

FIFTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Walsh, seconded by Mr. Adams, with all in favor, the Board adjourned the meeting at 2:41 p.m. for Highland Meadows Community Development District.

Assistant Secretary

Chairman/Vice Chairman