

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HIGHLAND MEADOWS  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Review Committee meeting of the Highland Meadows Community Development District was held on **Tuesday, April 21, 2015 at 2:04 p.m.** at the office of Highland Homes, located at 3020 South Florida Avenue, Suite 101, Lakeland, Florida 33803.

**Present:**

Denise Abercrombie	<b>Committee Member</b>
Joel Adams	<b>Committee Member</b>
Brian Walsh	<b>Committee Member</b>
Anthony Jeancola	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Alyssa Cameron	<b>District Counsel, Hopping, Green &amp; Sams</b>
Audience Members	<b>Not Present</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Jeancola called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Review Auditor Selection Evaluation  
Criteria & Proposal Instructions**

The Board of Supervisors reviewed the evaluation criteria and proposal instructions. Mr. Jeancola stated that the present Auditor is Brimmer, Burek & Keelan.

**THIRD ORDER OF BUSINESS**

**Ranking of Proposals for Audit  
Services for Fiscal Year 2015**

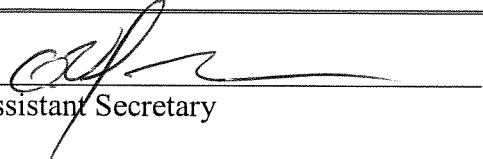
The Committee Members reviewed the proposals from Berger, Toombs, Elam, Gaines & Frank, Brimmer, Burek & Keelan, Carr Riggs & Ingram, Grau & Associates and McDirmit Davis. Mr. Jeancola distributed the ranking sheets to each Committee Member. The Audit Review Committee ranked the proposals based on the ability of personnel, experience, understanding of the scope of work, the ability to furnish required services and price. The proposals were ranked as follows; Brimmer, Burek & Keelan ranked number one (1) with 98 points, Carr Riggs & Ingram ranked number two (2) with 97 points, Berger, Toombs, Elam, Gaines & Frank ranked number three (3) with 95 points and Grau & Associates and McDirmit Davis ranked number four (4) with a score of 94 points each.

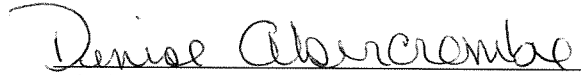
On a Motion by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Committee accepted the rankings as presented for Highland Meadows Community Development District.
---

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Committee adjourned the meeting at 2:21 p.m. for Highland Meadows Community Development District.

  
Assistant Secretary

  
Chairman/Vice Chairman